

Bureau of Emergency Communications

9-1-1 Press Release

Todd DeWeese, ENP, PIO
Media Line: (503) 823-1925
Wireless: (503) 793-6314
Email: todd@ci.portland.or.us
www.portlandonline.com/911



Post Box 1927

Portland, Oregon 97207

(503) 823-0911

For Immediate Release

February 18, 2005

Media Request Form

BOEC is continually striving to streamline procedures and methods of operation. We have recently made improvements for media representatives requesting audio recordings from the 9-1-1 system that we hope you will find favorable.

A standardized request form ([Media Request Form](#)) has been developed and is posted on our website. All media requests need to be submitted to BOEC on this form. The information you request will be billed to your company at \$50 per hour. Requests typically require one hour's work; additional fees may apply for larger requests. We no longer require you to pay for any requests in advance and your company is billed on a monthly basis for any audio recordings requested. Currently, we have accounts set-up for KATU, KEX, KGW, KOIN, KPAM, KPTV, KXL, the Oregonian, Portland Tribune, and Willamette Week.

All audio requests will be prepared on CD and be made available for pick-up by any member of your staff. Pick-up arrangements will be coordinated through the BOEC PIO. Some members of the media have asked if we can email 9-1-1 recordings to expedite a request. Unfortunately, the City of Portland has a firewall in place, which prevents us from sending or receiving large files to or from an outside source.

BOEC will not release any audio requests to the media until the investigating agency's PIO contacts BOEC directly and authorizes the release. Completed requests may be forwarded to the investigating PIO if there is an on-going investigation.

BOEC's PIO handles media requests only while on-duty. If the PIO is off-duty, someone will be designated to process emergency requests in his absence. As we review the request process, both externally and internally, we hope to improve the level of service we provide to you and you will be informed of any noticeable changes.

For more information, please contact Todd DeWeese, BOEC PIO.