Week of: 9/05/11

Mon 9-5	Tue 9-6	Wed 9-7	Thu 9-8	Fri 9-9	Sat 9-10	Sun 9-11
12:00 AM - 12:00 AM -	Tom- Out of Office	8:00 AM - 9:30 AM -	8:30 AM - 9:30 AM -	8:30 AM - 9:00 AM -		
HOLIDAY OBSERVED:		ATTEND: Streetcar Board	OFFICE TIME	OFFICE TIME		
Labor Day loc: (City Hall Closed)		Meeting loc: (World Trade Center	9:30 AM - 10:30 AM -	9:00 AM - 11:00 AM -		
loc. (City Hall Closed)		- 2nd Level (mezzanine	MEET: PDC and Peter	ATTEND: Sustainable		
		level))	Parisot	Freight Strategy Meeting		
			loc: (Tom's Office)	loc: (Broadway		
		9:30 AM - 10:00 AM -		Conference Room, 9th		
		TRAVEL TIME	10:30 AM - 12:00 PM - ATTEND: Planning &	Floor Portland Building)		
		10:00 AM - 12:00 PM -	Development Directors	11:00 AM - 11:30 AM -		
		Sellwood Joint SAS/ACT	meeting	MEET: Dan/ Cheryl/ Mark loc: (Tom's Office)		
		Meeting loc: (2100 SW River	loc: (Portland Building, 5th Floor, Water Bureau,	loc. (Tom's office)		
		Parkway, Sellwood West	Bull Run Conference	11:30 AM - 12:30 PM -		
		conference room)	Room)	MEET: Mayor's		
				Office/PBOT RE: Sunday		
		12:00 PM - 1:00 PM -	12:00 PM - 1:00 PM -	Parkways		
		TRAVEL TIME/ LUNCH	OFFICE TIME/ LUNCH	loc: (Mayor's Office)		
		1:00 PM - 4:00 PM -	1:00 PM - 1:30 PM -	12:30 PM - 1:00 PM -		
		OFFICE TIME	MEET: Lavinia/ Marni/	MEET: Catherine RE:		
			Christine/ Barb/ Celeste	Weekly Check-In		
		4:00 PM - 5:00 PM - ATTEND: Downtown	RE: Purchasing Check-In loc: (Tom's Office- 9th	loc: (Catherine's Office)		
		Management Summit	floor)	1:00 PM - 1:30 PM -		
		meeting		MEET: Catherine and Eric		
			1:30 PM - 3:30 PM -	Peterson		
		5:00 PM - 5:00 PM - End of day review	ATTEND: Directors Work Session	loc: (Catherine's Office)		
		-	loc: (Broadway Room)	1:30 PM - 2:00 PM -		
			0 00 DM 4 00 DM	MEET: Andrew/ Mark/		
			3:30 PM - 4:00 PM - MEET: Greg/ Ellen/ Dan	Dan RE: LID follow up loc: (Tom's Office)		
			RE: Vancouver/ Wheeler	loc. (Tom's office)		
			Bikeway	2:00 PM - 3:00 PM -		
			loc: (Tom's Office)	MEET: Susan Anderson		
			4.00.014	RE: Monthly BPS/PBOT		
			4:00 PM - 5:00 PM - MEET: PBOT Diversity	Check-In loc: (Tom's Office)		
			Committee RE: Check-In	ioc. (Tom's office)		
			loc: (Morrison Room - 9th	2:00 PM - 3:30 PM -		
			Floor)	DROP BY: Government		
				Relations Open House for		
			5:00 PM - 5:00 PM -	David Barenberg		

	End of day review	loc: (Office of GR)	
		3:30 PM - 5:00 PM - OFFICE TIME	
		5:00 PM - 5:00 PM - End of day review	