

CRC Outreach Workgroup Meeting Minutes
September 5, 2012 @ 2:30 to 3:30pm
Office of Equity & Human Rights (OEHR)

Workgroup Members: Rochelle Silver, K.A. Lalsingh (temporary scribe)

Other Attendees: Donna Maxey (Race Talks), Debbie Aiona (League of Women Voters (?))

Excused Absent: Andre Pruitt (CRC), Jeff Bissonnette (CRC), Irene Konev (IPR)

The meeting discussed the following:

- McMenamin's Kennedy School Room capacity: +200.
- Event Attendance: Race Talks averages 150-175 regular attendance. One-third of these are first-time attendees. Average low is 85. Lowest attendance was 50 (August event - *Part 3 - Race: The Power of an Illusion*. Event was not held on their regular night and was the same night as Neighborhood National Night Out.) PSU's Walidah Imarisha's event (Black people in Oregon) had 200 attendees. July Housing event (following housing bus tour) had 175.
- Tabling: 1 table seats min 8 persons
11 tables = 88 people
12 tables = 96 people
- Audience cap: Race Talks does not cap audience and cannot prevent people from sitting along the walls or on the back patio.
- Open/floor Microphone (mic): Race Talks attendees are hesitant to use the floor mic. CRC Forum attendees like to talk about the police. They will provide floor mic.
- Table logistics: Donna recommended we have paper and pencils for participants. They can provide chart/note paper and pens. Each table should select a note taker. One person from each table should be selected to do the report out.
- Timeline: We reviewed proposed timeline -5 minutes for our introductions, 1 hour for facilitated table discussions, 35 minutes for report out/open mic, and 10 minutes to wrap up. Donna requested 10-15 minutes for their introductions and 5 minutes for closing remarks. She also felt that our proposed 5-minute introduction time was too short. We noted that our emphasis is on receiving public input and each CRC member will be sitting at one of the tables.
- Facilitators: Race Talks uses volunteer facilitators from United to Understand Racism (UUR). They don't know in advance who or how many will attend. They average as low as 9 and as high as 20 volunteers at an event. Facilitators usually arrive between 6:30 and 7pm.

- Table Folders: Should include the evening's agenda; questions that facilitators will use to guide table discussions (they usually have 4 questions). We should send Donna our questions ahead of time, via email by second week of October. Race Talks will add questions to their Call for Facilitators email message to UUR.
- PR Film on Community Policing: We noted that our theme for the Nov 2012 Race Talks Forum with CRC was "Community Policing in Portland: Is it Working?" Our forum is designed to provide a forum for public comments while providing a brief update of who we are and what we have done for them to date/changes we have introduced on the public's behalf. Donna asked that we show a short video to set the context for the audience of what good community policing should look like. It does not have to be a film from the police or from Portland. Discussion followed.
- Next Meeting: Invited Donna to our October Workgroup meeting for 4pm (our regular meeting time). Offered to meet at OEHR as Donna attends the Human Rights Commission (HRC) meeting at 4pm at OEHR Will. update absent members at Sept CRC meeting. Chair will be in touch with Donna. October CRC meeting will be at 5:30pm in City Hall. Meeting adjourned.