



Review Request

A property owner or their authorized agent may request a review to contest some or all of the violations of Title 29, the Property Maintenance Code.

This Review Request must be signed by the property owner or authorized agent and received by Neighborhood Inspections.

Property Information

Address _____

Tax Number R _____ Case Number _____ Lien Number _____

Property Owner Information

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Alternate Phone Number _____

Code enforcement fees, interest and penalties may continue to accrue during the review process.

Specify the type of review you are requesting.

Do Violations Exist?

- checkbox Nuisance, request must be received within 15 days of original notification
checkbox Disabled Vehicle, request must be received within 15 days of original notification
checkbox Housing, request must be received within 15 days of original notification
checkbox Work Order Inspection Fee must be received within 15 days of the Notice of Charges letter
checkbox Tow Warrant Inspection Fee must be received within 15 days of the Notice of Charges letter
checkbox Notice of Nuisance Charges letter
checkbox Notice of Disabled Vehicle Charges letter
checkbox I want to be present at the review so I may present additional information. This applies only to reviews that fall within the time frames listed above. You will be notified in writing of the appointment date and time.
checkbox Lein Reduction Review: A property owner or authorized agent may request a review of the BDS liens assessed against the property since the date of purchase once all violation and enforcement cases on the property are closed.

The property owner or authorized agent will be notified in writing of the Committee's determination after review.

According to Title 29.80.010, the property owner or their authorized agent submitting a request for a review shall be given the opportunity to present additional information. Please provide a detailed explanation of why you disagree with the Notice. Use the space on the back of this form, attached additional pages or documentation if necessary.

Complete this Form and fax to 503-823-7915 or you may mail it to Administrative Reviews, Neighborhood Inspections, 1900 SW 4th Avenue, Suite 5000, Portland, Oregon 97201

Required

Print Your Name _____

Your Signature _____ Date _____

