Address_____ Permit Number_____

City of Portland, Oregon - Bureau of Development Services

1900 SW Fourth Avenue • Portland, Oregon 97201 • 503-823-7300 • www.portlandonline.com/bds

Sanitation Final Inspection Request and Notice

Pursuant to the requirements within ORS 454.665, OAR 340-71-170 and OAR 340-71-175, the system installer and/or the permittee must notify the Department of Environmental Quality (or its authorized Agent) when the construction, alteration or repair of a system for which a permit was issued is completed (except for the backfilling or covering of the installation). The Department (or Agent) has 7 days to perform an inspection of the completed construction after the official notice date, unless the Department (or Agent) elects to waive the inspection and authorizes the system to be backfilled earlier. Receipt and acceptance of this completed form by the Department (or Agent) establishes the official notice date of your request for the pre-cover inspection. Please complete all four sections of the form and return it to the office that issued the permit. Forms that are determined to be incomplete will be returned.

Date Received _____

Section 1: Basic Information

Property Owner_____

Permit Number _____ County _____ Township _____

Range_____ Section_____ Tax Lot_____ Tax Acct _____

Job Location _____

Date System Construction Completed _____ Date Submitted to DEQ or Agent _____

Section 2: Materials List - Identify and list all materials used in the system's construction.

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

_____ _____

continued on back

Address_____ **Permit Number**_____

Section 3: As-Built Plan of the Constructed System -

Indicate the direction of **North** and show the locations of all wells within 200 feet of the system.

Section 4: Construction was performed by:

❑ Property Owner (Permittee)

❑ Sewage Disposal Service Name_____ DEQ Licence #_____

I certify the information provided in this notice is correct, and that the construction of this system was in accordance with the permit and the rules regulating the construction of on-site sewage disposal systems (OAR Chapter 340, Divisions 71 and 73).

System Intaller's Signature_____

Title_____ Date _____

City of Portland, Oregon - Bureau of Development Services, Site Services Sanitation Section
Phone: 503-823-6892 • FAX: 503-823-5433 • TTY: 503-823-6868