Bureau of Development Services Director Paul Scarlett's Calendar

Week of December 15 – 21, 2008

| Monday | Tuesday | Wednesday | Thursday | Friday |
|-----------------------------|---------------------------|-------------------------|--------------------------|-------------------------|
| 8:15 – 8:30 | 9:00 – 10:00 | 9:00 - 10:00 | 9:00 – 10:00 | 9:00 – 9:30 |
| Residential Inspections | Commercial Inspections | HR Issue | Executive Assistant | Administrative Services |
| Section | Manager | | | Staff |
| 9:00 – 9:30 | 10:30 – Noon | 10:00 - 11:00 | 10:00 – 10:30 | 10:00 - 10:30 |
| Commercial Inspections, | Senior Managers | Residential Inspections | Professional Development | Commercial Inspections |
| Residential Inspections, | | Manager | (via phone) | Manager and FPP |
| and Site Services | | | | Manager |
| Managers | | | | |
| 10:00 – 10:45 | Noon – 1:30 | 11:00 – 11:30 | 1:00 – 2:30 | 2:00 - 3:00 |
| Inspections staff | Budget Advisory | City Attorney | Commissioner of Public | Commissioner of Public |
| | Committee | | Safety, Administrative | Safety |
| | | | Services Manager, & | |
| | | | Union Stewards | |
| 10:45 – 11:15 | 3:00 – 4:00 | 2:00-3:30 | 3:00 – 4:30 | |
| Site Services Manager | Commissioner of Public | BDS Leadership Team | BDS Permit | |
| | Safety | | Consolidation Team | |
| 11:30 – Noon | 4:30 – 5:00 | | | |
| Senior Managers | Special Inspections Staff | | | |
| 1:00 – 1:30 | | | | |
| Commissioners of Public | | | | |
| Utilities and Public Safety | | | | |
| & staff | | | | |
| 3:00 – 4:00 | | | | |
| Customer Service | | | | |
| Manager | | | | |
| 5:00 – 6:00 | | | | |
| Administrative Services | | | | |
| Manager | | | | |