Bureau of Development Services Director Paul Scarlett's Calendar				
Week of January 4-10, 2010				
Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 11:00	9:00 - 10:00	7:30 – 9:00	8:30 - 9:00	Out of the Office
Executive Assistant	LMC Subcommittee	BDS Budget Advisory	Administrative Services	
		Committee	Support staff	
11:00 – Noon	10:30 – Noon	10:00 – 11:00	9:00 - 10:00	
Administrative Services	Senior Managers	Plan Review & Permitting	Executive Assistant	
Manager		Services Manager		
3:00-4:00	1:00 - 1:30	11:00 – Noon	10:15 - 10:45	
Commissioner of Public	Commissioner of Public	City Council	Site Services Manager,	
Safety	Safety and COPPEA		Principal Planner, and	
	Representatives		staff	
	2:30-3:30	2:00-4:00	10:45 - 11:30	
	Site Services Manager	BDS Labor Management	BPS Director, Parks	
		Committee	Director, BDS, BPS and	
			Parks staff	
			11:30 – 1:00	
			Bureau Directors	
			2:00 – 2:30	
			Training/Development	
			Officer	