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Bureau of Development Services Director Paul Scarlett's Calendar				
Week of October 25 - 31, 2010				
Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 8:30	8:45 – 11:45	10:00 – Noon	9:00 – 9:30	9:00 – 9:30
Chat with the Director	Smart Driver Training	Executive Assistant	Administrative Services	Executive Assistant
	_		Manager, IT Replacement	
			Lead, TRACs Manager,	
			and Finance Manager	
9:00 – 10:00	2:00-3:30	2:00-2:30	10:30 – Noon	10:00 – Noon
Executive Assistant	Senior Managers	HR Issue	Planning &Development	ICS 100 Training
			Directors	
10:00 - 11:00	3:30 – 4:30	2:30-3:00	2:00 - 3:30	
Principal Planner	Commissioner of Public	Plan Review & Permitting	BDS Budget Advisory	
	Safety	Services Manager	Committee	
11:00 – Noon		3:00 – 3:30		
Administrative Services		Employee Departure		
Manager				
2:00 - 3:00				
Plan Review & Permitting				
Services Manager,				
Enforcement Program				
Manager, Process				
Management staff				