Bureau of Development Services Director Paul Scarlett's Calendar Week of November 28 – December 4, 2011 Tuesday Wednesday Monday Thursday Friday 9:00 - 10:0010:30 - noonVacation 10:00 - 11:009:30 - 11:15 **Executive Assistant** Senior Managers **Executive Assistant** 2012 ICC ABM Planning Meeting 11:30 - 1:00 11:00 - noon1:00 - 1:30Noon - 2:00Administrative Services Commissioner of Public City Staff Funeral **Bureau Directors** Manager **Affairs** 2:30 - 3:302:00 - 3:00 3:00 – 4:00 1:30 - 2:00Engineering Plan Review BDS Staff and Sign Commissioner of Public Commissioner of Public Manager and Acting Affairs and ITAP Lead Industry Affairs Liaison **Enforcement Manager** 3:00 - 3:15 Principal Planner 3:30 - 3:45Engineering Plan Review Manager