

**Bureau of Development Services Director Paul Scarlett's Calendar**

**Week of February 11 - 17, 2013**

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 10:00 Executive Assistant	8:15 – 8:45 Residential Inspection Section Meeting	9:00 – 9:30 Principal Planner, LUS staff, Enforcement Program Manager	9:00 – 10:00 Executive Assistant	Vacation
10:00 – 11:00 ITAP SME	9:30 – 10:30 City Council	9:30 – 10:00 Principal Planner	10:30 – noon Planning & Development Directors	
11:00 – 11:30 Fire Marshal	2:00 – 3:00 Mayor's Office Liaison	10:20 – 11:00 Plan Review & Permitting Service Manager	1:00 – 3:00 MCIP Board	
2:00 – 3:00 Administrative Services Manager	3:00 – 4:00 ITAP Executive Team	11:00 – 11:30 Leadership Team	3:15 – 3:45 Administrative Services Manager and Finance Manager	
		1:00 – 2:00 LMC Subcommittee		
		2:00 -3:30 BDS Labor Management Committee		