Bureau of Development Services Director Paul Scarlett's Calendar				
Week of July 22 - 28, 2013				
Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:00	8:30 – 12:30	9:30 - 10:30	Vacation	Vacation
Planning & Zoning	Technical Capital Project	Executive Assistant		
Manager and staff	Manager Interviews			
9:00 – 10:00	12:30 – 1:00	10:30 - 11:00		
Senior Managers	Senior Program Manager	Enforcement Program		
		Manager		
10:00 - 10:45	1:10-1:40			
Inspection Services	HR Issue			
Manager				
11:00 – noon	2:00-3:00			
Commissioner of Public	Executive Assistant			
Utilities Liaison				
2:00 - 3:00	3:00 – 3:30			
Administrative Services	LUS staff			
Manager				
3:00-3:30				
Senior Program Manager				
3:30 – 3:35				
Permitting Services				
Manager and staff				
3:35-3:50				
Plan Review & Permitting				
Services Manager and				
Permitting Services				
Manager				