

## City of Portland, Oregon

### **Bureau of Development Services**

#### **Land Use Services**

FROM CONCEPT TO CONSTRUCTION

Amanda Fritz, Commissioner Paul L. Scarlett, Director Phone: (503) 823-7300 Fax: (503) 823-5630 TTY: (503) 823-6868 www.portlandoregon.gov/bds

**Date:** January 9, 2014

**To:** Interested Person

From: Dave Skilton, Land Use Services 503-823-0660

dave.skilton@portlandoregon.gov

#### NOTICE OF A TYPE II PROPOSAL IN YOUR NEIGHBORHOOD

Development has been proposed in your neighborhood. The proposed development requires a land use review. The proposal, review process, and information on how to respond to this notice are described below. A copy of the site plan and zoning map is attached. I am the staff person handling the case. Please call me if you have questions regarding this proposal. Please contact the applicant if you have questions regarding any future development on the site.

Because we must publish our decision within 28 days, **we need to receive your written comments by 5 p.m. on January 30, 2014**. Please mail or deliver your comments to the address at the bottom of the page, and include the Case File Number, LU 13-240339 HR, in your letter. It also is helpful to address your letter to me, Dave Skilton.

# CASE FILE NUMBER: LU 13-240339 HR – EXTERIOR ALTERATIONS

**Appl/Owner:** Kathleen MacNaughton and Martha McClure

2521 NE 19th Ave Portland, OR 97212

**Site Address:** 2521 NE 19<sup>th</sup> Avenue

**Legal Description:** BLOCK 38 LOT 8 N 1/2 OF LOT 9, IRVINGTON

**Tax Account No.:** R420408150 **State ID No.:** 1N1E26DB 00100

Quarter Section: 2832

**Neighborhood:** Irvington, contact Dean Gisvold at 503-284-3885.

**Business District:** North-Northeast Business Assoc, contact Joice Taylor at 503-445-1321. **District Coalition:** Northeast Coalition of Neighborhoods, contact Claire Adamrick at 503-

388-9030.

Other Designations: Non-contributing resource in the Irvington Historic District, which was

listed in the National Register of Historic Places on October 22, 2010. R5, Single Dwelling Residential 5000, with Historic Resource Overlay

**Case Type:** HR, Historic Resource Review

**Procedure:** Type II, an administrative decision with appeal to the Historic

Landmarks Commission.

#### Proposal:

Zoning:

The applicant is seeking Historic Resource Review approval for a proposal to:

- install insulated glass units in existing fixed and operable street-facing windows;
- attach a pergola structure to the rear of the house;

- enlarge existing door and window openings at two rear-facing locations and install two sliding doors;
- install new wood windows and doors in existing openings throughout, with trim to match existing; and
- install a new air conditioning unit on a concrete pad in the rear yard.

Historic Resource Review is required because the proposal is for exterior alterations in a historic district.

#### **Approval Criteria:**

In order to be approved, this proposal must comply with the approval criteria specified in the Zoning Code (Title 33 of the Portland City Code). The criteria are:

• 33.846.060 G Other Approval Criteria

Zoning Code Section 33.700.080 states that Land Use Review applications are reviewed under the regulations in effect at the time the application was submitted, provided that the application is complete at the time of submittal, or complete within 180 days. This application was submitted on December 19, 2013 and determined to be complete on date.

#### **Decision Making Process**

The Bureau of Development Services will make a decision on this proposal. We will consider your comments, and

- Approve the proposal;
- Approve the proposal with conditions; or
- Deny the proposal.

The neighborhood association listed on the first page of this notice may take a position on this application. They may also schedule an open meeting prior to making their recommendation to the Bureau of Development Services. Please contact the person listed as the neighborhood contact to determine the time and date of this meeting.

ORS 227.178 states the City must issue a final decision on Land Use Review applications within 120-days of the application being deemed complete. The 120-day review period may be extended at the request of the applicant.

The file and all evidence on this case are available for your review by appointment only. Please call the Request Line at our office, 1900 SW Fourth Avenue, Suite 5000, phone 503-823-7617, to schedule an appointment. I can provide some information over the phone. Copies of all information in the file can be obtained for a fee equal to the cost of services. Additional information about the City of Portland, city bureaus, and a digital copy of the Portland Zoning Code is available on the internet at <a href="https://www.portlandonline.com">www.portlandonline.com</a>.

#### **Appeal Process**

If you disagree with the Bureau of Development Services administrative decision, you can appeal the decision to the Historic Landmarks Commission. This review body will hold a public hearing for the appeal. When the decision is mailed, the criteria used to make the decision and information on how to file an appeal will be included. If you do not send any comments, you can still appeal the decision. There is a 14-day deadline to file an appeal beginning on the day the decision is mailed. The reason for the appeal must be specifically defined in order for the review body to respond to the appeal. If an appeal is filed, you will be notified of the time and location of the appeal hearing.

There is a fee charged for appeals. Recognized neighborhood associations may qualify for an appeal fee waiver.

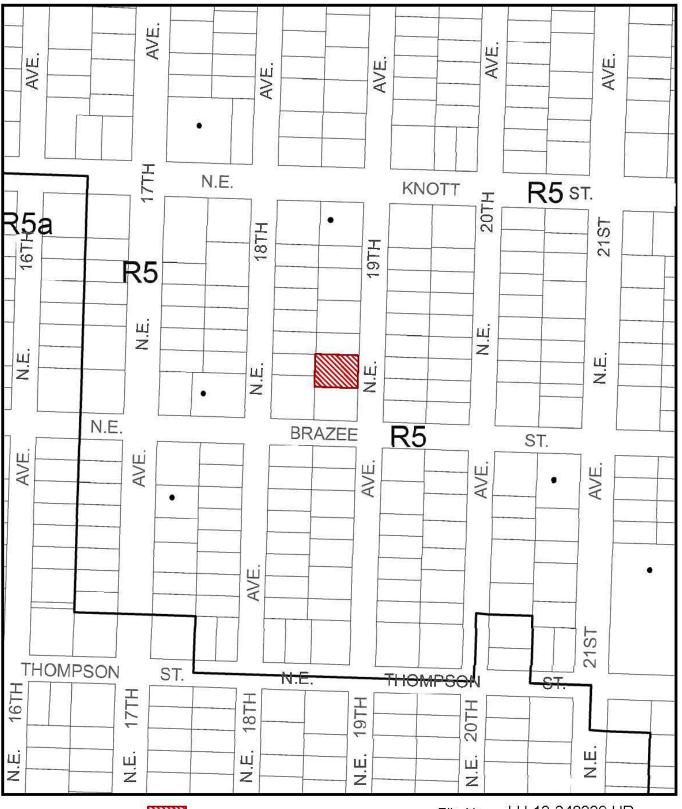
#### Appeal of the Final City Decision

After an appeal hearing, the review body decision may be appealed to the Oregon Land Use Board of Appeals (LUBA) at 775 Summer St NE, Suite 330, Salem, Oregon 97301-1283. The phone number for LUBA is 1-503-373-1265. Issues that may provide the basis for an appeal to LUBA must be raised prior to the comment deadline or prior to the conclusion of the hearing if a local appeal is requested. If you do not raise an issue with enough specificity to give the Bureau of Development Services an opportunity to respond to it, that may also preclude an appeal to LUBA on that issue.

The Bureau of Development Services is committed to providing equal access to information and hearings. Please notify us no less than five business days prior to the event if you need special accommodations. Call 503-823-7300 (TTY 503-823-6868).

#### **Enclosures:**

Zoning Map Site Plan Elevations



# ZONING

Site

Historic Landmark



This site lies within the: IRVINGTON HISTORIC DISTRICT

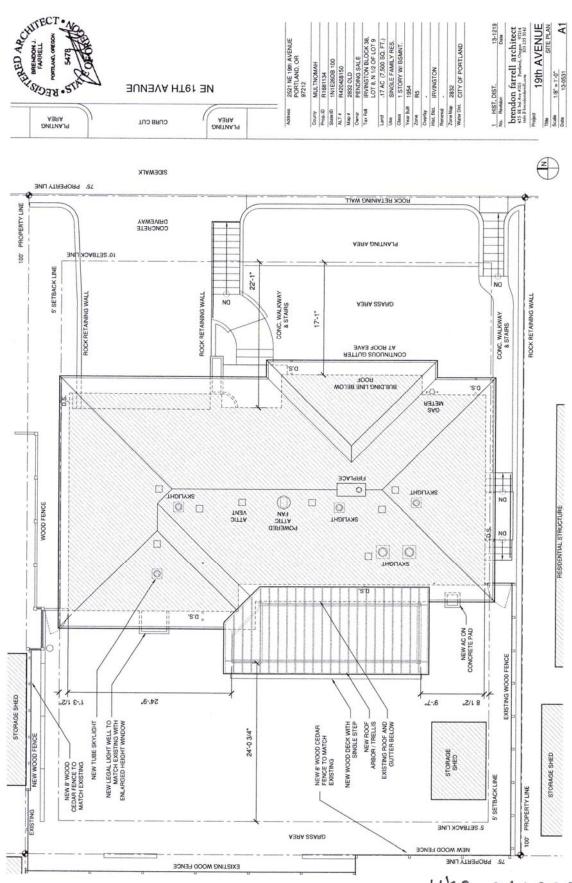
File No. LU 13-240339 HR

1/4 Section 2832

Scale 1 inch = 200 feet

State\_Id 1N1E26DB 100

Exhibit B (Dec 24,2013)



LV13-240339 HR

