## CITY OF PORTLAND OREGON - BUREAU OF DEVELOPMENT SERVICES Type I Land Use Review Procedure Pre-Application Conference is optional for Type I Procedures, and is valid for one year **Application Submitted** DAY Staff has 14 days to determine completeness of application ONE · If complete, the public notice is mailed within 14 days 14 Day If not compete a letter is sent, detailing Completeness the needed information Check Applicant has up to 180 days to provide needed information or application will be voided and no fees returned. 14 If complete, Notice is mailed to recognized organizations, public agencies and property **DAYS** owners within 100 ft. of the site 14 Day Comment Period **Analysis** 28 Comments are considered; analysis of proposal is made, based on approval criteria **DAYS** Decision Decision is made within 21 days of complete application **DAYS** Decision is filed the next working day and mailed within 5 days of filing. Decision is final on the date it is mailed • Final local decision may be appealed to state's Land Use Board of Appeals (LUBA) Approvals must be recorded with the county u\_type1\_procedure 04/18/13

\*Timeline reflects Portland City Code requirements. Oregon State law requires a final local decision within 120 days of

complete application. Applicants always retain the right to postpone the decision or to waive the 120 Day Rule.