PORTLAND, OREGON: COMBINATION INSPECTION RECORD CARD

For general information call 503-823-7388

To request an inspection through our automated inspection request system call 503-823-7000 before 6 am. TTY: 503-823-6868

This permit will expire if 180 days pass without an approved inspection. You may request that your permit be extended one time only. To extend your permit call, 503 823-7388.

Homeowner:

This is Your Record of Permits and Inspections and Should Be Kept With Your Permanent Records.

Post In Clear View And In Accessible Location

BUILDING INSPECTIONS

	IVR #	APP BY:	DATE	INSPECTORS NOTES:	APP BY:	DATE
Erosion Control	200					
Setback	215					
Reinforc/Concrete	230					
Reinforc/Masonry	250					
Footings	220					
Foundation Wall	225					
Waterproofing	245					
Slab Basement	235					
Slab Garage	235					

Okay to Pour _____

POST & BEAM **Do Not Pour Any Concrete Until the Needed Inspections Above Have Been Signed**

Structural	240					
Other	295					

Okay to Insulate _____

ROUGH INSPECTION **Do Not Install Sub-floor Until the Needed Inspections Above Have Been Signed**

Interim EC	205					
Framing	270					
Fireplace	255					
Shearwall	260					

Okay to Insulate _____

INSULATION/WALLS UTILITIES **Do Not Insulate Until the Needed Inspections Above Have Been Signed**

Insulation	280					
Roofing	285					
Exterior Veneer	295					
Other	295					

Okay to Cover _____

MISC. INSPECTIONS **Do Not Cover Until the Needed Inspections Above Have Been Signed**

Firewall	265					

FINISH INSPECTIONS

Structural Final	299					
Grading Final	990					
Zoning Final	994					
Permanent EC	210					
Demolition	288					

Okay to Occupy _____ **Do Not Occupy Until the Needed Inspections Above Have Been**

PLBG, ELEC, MECH, SPEC. INSPECTIONS

	IVR #
Underslab Plbg.	305
Elec. Temp. Svc.	115
Grounding Electrode	
Perm. Elec. Svc.	120
Water Service	345
Low Voltage	125
Decomm. Septic Sys.	358
Septic System	357
Foundation Drains	385
Sewer Cap	360
Shower Pan	315

Post & Beam Mech.	600
Post & Beam Plbg.	300

Gas Line	605
Rough Mech.	620
Rough Plumbing	310
Rough Elect.	105

Sanitary Sewer	350
Storm Sewer	355
Rain Drains	365
Sewer Connection	

Woodstove/Insert	625

Plumbing Final	399
Electrical Final	199
Mechanical Final	699
Other	295
Permit Final	999

CITY OF PORTLAND, OREGON ~ BUREAU OF DEVELOPMENT SERVICES

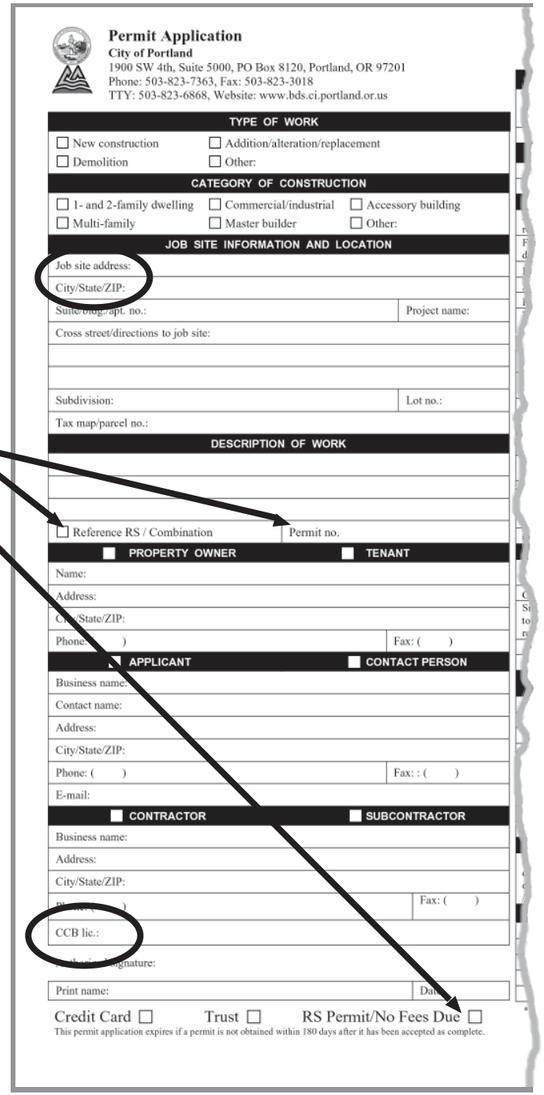
1900 SW Fourth Avenue, Suite 5000 • Portland, Oregon 97201 • www.portlandonline.com/bds

Subcontractor Permit Information Process

The Bureau of Development Services (BDS) no longer requires subcontractor labels on Residential Combination permits as of January 1, 2005.

- This change streamlines the process for our customers since everything can be done from the subcontractor's office.
- Installers will not have to post labels and inspections won't be cancelled due to missing labels.

NOTE: Work that is not part of an RS combination permit will continue to be done with separate trade permits.



Permit Application
City of Portland
1900 SW 4th, Suite 5000, PO Box 8120, Portland, OR 97201
Phone: 503-823-7363, Fax: 503-823-3018
TTY: 503-823-6868, Website: www.bds.ci.portland.or.us

TYPE OF WORK
☐ New construction ☐ Addition/alteration/replacement
☐ Demolition ☐ Other:

CATEGORY OF CONSTRUCTION
☐ 1- and 2-family dwelling ☐ Commercial/industrial ☐ Accessory building
☐ Multi-family ☐ Master builder ☐ Other:

JOB SITE INFORMATION AND LOCATION
Job site address:
City/State/ZIP:
Suite/bldg./apt. no.: Project name:
Cross street/directions to job site:
Subdivision: Lot no.:
Tax map/parcel no.:

DESCRIPTION OF WORK
☐ Reference RS / Combination Permit no.

☐ PROPERTY OWNER ☐ TENANT
Name:
Address:
City/State/ZIP:
Phone: ( ) Fax: ( )

☐ APPLICANT ☐ CONTACT PERSON
Business name:
Contact name:
Address:
City/State/ZIP:
Phone: ( ) Fax: : ( )
E-mail:

☐ CONTRACTOR ☐ SUBCONTRACTOR
Business name:
Address:
City/State/ZIP:
Phone: ( ) Fax: ( )
CCB lic.:
Owner/agent signature:
Print name: Date:

Credit Card ☐ Trust ☐ RS Permit/No Fees Due ☐
This permit application expires if a permit is not obtained within 180 days after it has been accepted as complete.

For homeowners and subcontractors the simplified process works as follows:

1. Complete the updated trade permit application.

   Include:

   - Under Description of Work, check the box for Reference RS / Combination and provide the Permit number.
   - If no fees are due, check the RS Permit/No Fees Due box at the bottom of the permit application.
   - If your permit is upgraded or if fees have not been paid, the credit card and trust account options are still available.

2. Completed trade permit applications may be submitted to the Development Services Center (DSC) at 1900 SW 4th Avenue, First Floor, or FAXed to 503-823-3018.

NOTE: The most common reasons that delay an inspection are a missing or illegible property address or CCB number (if applicable).

Complete applications received by noon will be eligible for phone-in inspection requests after 5:00 pm the same business day. Inspectors will verify the information in TRACS each morning and will contact contractors to decline the inspection if the application is incomplete.

If you need more information about the subcontractor permit application process, please contact us at 503-823-7388.

Permit applications are available in the DSC and online at www.portlandonline.com/bds

Information is subject to change.

Inspection Request (IVR) Reference

To access the IVR System:
Dial: 503-823-7000
TTY: 503-823-6868

Press:	
1	Schedule an Inspection
2	Cancel or Reschedule an Inspection
3	Obtain Inspection Results
4	Obtain Plan Review Status
5	Obtain Fax Back Documents
6	Obtain a List of Scheduled Inspections by IVR Number
0	Speak with Inspection Section regarding your inspection or to obtain your IVR number
*	Listen to General Information
#	Hang Up

You must get approval on Inspection #200, Pre-Construction Erosion Control, before requesting any other inspections on your project.

You must get approval on Inspection #210, Permanent Erosion Control Measures, before getting final approval on your project.

Last Revised: May 22, 2005 ***Customer Version***

Inspection Codes

Building

200 Pre-Construction Erosion Control
210 Permanent Erosion Control Measures
215 Setbacks
220 Footings
225 Foundation
230 Concrete/Reinforcing
235 Slab/Flatwork
240 Underfloor/Post & Beam
245 Waterproofing
250 Masonry/Reinforcing
255 Masonry Fireplace
260 Shearwalls (use 270 for CO permits)
265 Firewall Nailing (use 275 for CO permits)
270 Framing
275 Wallboard Attachment
277 Ceiling Grid
280 Insulation/Vapor Barrier
285 Roofing
287 On-Site Stormwater Facility
288 Demolition
290 Temporary Occupancy
295 Other/Consultation
299 Final – Structural (RS Only)
990 Final – Grading (RS Only)
992 Final – Subsurface (RS Only)
994 Final – Zoning (RS Only)
999 Final Permit (CO, RS – to final job)

Electrical

105 Cover - Electrical
110 Underground – Electrical
115 Temporary Electrical Service
120 Permanent Elect. Service/Reconnect
125 Low Voltage/Alarm
130 Adult Foster Care
135 Hot Tub/Spa/Swimming Pool
140 Industrial Plant
145 Circuits/Feeders
150 Generator/Transfer Switch
155 Other/Consultation – Electrical
199 Final – Electrical

Mechanical

600 Underfloor/Post & Beam - Mech.
605 New Gas Piping/Pressure Test
610 Extend Gas Piping/Pressure Test
615 Gas Line Tag
617 Hydronic Piping (Closed/Open Loop)
620 Rough-in Mechanical
625 Woodstove/Pellet Stove/Deco. Appl.
630 AC/Furnace/Heat Pump/HVAC Eqt.
635 Kitchen Exhaust/Commercial Hood
640 Oil Tank
645 Vent/Chimney Liner
650 Other/Consultation – Mechanical
699 Final – Mechanical

Plumbing (RS and PT permits only)

300 Post and Beam – Plumbing
305 Ground Work – Plumbing
310 Rough-In/Top Out – Plumbing
312 Hydronic Piping (Open Loop Only)
315 Shower Pan/Bathtub Test
320 Fire Sprinklers
325 Fixture Cap
330 Drain Reversal
335 Backflow Device (Water Supply)
337 Backwater Valve (Drainage)
340 Water Heater
345 Water Service
350 Sanitary Sewer
355 Storm Sewer
360 Sewer Cap
365 Rain Drains
370 Catch Basin
375 Manhole
380 Detention Facility
385 Foundation Drain
390 Dry Well
395 Soakage Trench
396 Medical Gas/Vacuum System
397 Other/Consultation – Plbg
399 Final – Plumbing

Manufactured Homes

120 Permanent Electrical Service
200 Pre-Construction Erosion Control
210 Permanent Erosion Control Measures
337 Backwater Valve (Drainage)
605 New Gas Piping/Pressure Test
625 Woodstove/Pellet Stove/Deco. Appl.
630 AC/Furnace/Heat Pump/HVAC Equip.
700 Footing Form/Okay to Pour
706 Foundation Blocking
708 Tie Downs
710 Sewer Connection Outside
714 Water Service
716 Electrical Feeder
722 Heating Duct
728 Enclose/Install Perimeter Foundation
730 Perimeter Foundation
740 Rain Drain System
742 Stormwater Disposal
756 Garage/Carport Final
299 Final – Building
199 Final – Electrical
699 Final – Mechanical
399 Final – Plumbing
999 Final Permit

Sign Permits

400 Sign Footings
405 Electrical Service – Sign
410 Sign Structure
999 Final Permit

Sanitation Permits

On-Site Sewage Disposal Permit
800 Initial Advanced Treatment Technology
802 Secondary Adv. Treatment Technology
804 Final Advanced Treatment Technology
806 Alternative System
808 Initial Capping Fill
810 Secondary Capping Fill
812 Final Capping Fill
814 Drainfield
816 Gray Water Sump
818 Initial Holding Tank
820 Secondary Holding Tank
822 Final Holding Tank
824 Pressure Distribution
826 Pumping System
828 Redundant System
830 Initial Sand Filter
832 Secondary Sand Filter
834 Final Sand Filter
836 Septic Tank
838 Steep Slope System/Disposal
840 Tile Dewatering
842 Decommission System Pumped & Filled
999 Final Permit

On-Site Sewage Evaluations/Services
842 Decommission System Pumped & Filled
844 Sep. Sys. Pumped/Drain Lines Staked *(Applies to Authorization Notice and Existing System Evaluation)*
846 Septic System Staked *(Applies to Cert. Of Sewage Disposal Sys.)*
848 Test Pits Dug and Flagged *(Applies to Land Feasibility Study)*

Sanitation Annual Inspection
850 Advanced Treatment Technology
852 Holding Tank
854 Pump Truck
856 Sand Filter
858 Temporary Mobile Home (biennial insp)

Site Development Permits

200 Pre-Construction Erosion Control
210 Permanent Erosion Control Measures
287 On-site Stormwater Facility
500 Site Development Inspection
510 Tree Preservation/Env Zone
512 Clearing Limits
514 Landscape Mitigation/Env Zone Planting
516 Pedestrian Pathway/Trail
518 Retaining Wall Footing
520 Retaining Wall Forms/Reinforcing
522 Site Grading
524 Stormwater Culvert/Riprap
526 Trench Backfill Compaction
530 Private Street Curb Setback
532 Private Street Subgrade
534 Private Street Base Rock
536 Private Street Base Lift
538 Private Street Top Lift
540 Private Street Sidewalk/ADA Ramps
542 Private Street Signage
544 Street Light Base
546 Street Light Pole
550 Private Street Final Inspection
990 Final – Grading
999 Final Permit

Zoning (ZP Permits)

555 Code Compliance Inspection