City of Portland
Bureau of Development Services

Sign, Awning Permit and Registration Fee Schedule

Effective Date: July 1, 2014

Illuminated (electric) Sign Review and Permit Fee

Fascia, freestanding or projecting signs with direct (neon), internal or changing image lighting or other electrical components.

Up to 20 square feet	$205
Over 20 square feet and up to 40 square feet	$253
Over 40 square feet and up to 60 square feet	$293
Over 60 square feet and up to 80 square feet	$321
Over 80 square feet and up to 100 square feet	$351
Over 100 square feet and up to 120 square feet	$391
Over 120 square feet and up to 140 square feet	$410
Over 140 square feet and up to 160 square feet	$429
Over 160 square feet and up to 180 square feet	$450
Over 180 square feet	$468

Non-illuminated Sign Review and Permit Fee

Fascia, freestanding or projecting signs without direct or internal lighting or other electrical components.

Up to 20 square feet	$157
Over 20 square feet and up to 40 square feet	$215
Over 40 square feet and up to 60 square feet	$253
Over 60 square feet and up to 80 square feet	$264
Over 80 square feet and up to 100 square feet	$273
Over 100 square feet and up to 120 square feet	$293
Over 120 square feet and up to 140 square feet	$303
Over 140 square feet and up to 160 square feet	$321
Over 160 square feet and up to 180 square feet	$351
Over 180 square feet	$372
Wall painted or adhered signs (i.e. vinyl, paper or similar material)	$1.01 per square foot Minimum Fee - $33

Additional Plan Review Fee

Charged for changes, additions or revisions to approved plans and for review of proposed "pre-approved" structural designs.	Plan review time 1/2 hour or less: $71 Plan review time greater than 1/2 hour: $142 per hour or fraction thereof

Alternate methods appeal fees - Chapter 32.44

Per appeal	$251

Awning Review and Permit Fees

Awnings without signs	$8.69 per linear foot of awning
Sign and awning combinations	Awning fee plus $1.46 per square foot of sign area
Signs added to existing awning	Fee as required for non-illuminated sign

Early Assistance for Sign Permits

Early assistance sign code meeting	$73
Fee for each additional staff in attendance	$86

Inspections Outside of Normal Business Hours	$194 per hour or fraction of an hour Minimum - $194

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Investigation Fee For commencement of work before obtaining a permit. Signs and awnings	$95 per hour or fraction of an hour Minimum - $95
Other Inspections Not Specifically Identified Elsewhere	$142 per hour or fraction of hour Minimum - $142
Permit Reinstatement Processing Fee Fee for renewal of a permit that has been expired for six months or less provided no changes have been made in the original plans and specifications for such work. A permit may be renewed only once.	The renewal fee shall be one half the amount required for a new permit. Minimum Fee - $95
Portable Signs (A-Board) Registration	$70 for 1 year $127 for 2 years $228 for 4 years $702 one-time fee
Reinspection Fee	$97 per inspection
Sign & Awning Plan Review	Maximum number of allowable checksheets: 2 Additional checksheet will be charged at the rate of $175 per checksheet
Structural Alteration to Existing Sign	Same fee as for new sign
Structural Plan Review Fee Required for: Fascia signs over 400 pounds All projecting signs All freestanding signs over 6 feet in height All pitched roof signs All awnings	65% of the permit fee Minimum fee - $142
Temporary Balloon Registration Maximum of once, per lot, per calendar year	$33
Temporary Banner Registration Maximum of six (6) months, per lot, per calendar year	$33 per month
Temporary Fascia or Temporary Freestanding Sign Registration Per Sign	$69 per year