## Bureau of Development Services Director Paul Scarlett's Calendar

## Week of October 3 - 9, 2011

Week of October 3 - 9, 2011				
Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30	8:00 - 10:00	8:30 – 9:00	8:30 – 9:30	10:00 - 10:30
Executive Assistant	Metropolitan Contractor	Portland Housing Bureau	Plan Review & Permitting	Enforcement Program
	Improvement Partnership	staff and Development	Services Manager	Manager and NIT staff
	(MCIP) Board	Customer		
9:30 – 10:00	10:30 – noon	9:00 – 10:00	11:00 – 11:20	
Engineering Plan Review	BDS Senior Managers	Executive Assistant	Development customer	
Manager, Metro			(via phone)	
Sustainability Director				
and staff (via phone)				
10:00 – 10:15	Noon – 12:15	10:00 – 10:30	11:20 – 11:40	
Commercial Inspections	Administrative Services	Principal Management	Development Customer	
Manager	Manager and Principal	Analyst	(via phone)	
	Planner			
11:00 – noon	1:20 – 1:40	10:30 – 11:00	12:30 – 5:00	
Administrative Services	Plan Review & Permitting	HR Issue	Vacation	
Manager	Services Manager			
12:30 – 4:30	2:30 – 3:30	1:00-2:00		
Management Training	Principal Planner, LUS	Administrative Services		
	staff	Manager, COPPEA		
		President, COPPEA		
		Business Representative		
		2:00-3:30		
		BDS Labor Management		
		Committee		