Bureau of Environmental Services Budget Advisory Committee

Participation Assessment

We appreciate your service on our 2014-2015 Budget Advisory Committee (BAC).

Your feedback regarding your service on the Bureau of Environmental Services (BES) BAC is critical to our providing an educational, meaningful, and pleasant experience for our BAC members.

REVIEW OF PROCESS

The BAC process consisted of five two-hour meetings held in the Pines Conference Rooms, in the Portland Building. In Meetings 1-3, BES provided information regarding the bureau's budget and programs through several written communications, verbal summaries and overviews, and visual tools. Meetings 4-5 consisted of discussions regarding the ranking of specific programs and activities identified as potential cuts from the BES proposed 2014-15 budget. Materials were provided electronically through the BES website and as handouts in the meetings.

MEETING LOGISTICS

1. Please provide feedback on the meeting room. Was it easy or difficult to hear the presenters or see the screen? Was the room too warm or cold?

2. Please provide feedback on meeting time.

   ☐ Start time was OK.
   ☐ I would have preferred an **earlier** time.
   ☐ I would have preferred a **later** time.

   Suggestions?

MEETING MATERIALS AND MANAGEMENT

1. Meeting materials were provided to you through the bureau's website. Were you able to easily access the materials?

   ☐ Yes. I could access the materials easily.
   ☐ No. I had difficulties. Please describe:

2. Would you have preferred another way of receiving the materials?

   ☐ No ☐ Yes. Suggestions: _____

3. Were the binders BES provided to store materials helpful? ☐ Yes ☐ No

ENVIRONMENTAL SERVICES
CITY OF PORTLAND
Nick Fish, Commissioner
Dean Marriott, Director

4. Were materials received with adequate time to review prior to meetings?

☐ Yes ☐ No. Suggestions:_____

5. Were the materials formatted and designed in a way that was helpful and useful to you?

☐ Yes ☐ No. Suggestions? _____

6. How would you characterize the pace of the review of the materials in the meetings?

☐ Meeting pace was too fast. ☐ Meeting pace was too slow. ☐ Meeting pace was just right.

If you felt the pace was too fast or too slow, do you have suggestions for changes? _____

_____

7. Was there any additional information you felt would have assisted you in making recommendations?

☐ No ☐ Yes. Please describe:

GENERAL

1. What was the most challenging aspect of your service?

2. What was the most interesting or fulfilling aspect of your service?

3. What did you learn about BES that you didn't know before serving on the BAC?

Additional Comments:

Name *(optional)*: _____

Please return assessment to Megan Callahan at megan.callahan@portlandoregon.gov. Thank you!