Appendix A.2 Policy Framework and Revision Process

The Stormwater Policy Advisory Committee (SPAC) was established in April 1996 at the direction of the City Commissioner of Public Works. SPAC members included representatives of City bureaus, the Homebuilders Association, Metro, the Oregon Department of Environmental Quality, watershed advocates, and the development community. The SPAC was charged with recommending stormwater management policies to the Bureau of Environmental Services (BES). In addressing stormwater issues, the SPAC also considered other City goals and policies for environmental protection, density, transportation, and economic development.

In July 1997, the SPAC submitted and City Council accepted policy recommendations for new development (*Final Recommendations: Stormwater Management Requirements for New Development*). Council directed BES to develop this *Stormwater Management Manual* to implement policy recommendations for development. The *Stormwater Management Manual* was adopted on July 1, 1999. The *Stormwater Management Manual* is part of BES's Administrative Rules, authorized by Portland City Code Chapter 17.38, adopted by the Director of BES following a public review process, and filed with the City Auditor as required by Portland City Code Chapter 1.07.

In spring 1999, the City Council established the Stormwater Advisory Committee (SAC), whose members represent environmental, development, engineering, business, and community interests. One of the SAC's tasks was to review and make recommendations regarding changes to the manual. The SAC presented its recommendations to Council in April 2000 and again in August 2002. In addition, a public review process was conducted to obtain public comment on the manual. The SAC recommendations, public comments where appropriate, and BES staff changes are incorporated into this revised manual.

The policies that form the basis for this manual are codified in City Code Chapter 17.38, which is restated above.

Update and Amendment Process

This *Stormwater Management Manual* will be reviewed a minimum of every 3 years and updated as necessary. The review process will include:

- Consideration of changed and new technologies
- Review of appeals made during the preceding interval
- Review of requests for variances to standard design criteria for public and private facilities
- Review of all performance-based approaches approved since the last manual revision
- Review of recommendations from the Stormwater Advisory Committee
- Review of community comments and concerns
- Adjustment of internal review processes and submittal requirements
- Incorporation of new sections and issues

The amendment process will also include a mailing to interested persons to solicit suggestions for amendments or procedural changes; a public meeting to review amendments and solicit input; and documentation and explanation of any changes made.

Suggestions for changes and improvements can be made at any time and should be sent to:

City of Portland, BES

1120 SW 5th Ave., Room 1100

Portland, OR 97204

Attention: Stormwater Manual Project Manager

Or email: <u>StormwaterManaul@bes.ci.portland.or.us</u>

Any changes to the current stormwater management policies will require the approval of City Council. If changes to the manual are proposed, the Chief Engineer will distribute any proposed manual improvements to interested parties and internal staff no later than May 1 of the year the manual is to be revised. The amended manual will be approved by the Chief Engineer and Bureau Director no later than September 1 of the year the amendments will occur.