CITY OF PORTLAND
ENVIRONMENTAL SERVICES
1120 SW Fifth Avenue, Room 1000, Portland, Oregon 97204 ▪ Dan Saltzman, Commissioner ▪ Dean Marriott, Director

Thank you for your interest in the Sewer Connection Assistance program. Enclosed is an application for the Sewer Connection Assistance Program.

The Safety Net Loan is available to property owners who meet the following qualifications:

- The applicant must own and live at the property to be connected.
- Income does not exceed income cap for size of household

| Household Size | Gross Income |
|---|---|
| 1 | 39,200 |
| 2 | 44,800 |
| 3 | 50,400 |
| 4 | 56,000 |

- Additional Assets do not exceed $50,000. (Assets include cash, CD's, stocks, second properties, recreation vehicles

This loan requires verification of your income and assets. Please submit the following:

*If employed*

- A copy of your most recent Federal Tax return. Self-employed person will need to submit tax returns going back two years.
- Copy of W-2 statements for all people in the household who have an income.

*If unemployed or retired*

- Copy of unemployment benefit statement, social security benefit statement and/or pension benefits statement.

*Verification of assets*

- The most recent bank and credit union accounts monthly statements for all household members who have accounts. Please submit statements from prior three months.
- Statement of current value for any additional assets including money funds, stocks, bonds, investments, second homes or real estate owned by household members.

Please complete the application and mail to me using the enclosed envelope. If you need further assistance, we can be reached at (503) 823-4114.

City of Portland Bureau of Environmental Services

# Sewer Connection Assistance Program

## Application

**Applicant Name** _____

**Property Address** _____

**Contract Seller (If Applies)** _____

**Date of Application** _____ Phone (day) _____ Phone (evening) _____

**OFFICE USE ONLY**

**Tax Account**_____ **Project No.** _____ **Sewer Charges $**_____

**Gross Income $**_____ **Household Size** _____

**Deductions $**_____ ☐ **Under Age 62** ☐ **MSCP**

**Adj. Income $**_____ ☐ **Age 62 +** ☐ **Non-Conforming**

**Asset $**_____

**RECOMMENDATION:**

☐ **Safety Net Loan** ☐ **Safety Net Private Plumbing Loan** ☐ **Connection Deferral Agreement**

**DECISION:**

☐ **Approved** ☐ **Denied** **Signature** _____ **Date** _____

**Comments**_____

_____

## A HOUSEHOLD INFORMATION

**Please list name, birth dates, and relationship for all household members.**

| | Name | Birth Date | Relationship |
|---|---|---|---|
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |
| 7. | | | |
| 8. | | | |

(Attach additional pages if necessary.)

## B GROSS INCOME FOR THE PERIOD OF _____

***FOR ALL HOUSEHOLD MEMBERS***

| Household Member | **Total Amount for Period of Time (above)** |
|---|---|
| 1. _____ | $ _____ |
| Source of Income: _____ | |
| Source Address: _____ | |
| 2. _____ | $ _____ |
| Source of Income: _____ | |
| Source Address: _____ | |
| 3. _____ | $ _____ |
| Source of Income: _____ | |
| Source Address: _____ | |
| 4. _____ | $ _____ |
| Source of Income: _____ | |
| Source Address: _____ | |
| 5. _____ | $ _____ |
| Source of Income: _____ | |
| Source Address: _____ | |
| **Total Income** | **$** _____ |

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## C ALLOWABLE DEDUCTIONS

Non Reimbursed Medical Expenses $_____

Child Care $_____

Child Support $_____

**Total Deductions** **$**_____

**Total Adj. Income** **$**_____

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## D BANK AND CREDIT UNION ACCOUNTS

*FOR EACH HOUSEHOLD MEMBER*

| | Name of Bank/Credit Union | Type of Account | Current Balance | |
|---|---|---|---|---|
| 1. | _____ | _____ | $_____ | $_____ |
| 2. | _____ | _____ | $_____ | $_____ |
| 3. | _____ | _____ | $_____ | $_____ |
| 4. | _____ | _____ | $_____ | $_____ |

**Total Assets $**_____

## E ADDITIONAL ASSET

**(Not Including Your Home, Its Contents and One Vehicle)**

| | Description | Value | Balance Owed | Net Value | |
|---|---|---|---|---|---|
| 1. | _____ | $_____ | $_____ | $_____ | $_____ |
| 2. | _____ | $_____ | $_____ | $_____ | $_____ |
| 3. | _____ | $_____ | $_____ | $_____ | $_____ |
| 4. | _____ | $_____ | $_____ | $_____ | $_____ |
| | | | **Total Assets** | **$**_____ | **$**_____ |

## F

PENALTY WARNING

Oregon law makes it a Class A misdemeanor (punishable by up to one year in prison or a fine of up to $1,000) for a person to issue a false statement with intent to defraud (see ORS 165.100). It is also a Class A misdemeanor for a person to obtain the execution of documents by deception with the intent to defraud or injure another or to acquire substantial benefit (see ORS 165.102).

Additionally any false hood respecting any portion of this application shall be grounds for denial of the application and termination of any loan or deferral connection agreement that may have been previously entered into between the applicant and the Bureau of Environmental Services.

I understand the questions on this application and the penalty for withholding or giving wrong information or for breaking any of the rules listed in the Penalty Warning. My answers are correct and complete to the best of my knowledge.

**Signature of Applicant**: _____ Date _____