PORTLAND ECOROOF SYMPOSIUM 2014
Vendor Showcase Application

WHEN: **Wednesday, May 21st, 2014**
8:30 am – 6:00 pm
Setup: 6:00-8:00 am
Showcase: Noon-1pm and 4:00-6:00pm

WHERE: **World Trade Conference Center**
121 SW Salmon St, 2WTC
Portland, OR 97204
Map and Directions

Vendors from throughout the ecoroof industry are invited to convene and promote their products and services at PORTLAND ECOROOF SYMPOSIUM 2014. The event's focus will be the symposium sessions, and programming will include presentations and case studies focused on the green roof bottom line. The intent is to provide the building design and development community, building owners and managers information and technical assistance to promote ecoroofs in the City of Portland and beyond.

PORTLAND ECOROOF SYMPOSIUM 2014 will include an emphasis on commercial properties and developments. Vendors are expected to promote their ecoroof-specific products and services as they pertain to design, development, construction, research and promotion of this building practice.

The City of Portland encourages the use of ecoroofs as part of its efforts to promote sustainable development. More information about ecoroofs is available at: **www.portlandoregon.gov/bes/ecoroof**

CALL FOR VENDORS

The roster of vendors at PORTLAND ECOROOF SYMPOSIUM 2013 will feature professionals from all aspects of the ecoroof industry, including:

- **Architects**
- **Consultants**
- **Contractors**
- **Landscape architects**
- **Manufacturers and suppliers**
- **Roofers**
- **Structural engineers**
- **Educational / Research**
- **Non-profits / community organizations**

VENDOR SET UP

- Vendor display space is 10ft x 10ft.
- All vendors must be set up between **6:00-8:00 am on Wednesday, May 21st**
- Please be on time!
- Staff will be available on-site to direct vendors and expedite the loading process.
- Vendors are encouraged to bring creative set-up.
- (1) 6-ft table (1) linen and (2) chairs included in vendor fee.
- Each vendor must remain open for the entire duration of the event (Noon-1pm ; 4:00-6:00pm)
- All equipment must be removed by 8:00 pm on Thursday, May 2nd.

VENDOR REGISTRATION

- $25 Vendor Registration Fee per booth. Registration deadline is to Wednesday, May 14th. Booth space is limited. Please note: if you plan to attend the Symposium sessions, you must register for that separately. See the event registration page.
- All vendors must have professional experience with ecoroofs and must be screened through our official application process. Once approved, a contract will be sent to confirm your space.
- Registration questions can be taken via phone at **503.823.7863**
- Vendor Registrations will be accepted by fax at **503.823.5344,** OR via scan and email to BESEcoroof@portlandoregon.gov, OR via mail to:
  City of Portland BES, c/o Ecoroof Symposium, 1120 SW 5th Ave Room 1000, Portland OR 97204

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Business Name: _____

Contact Person: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

Website: _____

Identify a category for your business:

- ❑ Design (Architects, landscape architects, structural engineers)
- ❑ Materials (Suppliers and manufacturers, plant nurseries, systems)
- ❑ Construction (General contractors, roofers, installers)
- ❑ Research and Development (Educational, community development, monitoring)
- ❑ Other: _____

Description of Ecoroof Product or Service:

_____

_____

_____

Do you have experience with ecoroof projects in the Pacific Northwest? YES _____ NO _____

To confirm your reservation:

1. Send in the vendor showcase application:
   - ❑ Via email, to BESEcoroof@portlandoregon.gov
   - ❑ Via fax, to 503.823.5344
   - ❑ Via mail to: City of Portland BES, c/o Ecoroof Symposium
     1120 SW 5th Ave Room 1000
     Portland OR 97204
2. Once we follow up with a contract, fill it out and submit it with $25 payment **by check** to:
   City of Portland BES c/o Ecoroof Symposium
   1120 SW 5th Ave Room 1000
   Portland OR 97204