Appendix A.2 Policy Framework and Revision Process

The City's Stormwater Management Manual has a long history of evolving science and policy around the goals of stormwater management. The Stormwater Policy Advisory Committee (SPAC) was established in April 1996 at the direction of the City Commissioner of Public Works to develop foundational policies for requiring post-development stormwater management. SPAC members included representatives of City bureaus, the Homebuilders Association, Metro, the Oregon Department of Environmental Quality, watershed advocates, and the development community. The SPAC was charged with recommending stormwater management policies to the Bureau of Environmental Services (BES) and reported to City Council on a regular basis. In addressing stormwater issues, the SPAC also considered other City goals and policies for environmental protection, density, transportation, and economic development.

In July 1997, the SPAC submitted and City Council accepted policy recommendations for new development (*Final Recommendations: Stormwater Management Requirements for New Development*). Council then directed BES to develop a City *Stormwater Management Manual* to implement policy recommendations for post-development stormwater management. The first *Stormwater Management Manual* was adopted on July 1, 1999, by the Director of BES. The *Stormwater Management Manual* is part of BES's Administrative Rules, authorized by Portland City Code Chapter 17.38, adopted by the Director of BES following a public review process, and filed with the City Auditor as required by Portland City Code Chapter 1.07. In 2000, in conjunction with a City Code update, City Council confirmed the authority of the Director of BES to update the *Stormwater Management Manual* (Ordinance #174745).

In spring 1999, the City Council established the Stormwater Advisory Committee (SAC), whose members represent environmental, development, engineering, business, and community interests. One of the SAC's tasks was to review and make recommendations regarding changes to the manual. The SAC presented its recommendations to Council in April 2000 and again in August 2002. *Stormwater Management Manual* revisions in 1999, 2000, 2002, 2004, 2008, and 2014 included a public comment period and submitted comments were evaluated.

Update and Amendment Process

This *Stormwater Management Manual* will be reviewed and updated as necessary. The review process will include:

- consideration of changed and new technologies
- review of appeals made during the preceding interval
- review of requests for variances to standard design criteria for public and private facilities
- review of all performance-based approaches approved since the last manual revision
- review of community comments and concerns, including those of advisory bodies and professional organizations
- adjustment of internal review processes and submittal requirements for consistency with City Code and Administrative Rules

The amendment process will also include a public comment period to review amendments as identified in Portland City Code 3.13 and will produce documentation and explanation of any changes made.

Suggestions for changes and improvements can be made at any time and should be sent to:

City of Portland, BES
1120 SW 5th Ave., Room 1000
Portland, OR 97204
Attention: Stormwater Management Manual Manager

Any changes to stormwater management policies that are expressed in Chapter 17.38 and elsewhere in City Code require the approval of City Council. As provided by City Code sections 3.13.040 A and 17.38.010, any changes to the *Stormwater Management Manual* itself require the approval of the Director of BES. When changes are proposed, the Chief Engineer of BES will distribute those proposed changes to interested parties and internal staff for review. The amended manual must be approved by the Director of BES before the amendments are implemented.