



CITY OF PORTLAND
Stormwater
Management
Manual

FORM 3A

SPECIAL CIRCUMSTANCES

FOR DEVELOPMENT PROPOSALS ON PRIVATE PROPERTY OR RIGHT OF WAY (R.O.W.)

This form is REQUIRED when applicant proposes to pay an offsite stormwater management fee.

Please fill this form out completely. For assistance completing it, consult with the Bureau of Environmental Services (BES) reviewer assigned to your project or with BES staff in the Development Services Center. Refer to Appendix D.7 of the *2014 Stormwater Management Manual* for more information.

The Special Circumstances Application fee, along with one (1) set of plans (**exclusive of any plans submitted for development proposal**), must be submitted along with this form. Plans are to clearly indicate the new or redeveloped impervious area and proposed stormwater management.

Information about the status of your application may be obtained by calling the BES hotline at 503-823-7761. Applicants will receive a copy of final decision via email.

(for official use only)

Received by: _____

Date: _____

Deemed complete on: _____

I PROJECT INFORMATION

Permit/LUR Number: _____ Site Tax Account Number (s): R _____

Project/Site Street Address: _____

City/State/Zip: _____

Cross Streets: _____

Project Name (if applicable): _____

Applicant Information

Applicant Name: _____ Firm Name: _____

Applicant Street Address: _____

City/State/Zip: _____

Applicant Phone: _____

Applicant Email: _____

Owner Information

Owner Name *(if different than applicant)*: _____

Owner Street Address: _____

City/State/Zip: _____

Owner Phone: _____

Owner Email: _____

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3 STORMWATER MANAGEMENT

Describe your proposed stormwater management if this special circumstances request is approved.

Were offsite solutions considered?

Indicate the proposed infiltration and discharge method:

Infiltration onsite
(refer to Section 1.3.1 of the Manual) _____ %

Discharge offsite
(refer to Section 1.3.1 of the Manual) 100% _____ %

Overflow will be directed to *(check all that apply)*:

- | | |
|--|---|
| <input type="checkbox"/> Subsurface Facility | <input type="checkbox"/> Surface Water |
| <input type="checkbox"/> Stormwater Sewer | <input type="checkbox"/> Combined Sewer |

Describe the method and location:
