OPERATIONS & MAINTENANCE FORM

PRIVATE STORMWATER MANAGEMENT FACILITIES

This O&	☐ This O&M Form supercedes document number				
Stormwater Management Manual FORM 2	nl county use only)				
PROJECT NAME	OW	/NER INFORMATION (ALL LEGAL OWNERS)			
PERMIT INFORMATION		Name (1)			
Permit #		Name (2)			
Permit Submittal Date		Address (Mailing)			
		City / State / Zip			
SITE INFORMATION (include all parcels)		O&M PREPARER INFORMATION			
R# (6 Digits)		Name			
Site Address		City / State / Zip			
					City / State / Zip
Preparation Date:		Email			
Site Legal Description:					
Responsible Party for Maintenance (check one)		Maintenance Practices and Schedule			
☐ Homeowners Association☐ Property Management Compa	☐ Property Owner ny ☐ Tenant	These operation and maintenance practices are required in accordance with Portland City Code, Chapter 17.38.			
Other (describe)(not Contractor or Consultant)		The requirements are based on the current version of the City of Portland Stormwater Management Manual on the date of permit submittal.			
Contact Information for Respons	•	For the Simplified Approach , please attach the current			
Contact Organization		O&M Specifications for each facility type from the Stormwater Management Manual, Chapter 3.3.1.			
		For the Presumptive and Performance Approaches,			
Phone (area code required)		please attach the approved, site specific O&M Plan per the Stormwater Management Manual, Chapter 3.3.2.			
Email:					

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SITE PLAN

Provide a site plan sketch in the area provided below, or attach a scaled site plan to this submittal that includes all of the information required as shown in Appendix D6 on page D.6-1, in Operations & Maintenance Form Instructions, Site Plan.

STEP 1 - COMPLETE THE FOLLOWING TABLE

Stormwater Facility Type (Chapter 2)	Stormwater Facility Size (sf)	Drainage is from Roof or Lot?	Impervious Area Treated (sf)	Discharge Point
Totals				

Maintaining the stormwater management facility or facilities listed above shown on the following (or attached) site plan is a required condition of building permit approval for the identified property. Property owners are required to operate and maintain facilities in accordance with the O&M plan on file with the City of Portland. This requirement is binding on all current and future owners of the property. Failure to comply with the O&M plan can trigger an enforcement action, including penalties. The O&M plan may be modified by written consent of current owners and written approval of the Bureau of Environmental Services.

STEP 2 – REQUIRED SITE PLAN (insert or draw here, or attach separate sheet)	
	☐ I Have Attached a Site Plan

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SIGNATURE AND ACKNOWLEDGEMENT

By signing below, the owner accepts and agrees to the terms and conditions contained in this O&M Form and in any document executed by filer and recorded with it. The owner further acknowledges that this documentation has been prepared on their behalf and that they are responsible for the quality and completeness of the O&M Plan. Any failure to comply with the terms of these plans may result in enforcement actions by BES requiring the property owner to restore the stormwater facilities to a functional state as approved under original requirements.

The owner also accepts that the City requires property owners to submit and record, with the County, complete and accurate O&Ms enforceable under City Code 17.38 and that substantial changes to the O&M require City approval prior to County recording. A revised O&M must state that it supersedes a previous O&M (with cited county document number; See Page 1).

THIS PAGE MUST BE SIGNED IN THE PRESENCE OF A NOTARY.					
Property Owner or Authorized Representative (1) Signature		Property Owner or Authorized Representative (2) Signature			
NOTARY SIGNATURE AND STAMP					
☐ INDIVIDUAL Acknowledgement	OR	☐ CORPORATE Acknowledgement			
This acknowledgement is intended for property owned by individuals or trusts.		This acknowledgement is intended for corporation, government agencies, school districts, or other formal entities			
STATE of OREGON county of:		STATE of OREGON county of:			
This instrument was acknowledged before me on: (date)		This instrument was acknowledged before me on: (date)			
By: (owner 1)		By: (representative)			
By: (owner 2)		As: (Title)			
Notary Signature		Of: (Corporation)			
My Commission Expires		Notary Signature			
Notary Seal:		My Commission Expires			
		Notary Seal:			