Greens Keeper

FLSA Status: Covered
Bargaining Unit: District Council of Trade Unions (DCTU)

General Summary

Positions in this broad class care for and maintain golf courses and greens, and perform a variety of related duties including equipment and facility maintenance and repair.

Greens Keeper I - 30000085

Distinguishing Characteristics

The entry level of this class typically operates mowers, applies fertilizers and pesticides, maintains golf course grounds and facilities and prepares the golf course for daily play and tournaments. It is distinguished from the Utility Worker I class by its specialized focus on precision mowing and turf care on golf courses as distinguished from general mowing in diverse terrain, often with traffic exposures.

Typical Duties/Examples of Work

1. Operates a variety of precision mowers and related turf equipment in caring for golf courses, including loaders and trenchers.

2. Applies fertilizers and pesticides.

3. Cares for plants through watering, weeding, and trimming.

4. Performs cleaning and maintenance of golf course grounds and facilities.

5. Grooms turf on all areas of golf course; sets up golf course according to USGA guidelines for playability and difficulty for tournament play, club play or daily user play.

6. Irrigates turf as necessary; repairs damaged or malfunctioning irrigation lines, valves and sprinklers.

7. Performs minor maintenance on equipment as needed.

8. Answers inquiries from golfing public regarding course maintenance, and basic etiquette and rules of golf.

9. Performs related duties as assigned.

Required Knowledge, Skills and Abilities

Knowledge of: turf maintenance techniques on golf courses, including precision mowing and greens keeping; grounds and facilities maintenance techniques, including minor repair of equipment and appurtenances; landscape maintenance; irrigation systems; safe pesticide application techniques; basic rules and etiquette of golf

Ability to: communicate effectively; establish and maintain effective working relationships with co-workers and a diversity of others; work constructively in a team; oversee and direct the work of temporary or seasonal workers

Skill in: safe and effective application and operation of tools and equipment of turf maintenance, landscaping and maintenance; pesticide application

Special Requirements

Valid state driver's license; pesticide applicator license

Classification History:
Adopted: 2-03-99:
Class created as a result of DCTU Classification and Compensation Study 1998-99. This class is composed of the following classes:
1220 Greens Keeper I Adopted: 04-17-79
Revised: 02-26-09 Updated title of comparison class under Distinguishing Characteristics
June 2009 - Change Job Class number from 1220 to 30000085, due to system change.

Greens Keeper II - 30000086

Distinguishing Characteristics

The lead level of this class typically provides specialized care to golf course greens, grounds and facilities, and serves as a lead to assigned workers. It is distinguished from the Greens Keeper I and III by its specialized knowledge of golf course maintenance and lead responsibility.

Typical Duties/Examples of Work

1. Utilizes specialized knowledge of golf course operations and maintenance needs to provide support to supervisor in ensuring the playability of assigned course.

2. Plans, schedules and coordinates work; determines resource needs of work group; directs work of crew assigned to golf course.

3. Reviews the work of and provides training and guidance to assigned staff.

4. Performs computer work related to timekeeping, procurement and irrigation scheduling.

5. Performs related duties as assigned.

Required Knowledge, Skills and Abilities

Knowledge of: golf course operations; effective principles and practices of leadership

Ability to: schedule and assign the work of others

Skill in: providing training to others; providing lead direction to staff, including assigning and reviewing work

Skill in: basic computer operation.

Special Requirements

Valid state driver's license; pesticide applicator license

Classification History:
Adopted: 2-03-99:
Class created as a result of DCTU Classification and Compensation Study 1998-99. This class is composed of the following classes:
1221 Greens Keeper II Adopted: 04-17-79
June 2009 - Change Job Class number from 1221 to 30000086, due to system change.

Greens Keeper III - 30000087

Distinguishing Characteristics

The senior level of this class typically performs mechanical repair, maintenance and modification of equipment used in golf course operations, and directs others in the appropriate use of equipment and care of grounds. It is distinguished from the Greens keeper I and II by its expertise in golf course equipment, operations and maintenance.

Typical Duties/Examples of Work

1. Repairs and maintains golf course equipment, including mowers, utility vehicles and all other equipment related to golf course maintenance. Also includes precision reel grinding on mower equipment.

2. Ensures proper use and operation of equipment by others; directs others in the appropriate care of grounds.

3. Maintains golf course greens, grounds and facilities, including irrigation systems.
4. Directs the work of others, as necessary; as assigned, is responsible for safety, review of work, training, and guidance in duties

5. Performs computer work related to procurement and record keeping.

6. Performs related duties as assigned.

Required Knowledge, Skills and Abilities

Knowledge of: golf course and turf maintenance vehicles and equipment and methods of mechanical repair and maintenance

Skill in: troubleshooting, diagnosis and repair of golf course and turf maintenance vehicles and equipment; precision reel grinding for mower equipment; instructing and overseeing others in the safe and effective use of golf course and turf maintenance equipment

Skill in: basic computer operation.

Special Requirements

Valid state driver's license; pesticide applicator license

Classification History:
Adopted: 2-03-99:
Class created as a result of DCTU Classification and Compensation Study 1998-99. This class is composed of the following classes:
1222 Greens Keeper III Adopted: 11-01-92
Revised: 02-26-09 Updated title of comparison class under Distinguishing Characteristics
Revised: June 2009 - Changed to SAP number 30000087 From 1222.
June 2009 - Change Job Class number from 1222 to 30000087, due to system change.
March 2012 – Minor updates to class spec language.

Working Conditions

Work in this class is typically performed in a field environment. Incumbent is typically required to negotiate rough terrain; to lift up to 100 pounds; to work outdoors in all weather conditions; to be exposed to hazardous materials; to operate power tools and equipment