City Fuel Locations:

Waste Water/Columbia	5001 N Columbia	(Gas & Diesel)
Interstate	1850 N Interstate	(Gas & Diesel)
Mt Tabor	6437 SE Division	(Gas & Diesel)
1st Avenue & Jefferson	1221 SW 1st Avenue	(Gas & Diesel)
Stanton/Kerby	N Stanton/Borthwick	(Gas & Diesel)
SE Precinct	4735 E Burnside	(Gas only)
Sandy River	10991 SE Lusted Rd, Sandy	(Gas & Diesel)

Commercial Fuel Stations:

635 SE 7th Avenue	539 SE 122nd Avenue
16531 NE Sandy Blvd (Portland)	3037 NW 29th
10000 SW Barbur Blvd	10111 SW Highway 212 (Clackamas)
8100 NE MLK Jr Blvd	13275 SW Henry St. (Beaverton)
11426 NE Sandy	6750 SW 110th Ave (Beaverton)
2528 SE Holgate	3046 Harrison St (Milwaukie)
4860 SE 82nd Avenue	5000 N Basin (Swan Island)
6230 SW Macadam	15055 SW 72nd Ave (Tigard)
3031 NW St. Helen's Rd (Portland)	10210 N Vancouver Way

Fueling Instructions:

1. **Stop** the engine
2. **Remain** outside the vehicle and watch the nozzle while fueling
3. **Remove** the gas cap and place the nozzle in the fuel tank
4. **Turn** the pump lever to the ON position
5. **Pull** the trigger to dispense fuel
6. **Shut** pump off and return nozzle to its hanger when finished

Fuel-Related First Aid Procedures

EYES: Flush with water for 15 minutes.
SKIN: Wash exposed areas with soap and water.
INGESTION / SWALLOWING: Do NOT induce vomiting.
INHALATION: Move to fresh air. If not breathing, apply artificial respiration.
CLOTHING: Remove gasoline or diesel-soaked clothing

G:\Office\Brochures\Fueling Safety.doc Revised 2012

City of Portland

CityFleet

Automated Fuel Management System

Fueling Safety

Smoking or causing an open flame is not permitted while dispensing fuel or within 25 feet of fuel dispensers. Gasoline is extremely flammable, and a serious fire, with injury or death, could result.

CityFleet operates internal fueling stations and manages contracts with commercial fuel stations for the benefit of the City of Portland. Information in this brochure complies with the requirements of the Oregon State Fire Marshal.

User organizations must certify that each employee has read this brochure before he or she dispenses fuel. If you have any questions, please contact your Fleet Coordinator or call CityFleet at 503-823-2277.

CITY OF PORTLAND, OREGON 1851

Fuels are Hazardous Materials

Gasoline:

- is extremely flammable
- is harmful or fatal if swallowed
- may be harmful if inhaled
- may cause irritation
- may be harmful if absorbed through the skin
- has caused cancer in laboratory animals from long-term exposure to vapors
- must be kept away from heat, sparks, and flame
- should only be used in a well-ventilated location
- should not come in contact with eyes or skin, wash thoroughly after handling
- containers should be kept closed
- should only be used as a motor fuel

Diesel:

- is combustible
- may cause irritation to eyes
- has caused skin cancer and kidney damage in lab animals
- should be kept away from heat and flame
- should only be used in a well-ventilated location
- should not come in prolonged or repeated contact with skin, wash thoroughly after handling
- fumes should be avoided when opening or dispensing a container

In Case of Fire, Spill, or Release

In case of fire, call **911**.

In case of spill or release, call CityFleet (503-823-2277) to allow for prompt cleanup.

Physiological Effects of Gasoline and Diesel

Acute effects of both fuels, severe with short duration exposure: Causes slight to moderate eye irritation, can be moderately irritating to the skin, and causes redness, edema, or drying of the skin. Gasoline may cause dizziness, irritation of eyes, nose, and throat, vomiting, and bluish color of the skin. It may cause damage to the central nervous system, evidenced in contracted pupils, loss of reflexes, convulsions, seizures, sudden loss of consciousness, coma, or sudden death. Other symptoms are headaches, mental confusion and depression, flushing of the face, loss of appetite, nausea, slurred speech, and difficulty in swallowing. Inhalation of a high concentration of diesel vapors may cause drowsiness or unconsciousness (narcosis).

Chronic effects, severe with exposure of long duration: Recent studies with laboratory animals have shown that diesel and gasoline vapors cause kidney cancer in mice.

Emergency Equipment

Emergency equipment has been installed at all internal City of Portland fuel sites. Signs are posted to help you identify the equipment. The equipment includes:

Fire Extinguishers: installed at each location. Note the one nearest you.

An Emergency Shut Off switch is located within a range of 20 to 100' of the fueling island. This allows you to shut down the entire system from a location other than the fueling island. It is identified with a sign.

If you need assistance or to report a spill, call the Site Operator (number posted at the site) or CityFleet at 503-823-2277.

Driving Off with the Nozzle in the Vehicle:

1. Stop the vehicle
2. Turn the pump off
3. If possible, put the hose back on the dispenser
4. Report the incident using the number posted at the site

You will be asked for the location of the site, the hose or pump number, the date and time of the incident, and your name and phone number.

Approved Portable Fuel Containers

Only approved containers may be filled in the State of Oregon. Approved containers must meet the following requirements:

A. The containers must be clearly marked with the name of the liquid (NFPA No. 30A, Sec. 9.2.3.2).

B. The container must be constructed of metal or approved plastic, have a tight closure, and be fitted with a spout or be so designed that the contents can be poured without spilling (OUFC 5202.4.2).

C. A metal or plastic safety can must not have a capacity over 5 gallons. (NFPA 30, Sec. 4.2.3)

D. An approved plastic container is one that has been tested and listed to be in compliance with the requirements of ASTM F852 or F 976, ANSI/UL 1313, or 49 CFR.

Procedures for Fueling Portable Containers:

1. Portable containers of 12-gallon capacity or less must be placed on the ground before filling. Do not fill portable containers while they are located in a trunk, boat, or bed of a pickup truck (NFPA No. 30, Sec. 9.2.3.3).

2. Latch-open devices on nozzles shall ***not*** be engaged when filling containers.

3. Stop your engine before you begin fueling. Put your vehicle in "Park" or set your emergency brake.

4. Remain outside your vehicle and in full view of the nozzle while fueling.