October 2012

October 2012

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November 2012

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Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
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USDN Conference (PSU)			NYC		
7:00pm USDN Dinner	8:00am USDN 2:00pm Updated: Chinese Delegation - CAP, district energy, ec 7:00pm USDN (ecotrust - 3rd floor conference room)	8:30am Welcome Chinese delegation - Robert Liberty group (White 9:30am USDN 2:00pm Welcome talk to ISC Climate Adaptation Academy (Lloyd Dist	9:00am BPS all staff meeting (1900 building - room 2500) 11:30am Updated: Bureau Directors Lunch (Lovejoy Room)		Big City Planners (Cambridge, MA 7 Big City Planners (Cambridge, MA
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Big City Planners (Cambridge, MA)		9:00am Michael / Susan 9:30am Updated: City 12:00pm Joe check-in (Susan's 12:30pm Comp Plan portfolio 1:00pm Julia / Susan check-in 1:30pm Jill / Susan check-in 3:30pm Julie O check-in 4:30pm ETO event (Smith	7:45am Updated: Bureau Directors All Day Work Session (Marriott Residence Inn Downtown/Riverplace, 2115 SW River Parkway)	Comp Plan - In-House Draft Review CLF Regional Livability Summit (PS vacation	14 Comp Plan - In-House Draft Revie
15	16	17	18	19	20
Comp Plan - In-House Draft Review					
9:00am BPS Leadership Team (Susan's conference r 10:30am Jill / Susan check-in (Susan's office) 11:30am Susan / Joe check-in (Susan's office) 11:30am Comp Plan portfolio	11:00am Jay Coalson (Susan's conference room) 12:00pm Chris S 1:00pm BPS Management Team (7A) 3:30pm Updated: Susan Anderson, BPS	10:00am Michael / Susan weekly check-in 11:30am Julie T check-in (Susan's office) 12:45pm BPS with Vicki Cram and OGR re: 2013 f 2:00pm Jeff Cogen (County	9:00am Be Resourceful campaign update 10:30am Comp Plan review and script for Cc2035 2:30pm Julie O check-in 3:00pm Susan / Paul meet 6:00pm CIC PEG (City Hall -	8:20am Lesley 10:00am Updated: BPS Check-in c-julie 11:30am Robert Thompson 12:30pm Laura H 3:30pm speak @ 4:05-4:15pm: Reuse	21
22	23	24	25	26	27
9:00am BPS Leadership Team (Susan's conference r 10:30am CC2035 editorial board meeting w/the 11:30am Susan / Joe check-in 11:30am Comp Plan portfolio 3:00pm Updated: (Lisa) 4:00pm Kathryn B (City	EcoDistricts Summit 9:00am Jill / Susan check-in (Susan's office) 11:00am Julia / Susan check-in (Susan's Office - BPS 3:00pm Michael / Susan weekly check-in 6:00pm Planning and	9:30am BPS LMC+ (1900 Building Room 7A) 11:30am Dean, Mike 2:00pm ATTEND: CC2035 Concept Plan-City Council Hearing (City Hall)	10:00am Bob wise 1:30pm Davis ecodistrict west village 2:00pm N/NE Quadrant Plan Resolution at City Co 2:00pm Metro check-in 3:00pm Cal B. - San Francisco	vacation	28 vacation
29	30	31			
vacation					

November 2012

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December 2012

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Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
			November 1 9:00am Julia / Susan check-in 9:30am Jill / Susan check-in 10:00am Julie O check-in 10:30am Darby 11:00am Tamara 11:30am Updated: Bureau 1:30pm Michael / Susan More Items...	2 8:30am Invitation: PoSI Dev/Comms Committee Meeting @ Fri Nov 2 8:30am - 10:00am Continued JZ check-in (Susan's office) 11:30am Joe Hertzberg (SE Morrison and Grand)	3 4
5 9:00am BPS Leadership Team (Susan's conference r 9:30am Dr Shrikar Pardeshi (Susan's conference 11:30am Susan / Joe check-in 11:30am Comp Plan portfolio 1:00pm Jill / Susan check-in 4:30pm John T	6 9:00am Updated: Introduction to Social 9:00am HR 2.02 (Portland 10:00am Michael / Susan 11:00am Karl 12:00pm Updated: Blumenauer 1:00pm Updated: 2:00pm Andre	7 6th Annual International Conference on Business & Sustainability (PSU) 10:00am Julia / Susan check-in (Susan's Office - BPS 11:00am Historic Code project 12:30pm Citywide Equity 1:30pm Suzanne Leonard re: 3:00pm Grants Administrative 5:00pm Business &	8 9:00am Updated: BPS all staff 10:30am Planning & 12:00pm international business 12:00pm Monthly Metro 2:00pm Metro check-in 2:30pm Julie O check-in 3:00pm CEWO Annual Partner	9 9:00am Oran Young 10:00am international business sustainability event	10 11
12 Holiday Observed - Veteran's Day	13 9:00am budget worksession 12:30pm ATTEND: Planning and Sustainability Commission (2500A)	14 9:00am Updated: LT retreat (TBD) 2:30pm Updated: Franchise at Council 230 time certain 5:00pm Metro Policy Advisory Committee (Metro Council Chamber)	15 9:00am Updated: Bureau Director's Meeting 11:30am Pat Koshel re: National Academy of 12:00pm FW: Updated Invitation: Portland's 2:00pm Updated: Plastic bag 5:00pm ATTEND: PSC	16 11:30am SBO Awards (Governor Hotel) 1:30pm Andre. Joe. 3:00pm Equity Meeting with Directors (Lovejoy Room) 5:00pm Charlie Grist	17 18
19 9:15am Seismic retrofit update (Government Relations Conference Room, Suite 410, City Hall)	20 9:00am Michael / Susan 11:00am Julia / Susan check-in 11:30am Mary Ann Schwab + 12:00pm Jill check in (Susan 12:30pm Extended MT meeting 1:00pm BPS Management 2:30pm Susan / Joe check-in 5:00pm (Jonna) MEET: WHI	21 9:30am Metro check-in (Metro) 10:00am Metro Technical Advisory Committee (Metro Council Chambers) 12:00pm Out	22 Holiday Observed - Thanksgiving Day	23	24 25
26 11:15am Andre 11:30am Susan / Joe check-in (Susan's office) 11:30am Comp Plan portfolio mgr check-in (Susan's office)	27 8:30am Invitation to Pivotal Leaders' November 10:30am BPS LMC+ (1900 Building Room 7A) 12:45pm SCG Presentation 1:45pm Michael / Susan 2:45pm Rob & Susan check-in 6:00pm ATTEND: Planning	28 10:30am Jill / Susan check-in (Susan's office) 1:00pm Julia / Susan check-in (Susan's Office - BPS 3:00pm Title 13 @ Council - 3pm time certain 5:00pm Metro Policy Advisory Committee (Metro Co	29 9:30am BPS Leadership Team (Susan's conference room) 11:00am Updated: Susan Anderson, BPS Director monthly 4:00pm PSC officer briefing - WHI details (BPS - 7	30 9:00am Invitation: Board Meeting @ Fri Nov 30 9am - 12pm (susan.anderson@por 2:30pm Confirmed: Grants Administrative Rules Advisory Committee (meeting #2) (401)	

December 2012

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January 2013

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Monday	Tuesday	Wednesday	Thursday	Friday	Sat/Sun
					December 1
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3 9:00am BPS Leadership Team (Susan's conference r 10:30am Jill / Susan check-in (Susan's office) 11:30am Susan / Joe check-in 11:30am Comp Plan portfolio	4 10:00am Michael / Susan weekly check-in (Susan's office) 11:00am Julia / Susan check-in (Susan's Office - BPS South)	5 2:00pm 1 year report to Council on curbside 4:00pm Portland Plan / OMF Revenue Bureau (111 5:30pm Updated: Goose Hollow public w	6 9:00am Updated: BPS all staff meeting (7A) 11:30am Updated: Bureau Directors Lunch (Lovejoy Room)	7 9:00am Patrick Driscoll/Martin Lehmann re KlimaLab PDX (Susan's conference room) 2:00pm Susan / Michael check-in	8
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10 9:00am BPS Leadership Team (Susan's conference r 10:30am Susan / Joe check-in 10:30am Comp Plan portfolio 12:00pm Joe check-in 4:00pm BAC mtg #1 (7A)	11 9:00am Jill / Susan 10:00am Michael / Susan weekly check-in 11:00am Julia / Susan check-in (Susan's Office - BPS 12:30pm ATTEND: Planning	12 9:30am Updated: Cooperative Leadership Mentor Training--Take 2 (Blazed Alder Room, 1:30pm Jill / Susan check-in (Susan's office)	13 10:00am Updated: Planning & Development Directo 12:00pm FW: Invitation: sustainable ops 2:00pm Julie O check-in 2:30pm Julie O check-in 3:30pm Edith Green tour	14 10:00am CLI mentorship (PBOT - Development Services Conference, Portland Building 8th floor) 2:30pm Erin F	15
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17 10:30am Jill / Susan check-in (Susan's office) 11:30am Susan / Joe check-in (Susan's office) 11:30am Comp Plan portfolio 3:00pm John R	18 9:00am Budget and equity 9:30am Julia / Susan check-in 10:00am Michael / Susan 11:00am BPS Leadership Team 1:00pm BPS Management 3:00pm Health Analysis	19 vacation 1:00pm Updated: Bureau Directors Meeting (Lovejoy Room, City Hall, 2nd floor)	20 vacation	21 vacation	22 vacation
					23 vacation
24 vacation	25 Holiday Observed - Christmas Day	26	27 9:30am Michael / Susan weekly check-in 10:30am Susan / Joe check-in (Susan's office) 12:30pm Comp Plan portfolio mgr check-in (Susan's	28 9:30am MEET: Susan/Lisa	29
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31 9:00am BPS Leadership Team (Susan's conference r 11:30am Susan / Joe check-in (Susan's office) 11:30am Comp Plan portfolio mgr check-in (Susan's					