

# Community Involvement Committee Meeting Notes

**Meeting Date:** Wednesday, June 24, 2015

**Time:** 8:00 a.m. to 10:00 a.m.

**Location:** 1900 SW 4th Avenue, Portland, Conference Room 2500B

**Committee Members present:** Jason Barnstead-Long, Denise Barrett, Christina Blaser, Lois Cohen, Jessica Conner, Kenneth Doswell, Linda Nettekoven, Laura Stewart (by phone), Alison Stoll

**Absent/Excused:** Paula Amato, Stanley Penkin, Howard Shapiro, Judy BlueHorse Skelton, Jovan Young

**Staff:** Eden Dabbs, Sara Wright

**Visitors:** Francesca Patricolo (PBOT)

## Meeting Goals:

- Review Task 5 public engagement approach
- Final review of evaluation memo and submission to PSC

## Welcome and Announcements

Linda Nettekoven, acting as chair, reviewed meeting goals and agenda and 4/22/15 meeting notes. 4/22/15 meeting notes were unanimously approved.

Sara Wright (BPS staff) announced that ODOT is recruiting advisory committee members for the 82<sup>nd</sup> Avenue of Roses Implementation project.

Sara gave a brief update of the Residential Infill project just getting underway. While it is not related to the Comp Plan, the project is of interest to many people involved in the Comp Plan process, and is intertwined with many Comp Plan issues. The stakeholder advisory committee process is just beginning. The committee will have representation from people who live in residential single-dwelling zones and people who do development projects in residential single-dwelling zones. Organizations representing various stakeholders (district coalitions, DCL partners, East Portland Action Plan, Community Alliance of Tenants, Home Builders Association, American Institute of Architects, etc) will be asked to nominate a representative who will be responsible for representing and reporting back to their constituency. Individuals will also be welcome to apply to the members-at-large positions. All nominees will submit a bio and a statement of interest. The tentative deadline for submission is August 7.

Francesca described the upcoming Parking Symposium on June 29, convened by PBOT and featuring panels about parking tools in use in other places. CIC members expressed concern about whether there will be sufficient representation of business perspective, and underlined that this is a big concern for retail businesses. Francesca mentioned that there will be follow-up

activities with more opportunities for engagement after the symposium. Linda asked about how parking policy might be integrated into Task 5 activities.

**Comprehensive Plan Public Engagement Process Evaluation Memo**

*Desired Outcomes: Understand timeline for memo completion and submission, provide any final input.*

Sara pointed out the latest revision of the memo, included in the meeting packet, and asked for final comments by Friday, 6/26. The memo will be submitted to the PSC on Tuesday, 6/29 for their review before the 7/14 meeting.

**CIC Presentation at the PSC Meeting in July**

*Desired Outcomes: Identify CIC member presenters for the PSC meeting in June, identify themes of presentation*

Jessi, Kenneth, and Christina volunteered to represent CIC at the PSC presentation. They will meet to establish a script outline and assign parts. Linda offered to represent the original CIC members if Stan cannot participate.

The script for the presentation will use the memo as a starting point, and emphasize the need to continue to build on the relationships established in the CPU process. The group identified key successes – PEGs, Listening and Commenting, and Map App/technical innovations – and key challenges – transparency around staff report process with the extended testimony deadline, continuing connection and involvement with under-represented communities.

**Check-in on Task 5/Early Implementation Projects**

*Desired Outcomes: Understand project schedule and engagement approaches; group members indicate interest in reviewing draft materials.*

Sara reviewed the tentative timeline for Task 5 projects and the opportunities for public feedback at each point. **The timeline is subject to change, and should be considered very tentative.**

<b>What's next?</b>	<b>When</b>	<b>Opportunities for providing feedback</b>	<b>If yes, to whom?</b>
PSC <i>Recommended Draft</i>	August/Sept 2015	Yes – testimony in writing and at public hearings	City Council (hearings in Fall 2015)
Mixed Use Zones Project <i>Discussion</i>	August/Sept 2015	Yes – comments and suggestions	staff

<b>Draft</b> (code and map)			
Zoning Map (residential only) <b>Discussion Draft</b>	Sept/Oct 2015	Yes – comments and suggestions	staff
Mixed Use Zones Project <b>Proposed Draft</b> (code and map)	Oct/Nov 2015	Yes - testimony in writing and at public hearings	Planning and Sustainability Commission
Mixed Use Zones Project <b>Recommended Draft</b> (code only)	Late Winter/Early Spring 2016	Yes – testimony in writing and at public hearings	City Council
Zoning Map <b>Proposed Draft</b> (incorporating ALL zoning changes)	December 2015/January 2016	Yes - testimony in writing and at public hearings	Planning and Sustainability Commission ( <i>vote in Late Winter/Early Spring 2016</i> )

Sara described the plan for Task 5 outreach.

#### Events

- District liaisons will continue to present to existing organizations at existing meetings
- Project leads will continue to hold advisory group meetings and other project-specific events.
- Office hours, including one in Spanish, will be held throughout the summer and fall. They will be advertised in the Measure 56 notification letters sent to property owners (at about the time that the Proposed Draft and Recommended Draft of each map/code project is released).
- An open house for all Task 5 projects will be held in the fall.
- Information sessions (including a brief presentation and Q&A) will be held in the fall, probably co-hosted with interested organizations.

#### Online

- The updated Map App will be released at the same time as the Mixed Use Discussion Draft. It will have different layers for different projects, and will include an option to provide feedback (to staff, PSC, or City Council, depending on the stage of the relevant project).
- Other online communications methods will be used along the way (Facebook, NextDoor, website, E-News, etc).

#### Helpline

The Helpline will be staffed back up to handle a surge in calls after each notification round, with the biggest need anticipated for the Mixed Use Recommended Draft.

Sara asked whether the group was interested in reviewing draft materials for Task 5 projects, including Measure 56 mailings. Members present agreed that they would like to be sent drafts and offered the opportunity for review.

### **Public Comment**

There was no public comment.

### **Next steps**

- The CIC will meet next on August 26th, 8-10 AM.
- Sara will send out Task 5 materials for review as they become ready for review.
- Sara will follow up on some questions about the Residential Infill project.
- Members will meet over the next two weeks to plan the presentation to the PSC on July 14.