

Background: This solicitation is for the annual supply of electrical and electronics items, excluding most lighting supplies; primarily for use by staff electricians and IT systems maintenance staff.

Excerpt from Technical Requirements

2. ENERGY STAR REQUIREMENTS

Any product offered to the City for which there is an ENERGY STAR standard, shall be ENERGY STAR labeled and meet the ENERGY STAR specifications for energy efficiency.

Excerpt from Evaluative Criteria Section

7.b DEMONSTRATED ABILITY TO MEET OR EXCEED ENVIRONMENTAL AND SUSTAINABILITY REQUIREMENTS

Please provide a written response to the following questions. Copies of website pages or selections from corporate reports are not considered a complete response.

1. List the top five actions/ongoing practices your firm has implemented to reduce your firm's environmental impact of doing business. Include references to specific timelines, performance metrics, and any third-party awards/recognition.
2. Describe how your firm has minimized the environmental impact of submitting this proposal as requested in Part II, Section B.2
3. Does your firm offer end-of-life product take-back and recycling services for any of the proposed electrical and electronic products? If so, provide a description of the program including: a) end-of-life take-back products and process, b) how end-of-life products are recycled (e.g. are they recycled into other products?) and c) whether or not the take-back program is provided at no cost to the City.
4. Describe the delivery packaging, and the recyclability thereof, that will be used for the proposed products. Specifically address:
 - a. Packaging materials used (cardboard, plastic film, hangers (metal or plastic), etc.)
 - b. Recycled content of packaging materials
 - c. Recyclability of packaging at City facilities (NOTE: the City does not have the capability to readily recycle Styrofoam®, molded plastics, or plastic film)
 - d. Whether packaging is taken-back by your firm (as part of delivery services) for reuse or recycling
 - e. Your firm's efforts to minimize packaging without compromising product quality and integrity.
5. Does your firm currently screen products in your catalog(s) for compliance with "The Directive on the restriction of the use of certain hazardous substances in electrical and electronic equipment 2002/95/EC" (commonly referred to as the Restriction of Hazardous Substances Directive or RoHS)? Do you identify RoHS compliant products in your catalog(s) or other product information sheets readily available to customers?
6. Does your firm currently identify products that meet ENERGY STAR standards or are otherwise energy efficient (compared to competing products) in your catalog(s) or other product information sheets readily available to customers? If so, please describe the criteria used by your firm to identify energy efficient products. Also, please describe any no-added-cost services your firm provides to assist customers in identifying opportunities to reduce energy use.