CGIS STAKEHOLDER MEETING NOTES - December 3, 2012

Stakeholders in Attendance:
Kevin York – PBOT
Geoff Chew – PWB
Steve Beedle – PPB
Baron Howe - BES
David Blitzer - PBEM
Bob Goldie - PWB
Glenn Raschke – PP&R
Andrew Carlstrom – PF&R
Ralph Smith – OMF
Debbie Douglas – BES
Mike Quetel – BTS/CGIS
Kevin Martin – BP&S
Richard Appleyard -BDS
Paul Rothi - BTS
Matt Freid – BES
Mitch Vanderperren – BTS/CGIS
Hassan Razzaki – BTS
Amy Esnard – BTS/CGIS

1. CGIS Roadmap and Strategic Planning Discussion – Amy Esnard
    1. Top five Stakeholder-defined requirements defined:
        - Mobile Technology Integration, Citywide Esri ArcGIS 10.1 software upgrades, PortlandMaps Refresh, Citywide Addressing Model, Disaster Recovery/COOP for data *and* applications
    2. Transparency/Visibility improvement
        - **WIKI: general support for establishing for CGIS, to define how it will work, or alternatives**
    3. Process Improvements/Data Management
        - LTE - some resources available from repurposing of funds from .75FTE @ PBOT
        - Improved Citywide Addressing Model: targeting process of storing/maintaining in new comprehensive building/entrance, taxlot, address model
    4. Focus Groups – **will need to commence focus groups by January** (Strategic Planning process)
        - subsets of CSG
        - **Each FG will target specific initiative (Mobile, 10.1, PdxMaps, Addressing, COOP)**
2. CGIS Technical Report – Mike Quetel
    - **See slide deck**
3. CGIS Budget Review – Ralph Smith
    - **Cost down ~15% from 10 years ago**
    - Q: Regarding Cost Model: How is the bureau breakdown determined
        - A: **Not based on any specific metrics. Enterprise system benefit is hard to determine for individual groups. Some usage metrics are in place if wanted...**
4. Meeting Frequency
    - **Every-other month**
    - Next Meeting: **First week of February 2013/TBD**
5. Next Meeting Topics
    - Strategic Planning Roadmap: **to finish by end of calendar year**
    - ROI study of CGIS - FGDC Grant
    - Discussion of Stakeholder Needs
    - Focus Group discussions
    - Addressing
    - Project prioritization
    - DME replacement/update needs