CGIS STAKEHOLDER GROUP MEETING NOTES – June 5, 2013

Stakeholders in Attendance:
Steve Beedle – PPB
Geoff Chew – PWB
Matt Freid – BES
Baron Howe - BES
Kevin Martin - BPS
Kevin York – PBOT
Mike Quetel – BTS/CGIS
Mitch Vanderperren – BTS/CGIS
Carol Dargatz – Esri
Amy Esnard – BTS/CGIS

Meeting materials found here: \\cgisfile\Documentation\CGIS_Docs\GSG
GSG_MTG_030313.pptx
Bureau Responses to GIS inquiry.pptx
GIS Transmittal Letter to Mayor Hales.doc
GIS in the City of Portland_final.doc

1. CGIS Strategic Planning updates – Amy Esnard
   - Strategic Plan review and feedback received from Bureaus 5/22-5/28
   - CTO approved and Endorsed 6/4/13
   - Final draft with print design work complete, ready for print week of 6/16
     - Top Five Goals:
       - Goal1: Be Proactive Leaders in the Strategic Use of GIS Technology
       - Goal2: Increase the value of the City's Geospatial Data
       - Goal3: Promote Effective Partnerships and Collaboration
       - Goal4: Develop a highly trained and efficient group of GIS professionals
       - Goal5: Increase understanding of the value of GIS at all levels of City government
   - Business Plan: The Draft ('straw-man') Operations/Business Plan will be completed after the outcomes of the Citywide Technology Assessment (pertaining to GIS) are available for inclusion. It will serve as the dynamic, detailed description of how strategic goals and objectives will be achieved, along with the necessary justification for action - where the Strategic Plan provides the structure for "mapping" a clear path from present conditions to a vision for the future.

2. CGIS Project Update – Mike Quetel

   PortlandMaps Refresh
   - Team is focusing on responsive design for PM… this starts with mobile web UI. Thanks to BPS for providing access to their web designer to assist.
   - Also focusing on AGOL (and AGS Portal) and how we can use that to organize and drive the themes (formerly tabs) on PortlandMaps.
   - Prototyping mobile edits with PPR (street tree inventory). Editable services in place and being tested.
   - Work continues on native iOS application.

   Address Model
   - CGIS has completed a draft of the new schema.
   - Model is being internally validated with existing data, will be reaching out to stakeholders shortly for feedback.

   Address DME
   - Address model is a dependency, anticipate begin work on templates and tools in July.

   BDS scanned documents in PortlandMaps
   - Development largely complete. In testing now with anticipate go-live on 6/12.

   ArcGIS 10.1 & MapWorks 10.1 Install Packages
   - Altiris compatible packages completed and tested
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(CGIS Project Update continued)

- Waiting to incorporate 10.2 (late June) before finalizing project City-wide migration discussion at next Coordinator Meeting (6/12/2013)

BES DME

- Doing a soft launch of the project which will enable us to validate some key assumptions before DME stakeholder participation begins.
- CGIS has Infor Public Sector API and access to BES test environment, will begin validating access from C# and ArcGIS APIs in June/July.

TrackIT/Infor Integration

- Mostly complete. Reconciliation component still needed between two systems, but can be implemented post go-live. BES server migrations need to be finalized prior to placing in production.

RegJIN

- Work continues on ETL processes to build 5 county input datasets necessary to support project. Processes need to be robust and repeatable so that quarterly updates can be accommodated.

Hub Data Inventory

- Stakeholder reviews have been completed, updates to hub begin next week.

3. Citywide GIS Training – Carol Dargatz, Esri

- Carol Dargatz, Esri Training Specialist, revisited the plan for incorporating Bureau's training needs into the overall strategic process, as it will help support the planning, budgeting and professional development throughout the city's GIS community. She completed the individual Bureau Training Plans and presented the final combined plan, highlighting common needs. The final plan, and all Bureau Training Plans are available in the network, here: \\cgisfile\Documentation\CGIS_Docs\Training\Esri

- Bureaus agreed that an on-site, instructor-led course on "What's New in Editing at Desktop 10x", and "What's New in Desktop 10x" should be held within the next few months. There was a verbal consensus that Bureaus would split the costs, with a portion subsidized by the CGIS training fund. General costs were included in the meeting powerpoint slides – see GSG_MTG_060513.ppt

- A few extra materials are available to address the Return on Investment of providing training to staff. Value of Training (located in the network directory above) and additional links here: http://blogs.esri.com/esri/esritrainingmatters/2011/11/04/gis-training-expense-or-essential-investment/ and http://blogs.esri.com/esri/esritrainingmatters/2008/12/02/training-roi-skinny-no-foam-please/

- *Next steps include:*
    - *Feasibility study of incorporating training credits, under an EAP, as part of the ELA.*
    - *CGIS/bureau prioritization of courses and defining the timeframe and training venue.*

4. Next Meeting Date – **August 7, 2013**

**(Please refer to meeting PowerPoint presentation: GSG_MTG_060513.ppt*)