

6.03 Safety Committees

All managers and supervisors have the responsibility to minimize safety risks and support a safe work environment for all employees. All employees are encouraged to report safety issues to their supervisor.

OMF shall establish and support safety committees to meet the following objectives:

- Increase safety and health awareness throughout OMF.
- Assist management in minimizing and/or eliminating workplace hazards.
- Encourage communication and discussion of problems in the workplace that could result in injury, illness or loss of property.
- Comply with state occupational safety requirements, City Council direction and applicable bargaining unit contracts.

OMF will support safety committees for individual bureaus and divisions, such as the Bureau of Technology Services, CityFleet, and Printing and Distribution. OMF will also support an OMF Safety Committee to represent remaining work units throughout OMF. Employees serving on safety committees will be committed to accident prevention and occupational health and will be dedicated to working together to improve safety in the City. Each committee will establish membership requirements, operating procedures, training requirements and processes for communicating their recommendations to OMF management.