# TM/PY Project Team Weekly Meeting Discussion Points

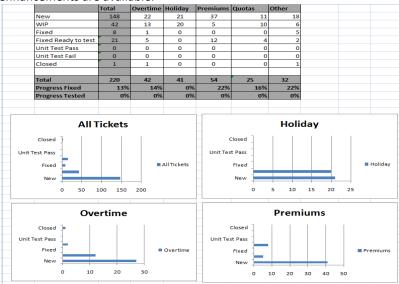
# February 13, 2013

Attendees: 28 Total Bureaus represented:

BES, BHR, BOEC, BTS, EBS, FPD&R, OMF, Parks, PBOT, Water, Police

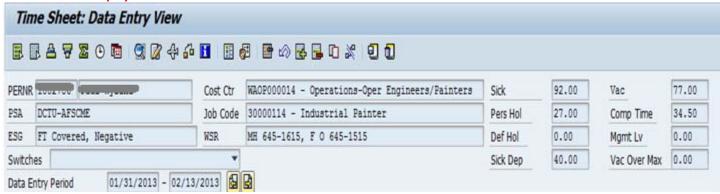
#### **Project Status Update - Dewald**

 Defects (tickets/Pain Points) are being worked on – status to date ready for review and testing when new schema enhancements are available:



• New Timesheet Preview:

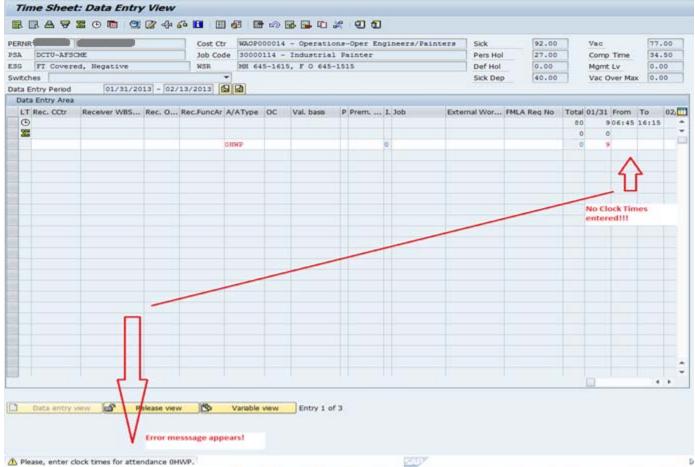
## **New Timesheet Display:**



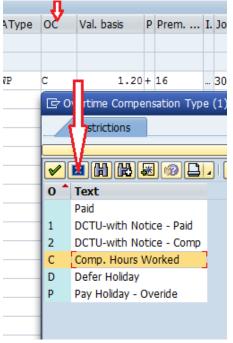
#### **Discussion Points:**

- if the employee had switches active during this pay period, they would appear in the 'Switches' drop down menu on the left.
- Quotas that appear on the right side do not change as the timesheet is entered, but rather others will refresh once the timesheet has been saved and exited then reopened, others may change after time evaluation. This allows the timekeeper to see what the employee has available at the time of time entry.

Sample Validation: When time is entered for an employee without clock times – validation error appears



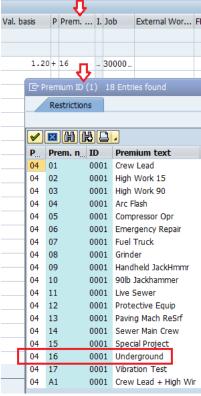
### O/C Field Options: drop down will show options for OT compensation



#### **Discussion Points:**

• Options '1' & '2' are used for DCTU only to identify if the OT was noticed and the request is pay or comp. Option 'C' is for all bargaining units eligible for comp time – including DCTU OT that is NOT noticed. Options 'D' & 'P' are specifically for holidays. (We'll discuss holidays in future meetings when this enhancement has been developed in the sandbox and test clients)

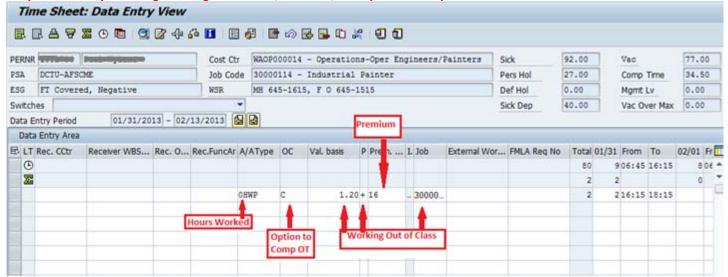
Premium time entry: drop down will show single premiums as well as combination premiums to select for time entry:



## **Discussion Points:**

- As timekeepers get familiar with the premium codes, they can enter the 2 digit code rather than select it from the dropdown each time.
- Exception to this is the Police Bureau, they will continue the current use of the premium field, however, the process of auto-population will be applied to their entry as well.

Sample time entry including Working out of class, Premium, and option to comp OT... all on one line!



# **Future Meeting Topics:**

- Holidays
- Premiums
- Training
- Testing

Thank you for attending!