

EBS Change Management Team Meeting



Wednesday, February 27, 2013, 1:00 to 2:00 p.m.
14th floor Portland Building, West Conference Room

- **Training Survey Overview** – Tracey Letmate
- **Work Schedule mini-project** – De Ann Kamish
- **FMLA Workbench** – Elana Schwartz
- **Project Status**
 - **Treasury Module** – Somer Erickson
 - **Employee ACH** – Phil Marchbanks
 - **New Time Sheet / Time Management Tools** – Sue Campbell
 - **Learning Solution** – Tracey Letmate
- **Updates from Bureau Change Agents**
- **Reminders, Updates, and Coming Attractions**
 - AKT report finalized
 - Work schedule response due March 22
 - March meeting: overview and demo of new Time Management tools

Learning Opportunities:

Classes:

User Group meetings:

- BOBJ Support meeting – March 4
- Time User Group – March 12
- BOBJ Support meeting – March 13
- BOBJ Support meeting – March 18
- BOBJ Support meeting – March 27
- BOBJ Support meeting – February 18

Next scheduled meeting: 1:00 to 2:00 p.m. Wednesday, March 27, 2013