ABUMN Post Asset Transfer

Purpose

Use this procedure to record an asset transfer, which is the retirement of a transferor asset and the capitalization of a new transferee asset. Use Asset Explorer - **AW01N** - to verify the transfer.

Trigger

Perform this procedure when:

- A **Capital Asset Disposal and Transfer Form** is received.
  - An asset is transferred between business areas.
- An asset is originally capitalized in an incorrect asset class, business area, functional area or fund.

Prerequisites

- The main number and subnumber of the transferor asset.
- All required information to create the transferee asset.

Menu Path

Use the following menu path to begin this transaction:

N/A

Transaction Code

ABUMN

Helpful Hints

- R/O/C column in tables represents Required, Optional, or Conditional entry.

Should it be necessary to reverse the capitalization entry, this can be done by performing **Reverse Asset Transaction (AB08)** for the transferor asset.

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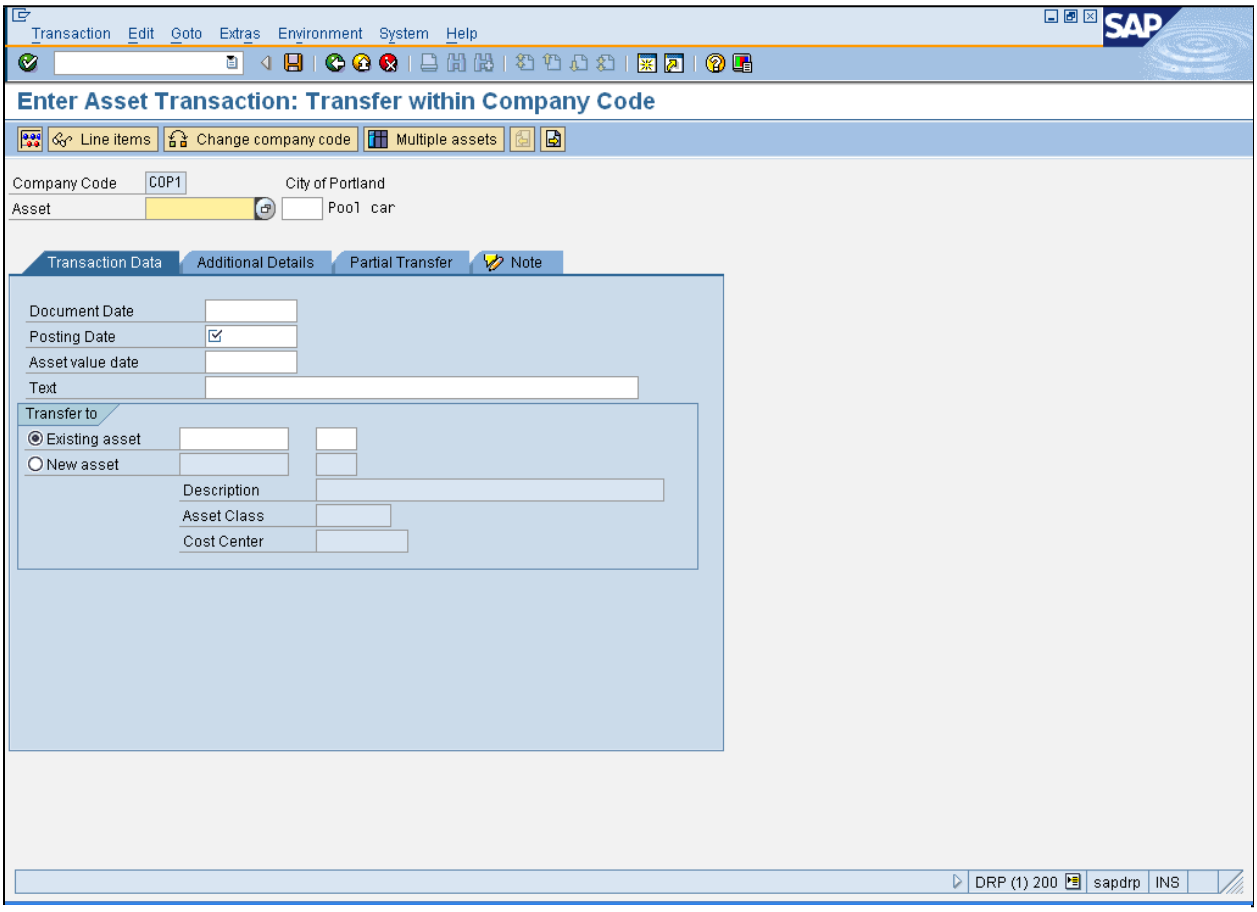
Procedure

1. Start the transaction using the menu path or transaction code. The *Enter Asset Transaction: Transfer within Company Code* screen displays.

Enter Asset Transaction: Transfer within Company Code



2. As required, complete/review the following fields:

Field	R/O/C	Description
Asset	R	The number which, together with the asset subnumber, identifies a fixed asset in Asset Accounting. **Example:** 400004

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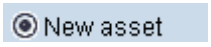
Field	R/O/C	Description
Asset sub-number	R	The number which, together with the main asset number, uniquely identifies a fixed asset in Asset Accounting. The asset subnumber must be numerical. Asset subnumber provides separate management of later acquisitions to a main asset and can represent complex fixed assets with their component parts. **Example:** 0
Document Date	R	Appearing in the document header, it is used primarily as the document input date. **Example:** 06/09/2007
Posting Date	R	The date a transaction is posted within the system. **Example:** 06/09/2007
Asset value date	R	The date to be used in any asset valuation transaction. **Example:** 06/09/2007
Text	R	Free text field used to provide additional information or an item description with reference to the current activity. **Example:** Transfer Asset

Click **Partial Transfer** tab and specify the dollar **Amount posted** to transfer the NBV of the asset.

3. Select **New asset** radio button 

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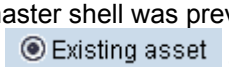
If an asset master shell was previously created to accept the transfer, select **Existing asset** radio button 

and enter the Asset number and Subnumber.

4. Click **MasterData**

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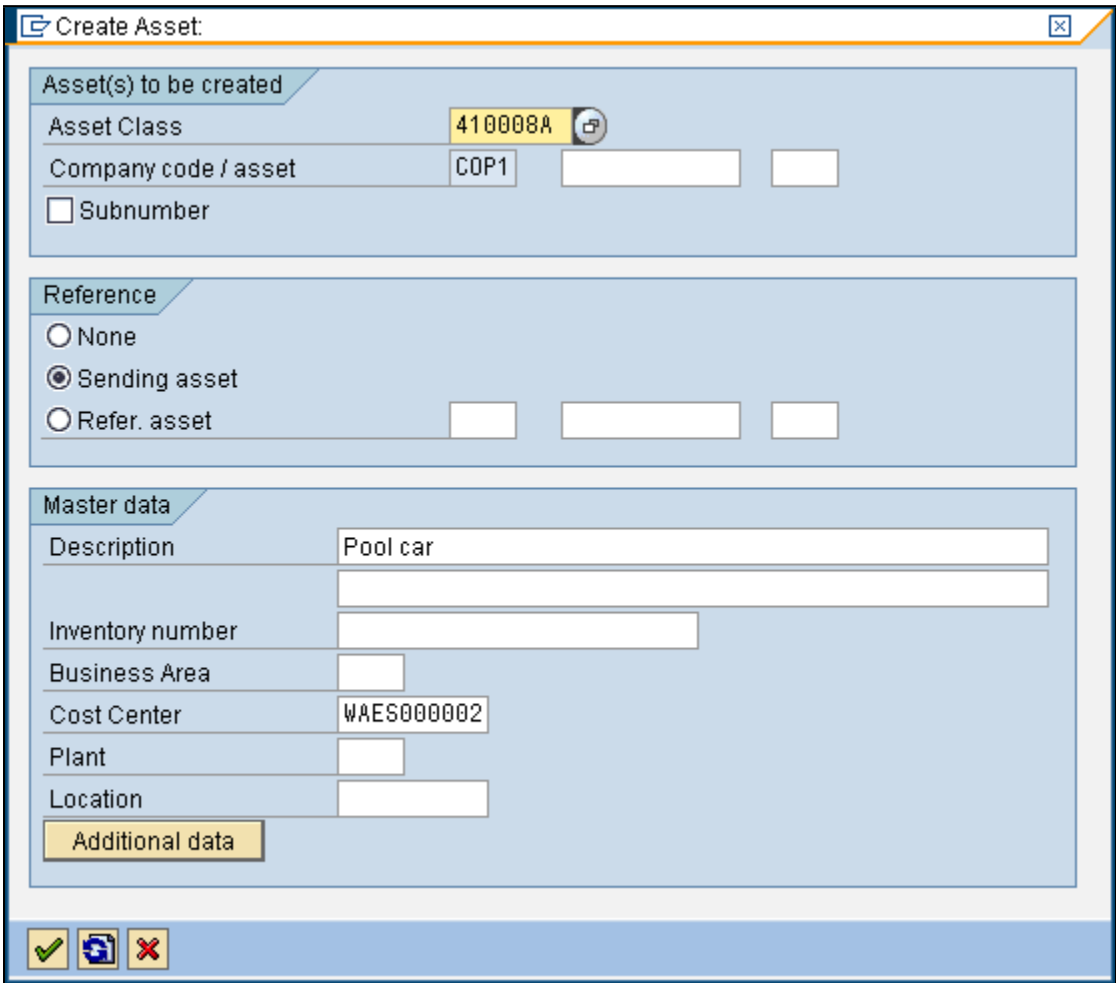
Create Asset:



5. As required, complete/review the following fields:

Field	R/O/C	Description
Cost Center	R	Organizational unit(s) that represents a revenue or cost collector. **Example:** XXXX

Change this to the incoming Cost Center.

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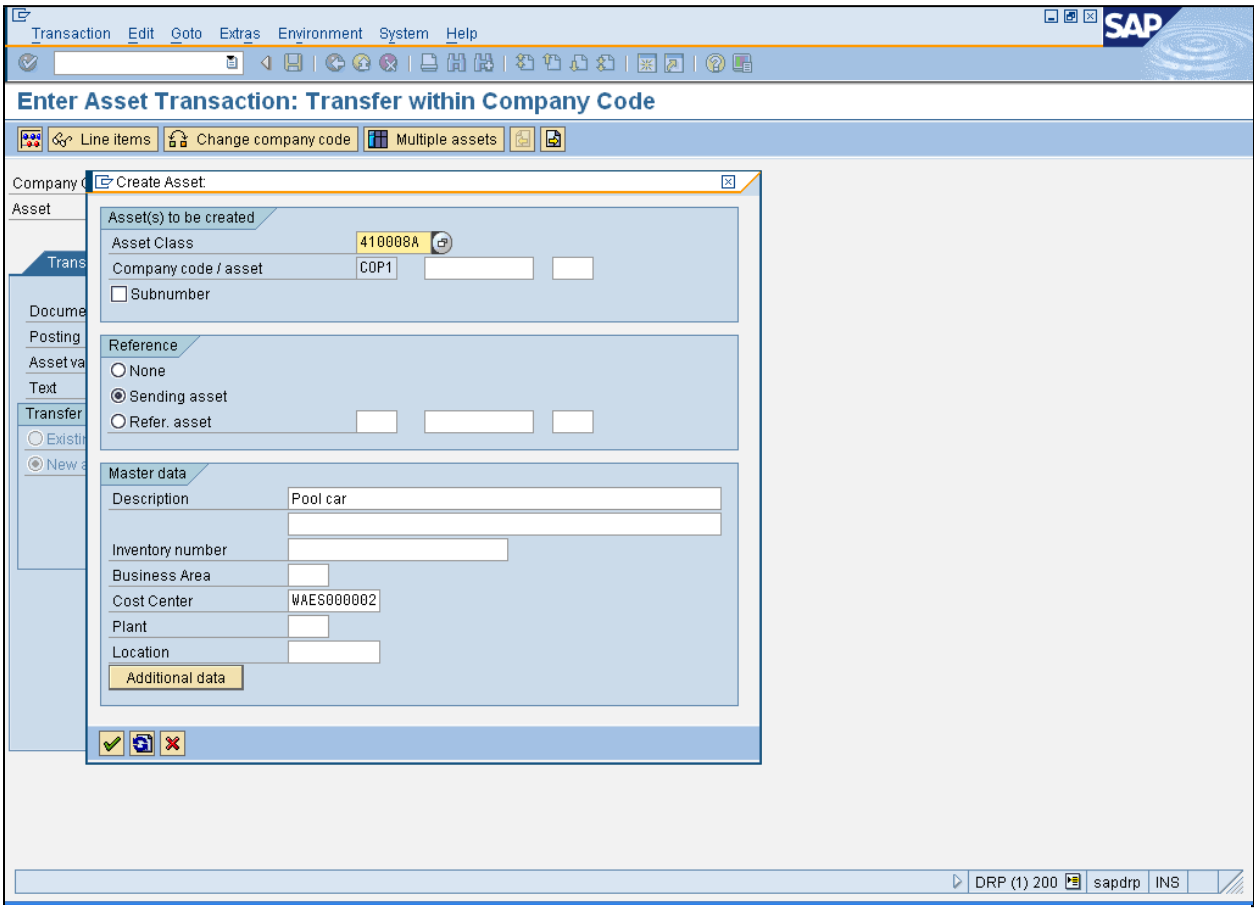
Create Asset:



6. Click **Additional data**

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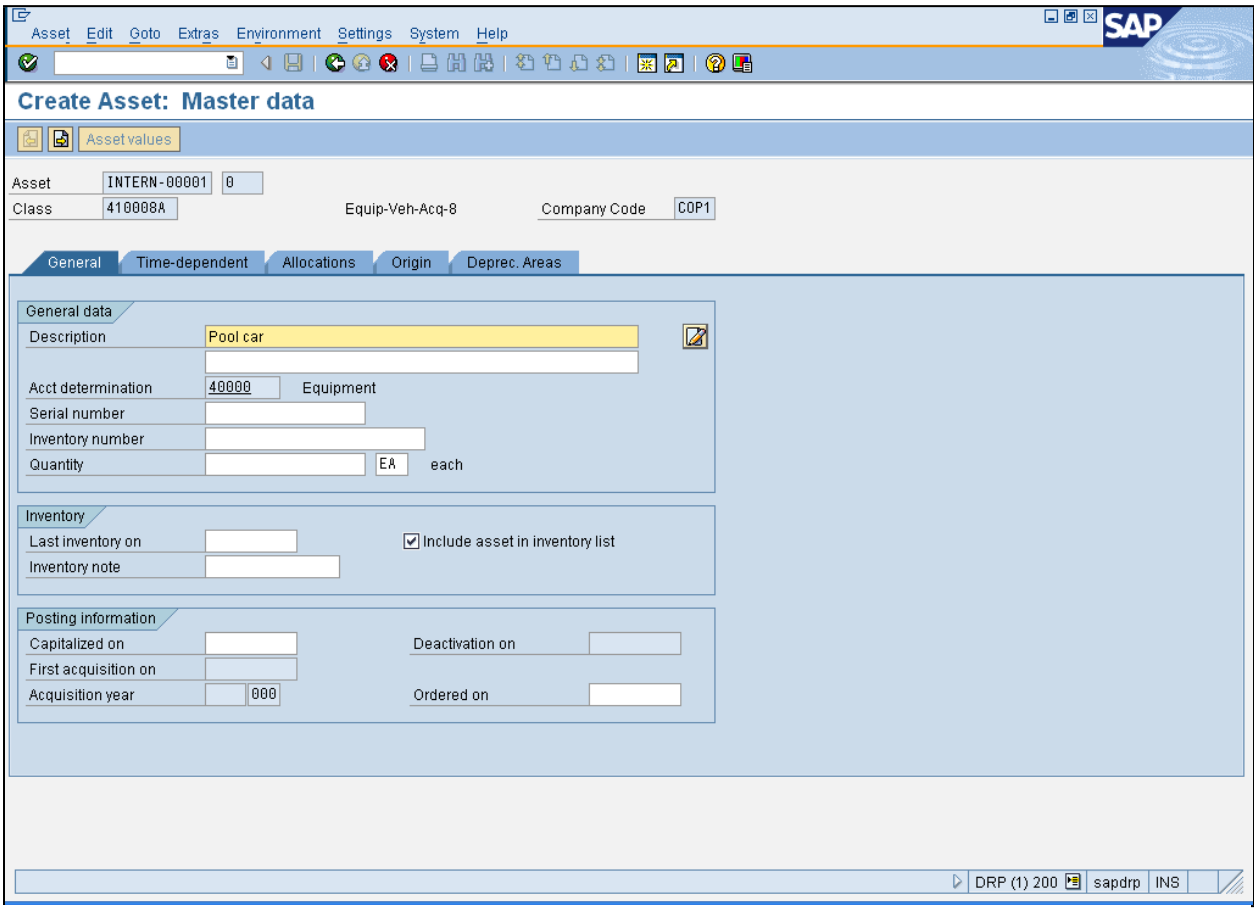
Create Asset: Master data



7. Click **Time-dependent**

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Verify the information, and as needed add additional information.

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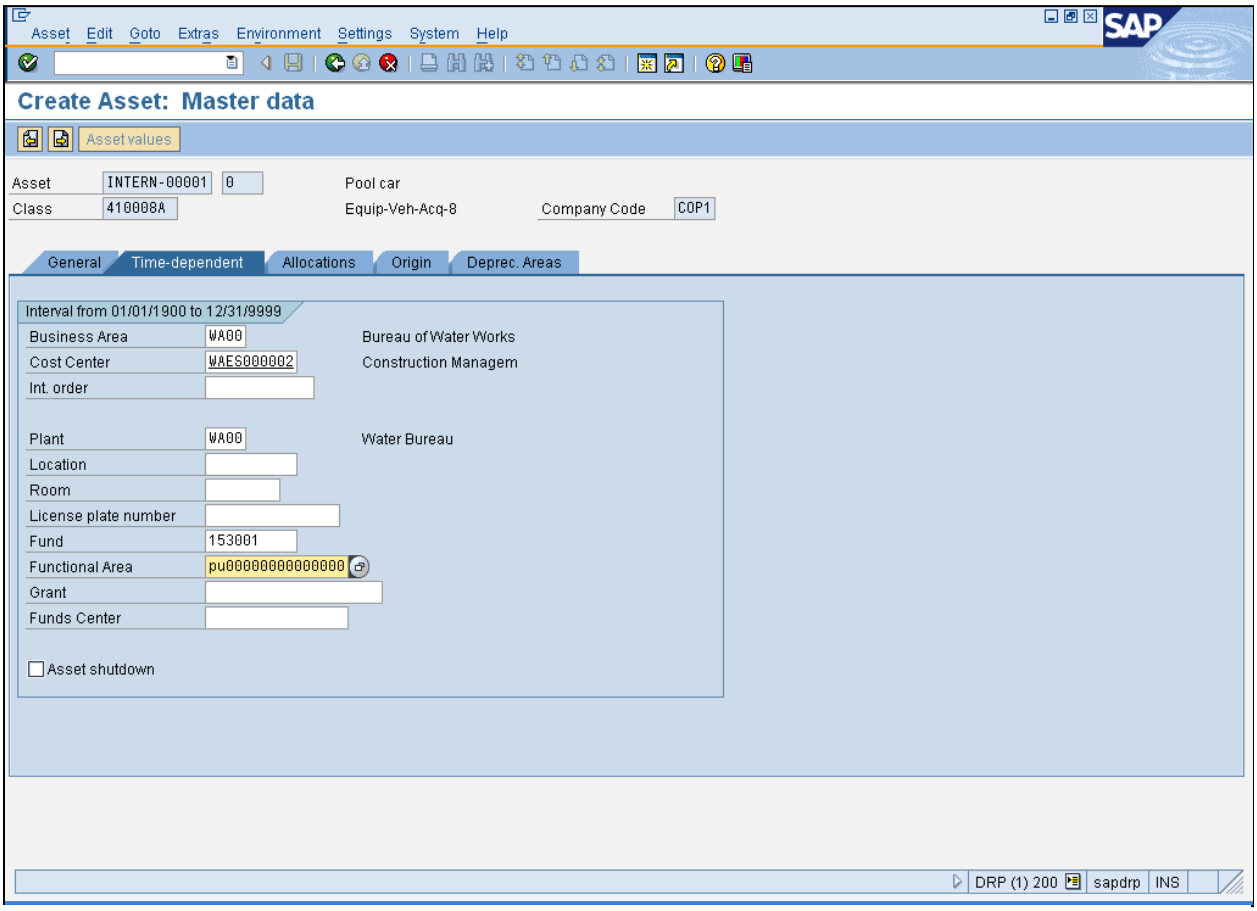
Create Asset: Master data



8. Click **Allocations**

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This information will derive from the Cost Center.

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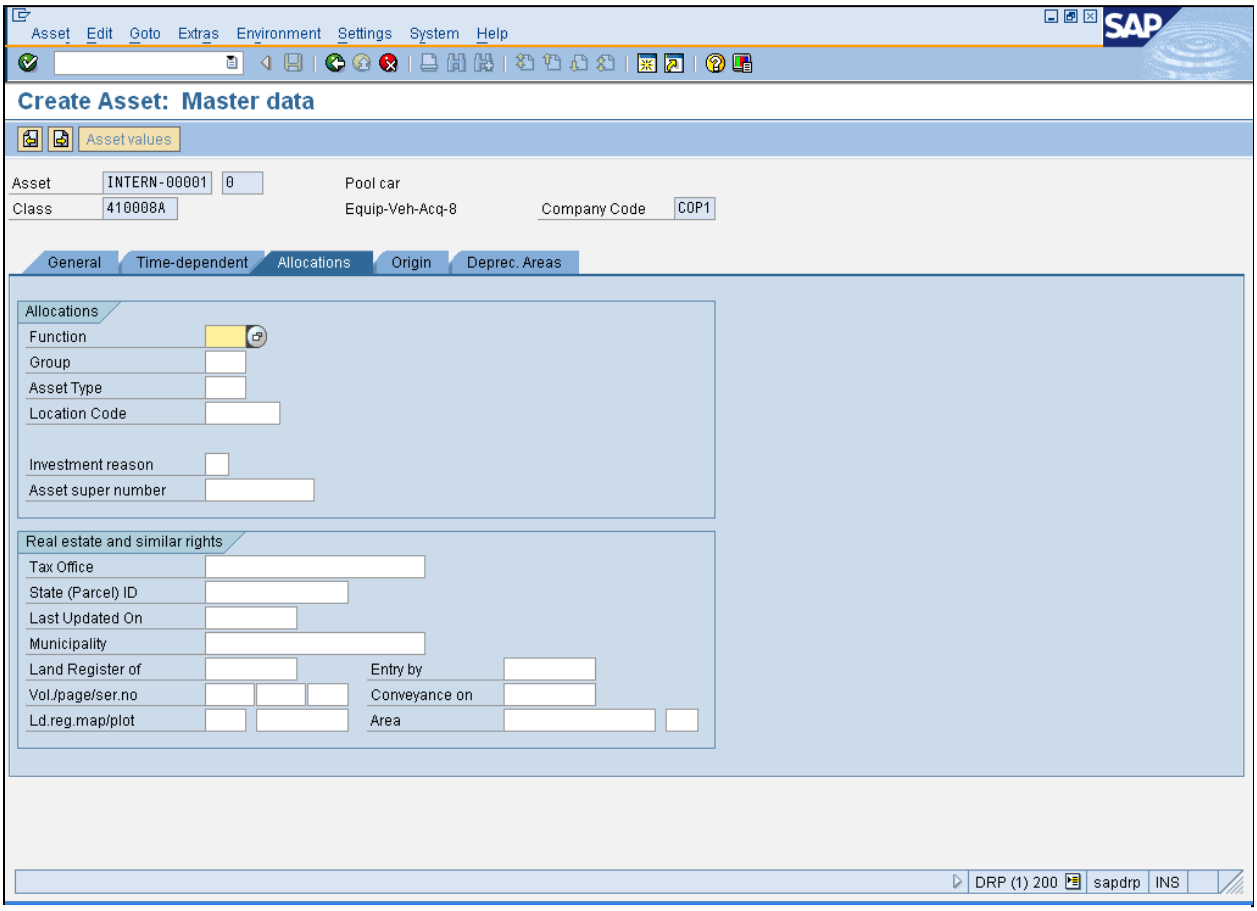
Create Asset: Master data



9. Click **Asset Type** field .

If necessary, use the **matchcode** to look up a list of asset types.

10. As required, complete/review the following fields:

Field	R/O/C	Description
Asset Type	R	A low-level asset category for report selection. **Example:** E327

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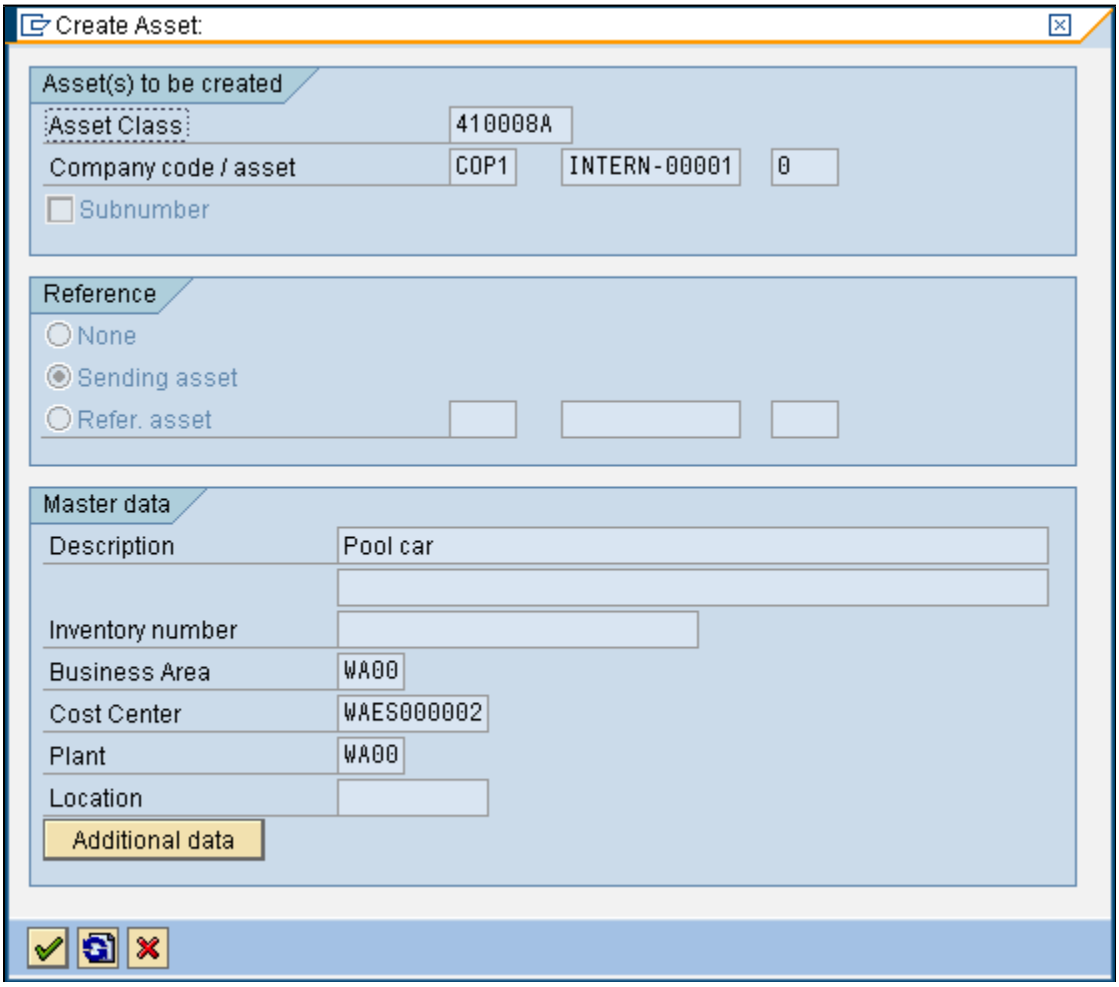
Field	R/O/C	Description
Location Code	R	The location code is used to locate the asset for the annual asset inventory. **Example:** WA642

11. Click **Back** to return to the *Create Asset:* dialog box.

Create Asset:



12. Click **Continue (Enter)** .

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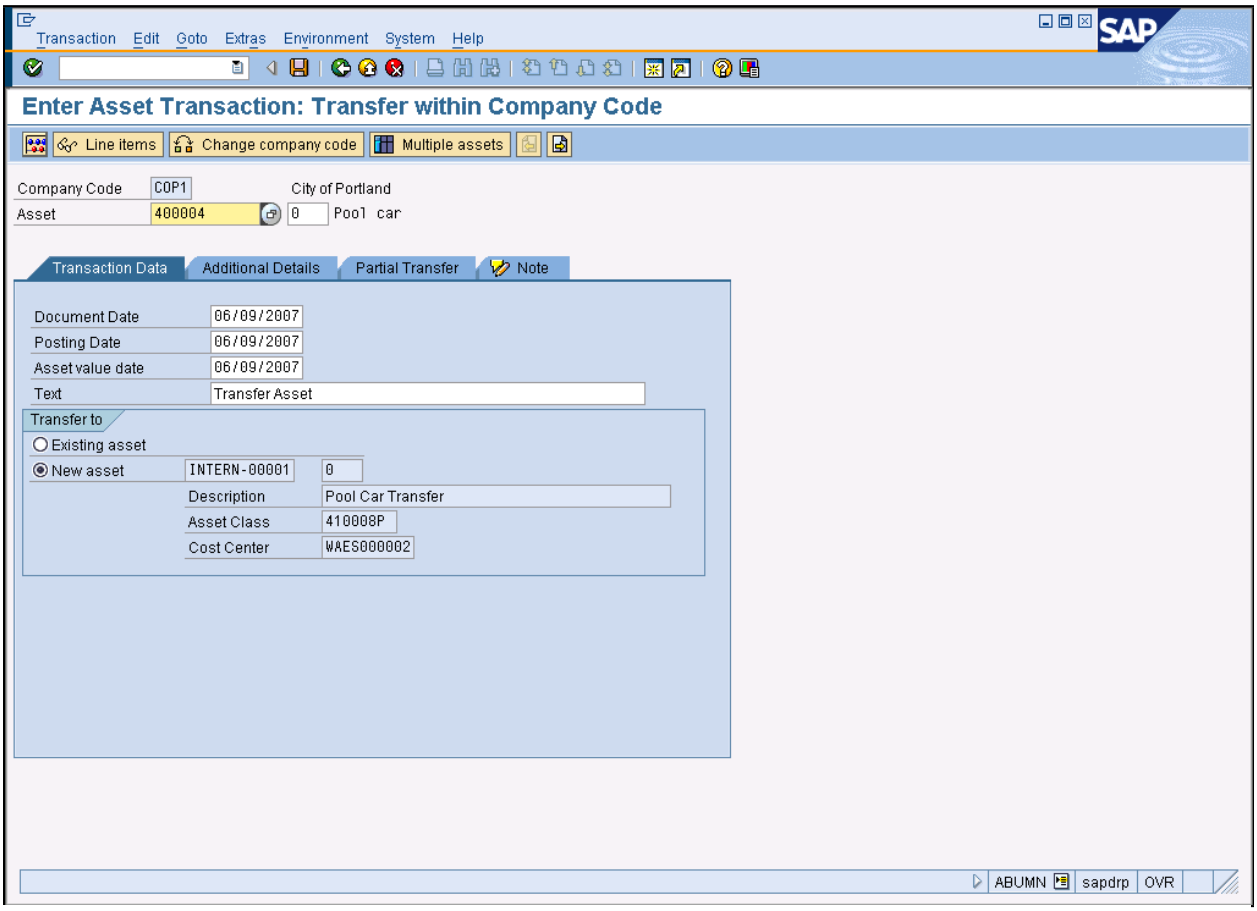
Enter Asset Transaction: Transfer within Company Code



13. Click **Simulate** .

The system may display an error message. If so, correct the error as appropriate and re-run the simulation to confirm that it has been corrected.

14. Click **Save** to post the transaction.

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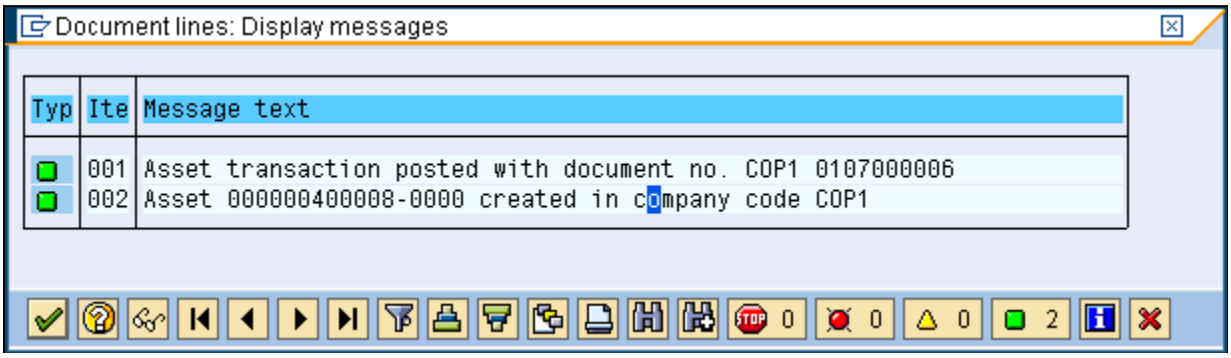
Document lines: Display messages



15. Click **Enter** .

Review the *Document Lines: Display messages* screen to confirm that the transferor asset was posted and the transferee asset was created.

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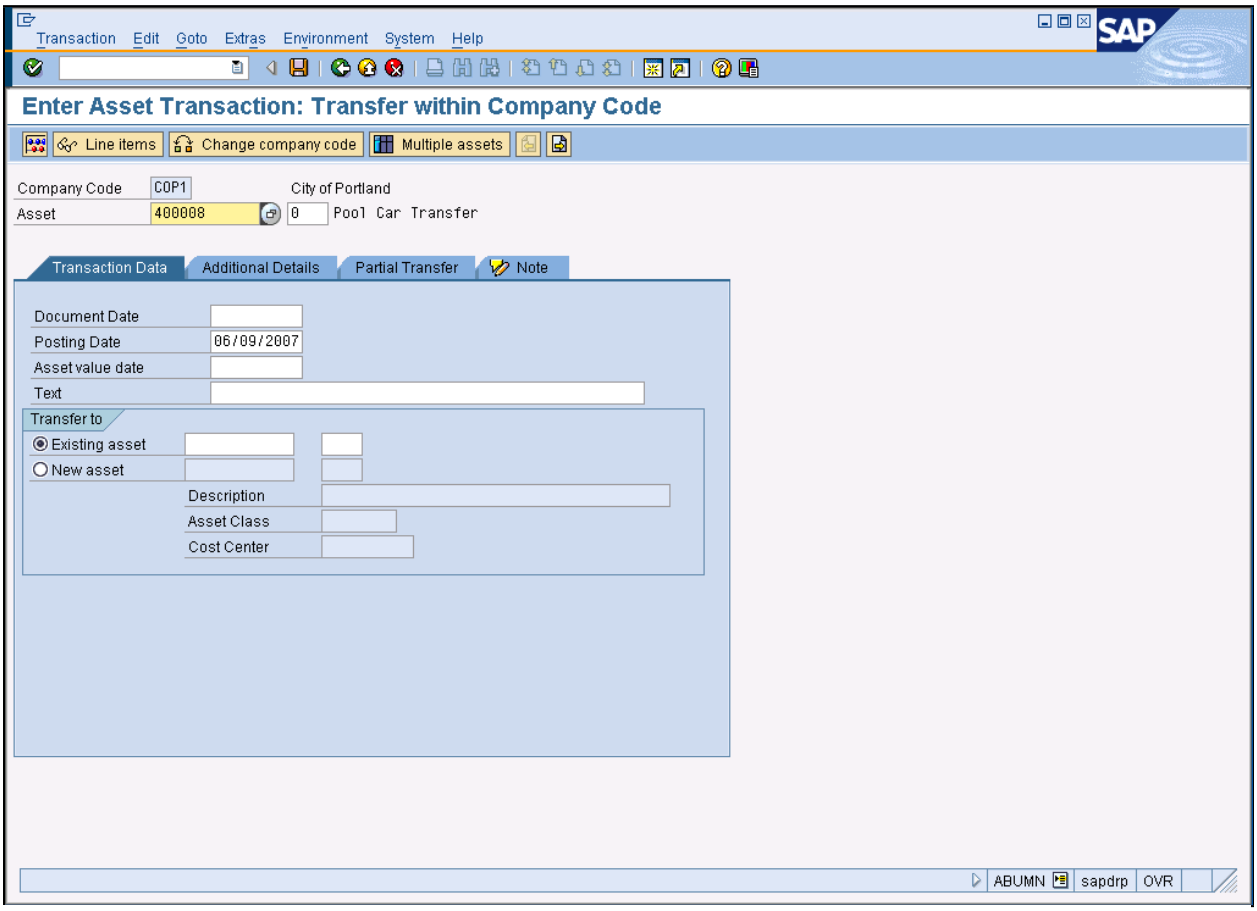
Enter Asset Transaction: Transfer within Company Code



16. Click **Exit** . The *SAP Easy Access* screen displays.

Use the transaction **Asset Explorer - AW01N** - to verify the transaction.

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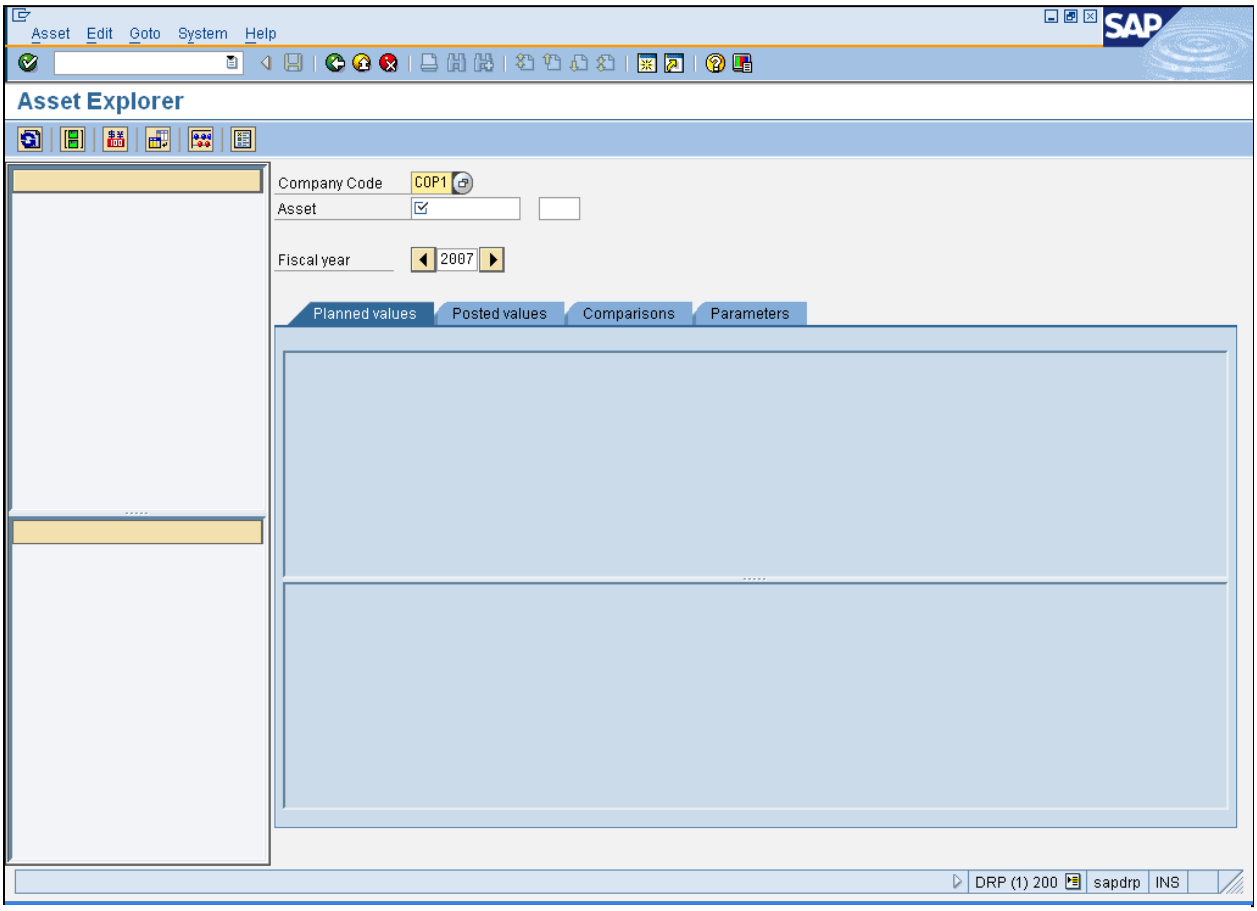
Asset Explorer



17. As required, complete/review the following fields:

Field	R/O/C	Description
Asset	R	The number which, together with the asset subnumber, identifies a fixed asset in Asset Accounting. **Example:** 400004

18. Click **Asset Subnumber** field .

19. As required, complete/review the following fields:

Field	R/O/C	Description

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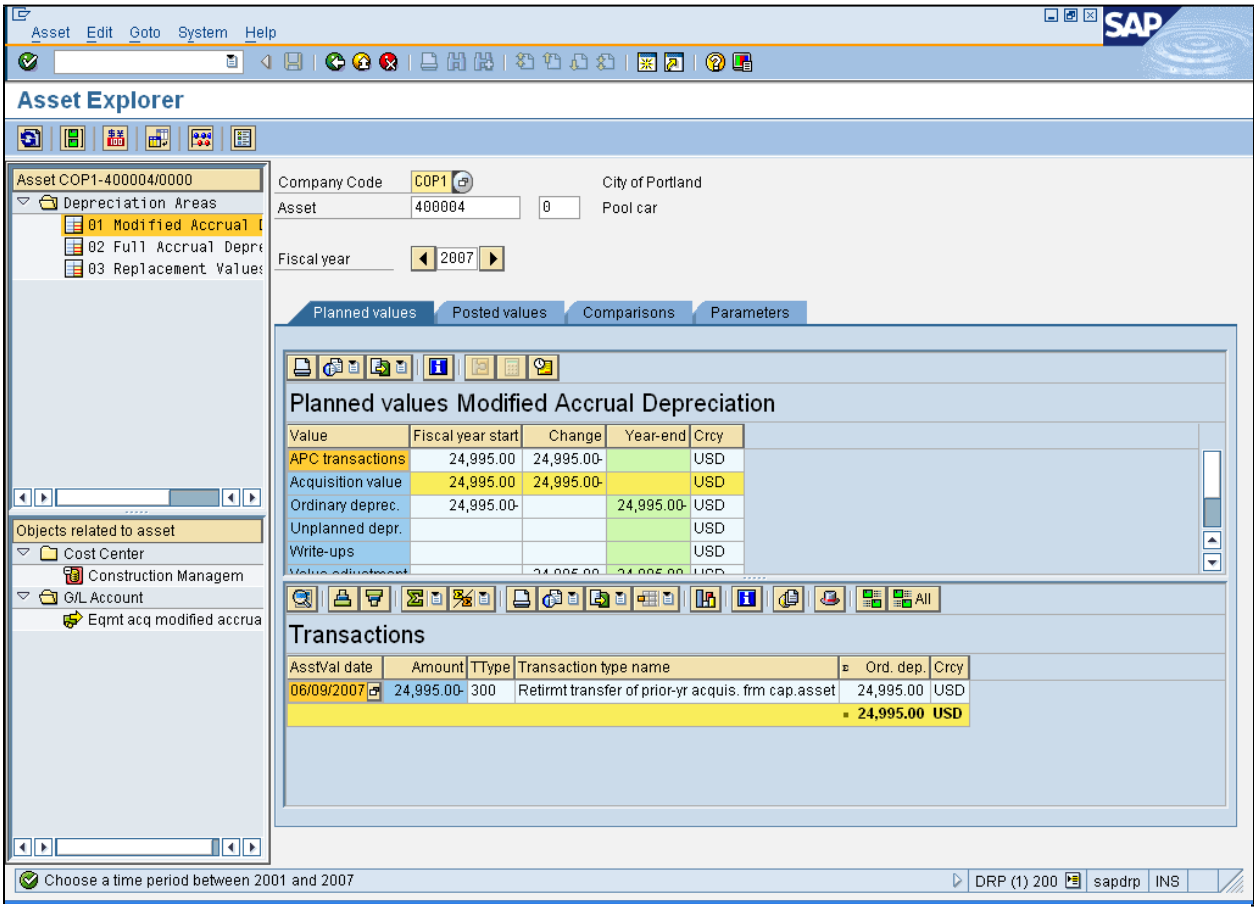
Field	R/O/C	Description
Asset	R	The number which, together with the asset subnumber, identifies a fixed asset in Asset Accounting. **Example:** 0

20. Click **Enter** .

Asset Explorer



21. Click **Asset** field 400004 .

Review the *Transactions* section to verify that the retirement / transfer has been posted.

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22. As required, complete/review the following fields:

Field	R/O/C	Description
Asset	R	The number which, together with the asset subnumber, identifies a fixed asset in Asset Accounting. **Example:** 400008

23. Click **Enter** .

24. Click to display the **Previous fiscal year** if necessary.

Review the *Transactions* section to verify that the transfer has been posted.

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Asset Explorer

Asset Edit Goto System Help

Asset Explorer

Asset COP1-400008/0000
Depreciation Areas
01 Modified Accrual [
02 Full Accrual Depre
03 Replacement Values

Company Code COP1 City of Portland
Asset 400008 0 Pool Car Transfer
Fiscal year 2007

Planned values | Posted values | Comparisons | Parameters

Planned values Modified Accrual Depreciation

Value	Fiscal year start	Change	Year-end	Crcy
APC transactions		24,995.00	24,995.00	USD
Acquisition value		24,995.00	24,995.00	USD
Ordinary deprec.				USD
Unplanned depr.				USD
Write-ups				USD

Objects related to asset
Cost Center
Construction Managem
G/L Account
Eqmt acq modified accrua

Transactions

AsstVal date	Amount	TType	Transaction type name	Ord. dep.	Crcy
06/09/2007	24,995.00	310	Acquirg transfer of prior-yr acquis. frm cap.asset	24,995.00-	USD
				24,995.00-	USD

DRP (1) 200 sapdrp INS

25. Click **Exit** . The *SAP Easy Access* screen displays.

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Result

You have successfully posted an asset transfer and verified the posting in Asset Explorer.