KA04 Delete Cost Element

Purpose

Use this procedure to delete a cost element when a corresponding G/L Account has been deleted.

Trigger

Perform this procedure when a cost element is created in error, is a duplicate, or a corresponding G/L account has been deleted.

Prerequisites

The cost element does not contain any dependent records (postings do exist against the cost element).

Menu Path

Use the following menu path to begin this transaction:

N/A

Transaction Code

KA04

Helpful Hints

- R/O/C column in tables represents Required, Optional, or Conditional entry.
- Perform a test run before executing this transaction. The test run check box is checked by default.
- Repeat steps 1 - 7 to delete any additional cost elements.

The following list displays the Primary Cost element categories:

- 1 Primary costs/cost-reducing revenues
- 3 Accrual/deferral per surcharge
- 4 Accrual/deferral per debit = actual
- 11 Revenues
- 12 Sales deduction
- 22 External settlement

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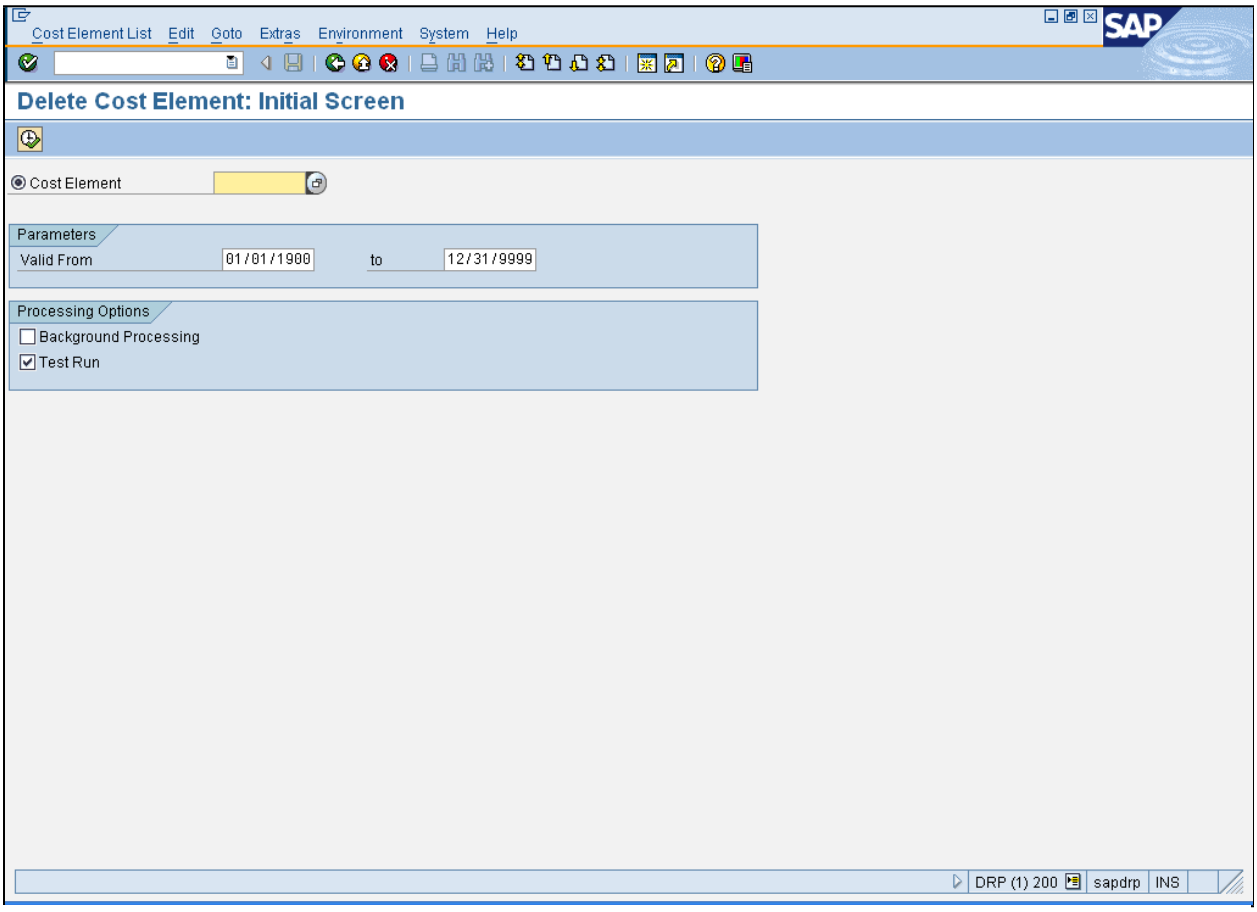
Procedure

1. Start the transaction using the menu path or transaction code. The *Delete Cost Element: Initial Screen* displays.

Delete Cost Element: Initial Screen



2. As required, complete/review the following fields:

Field	R/O/C	Description
Cost Element	R	A Controlling module account object normally linked directly to the GL account in Chart of Accounts. Cost elements are defined for every Profit and Loss account (in the Chart of Accounts) and for internal cost allocation. **Example:** 610012

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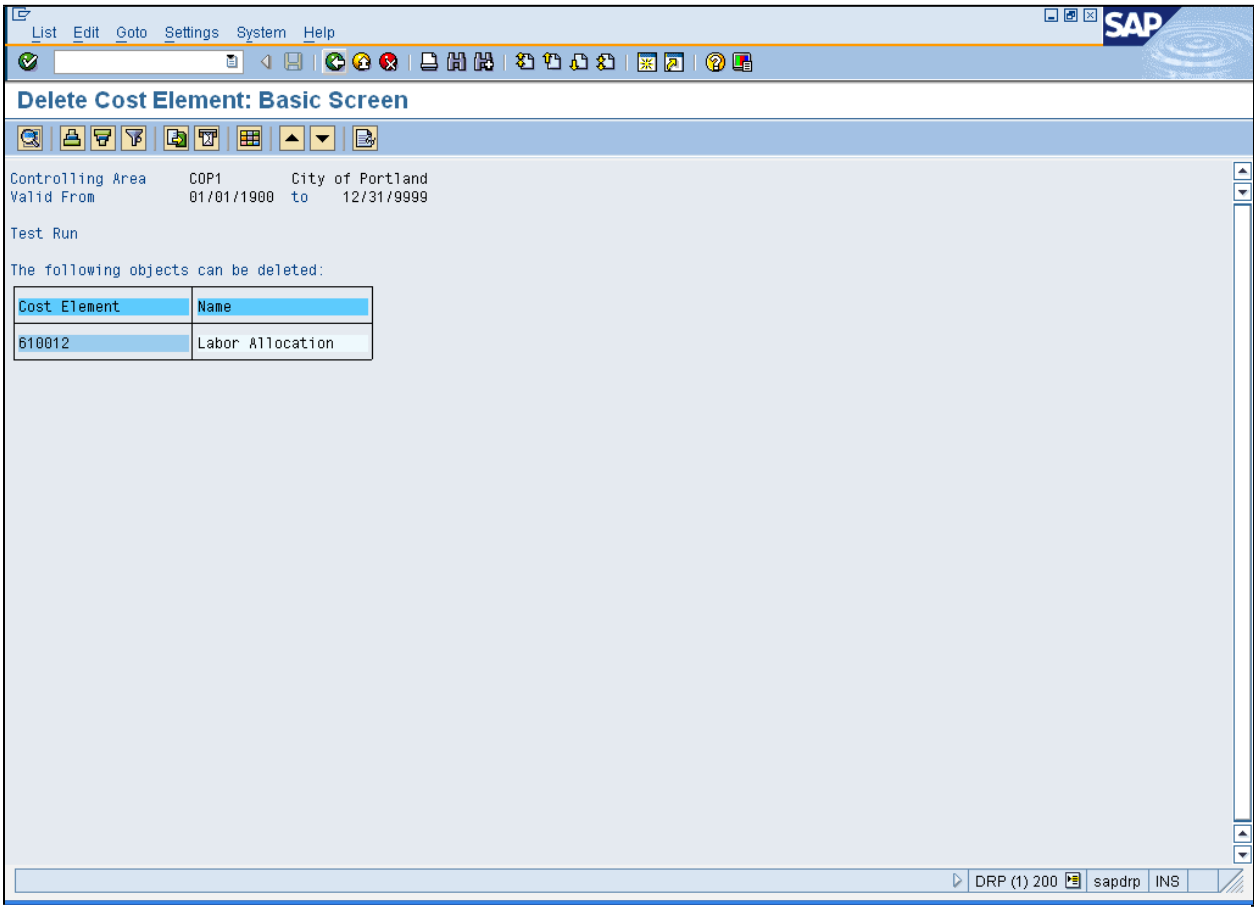
3. Click **Execute (F8)** . The *Delete Cost Element: Basic Screen* displays.

Delete Cost Element: Basic Screen



4. Click **Back** to return to the *Delete Cost Element: Initial Screen*.

The text field above the table identifies whether **Cost Element** can be deleted. If the **Cost Element** cannot be deleted the text reads, "*The Deletion is not possible (dependent records exist in table COEP):*"

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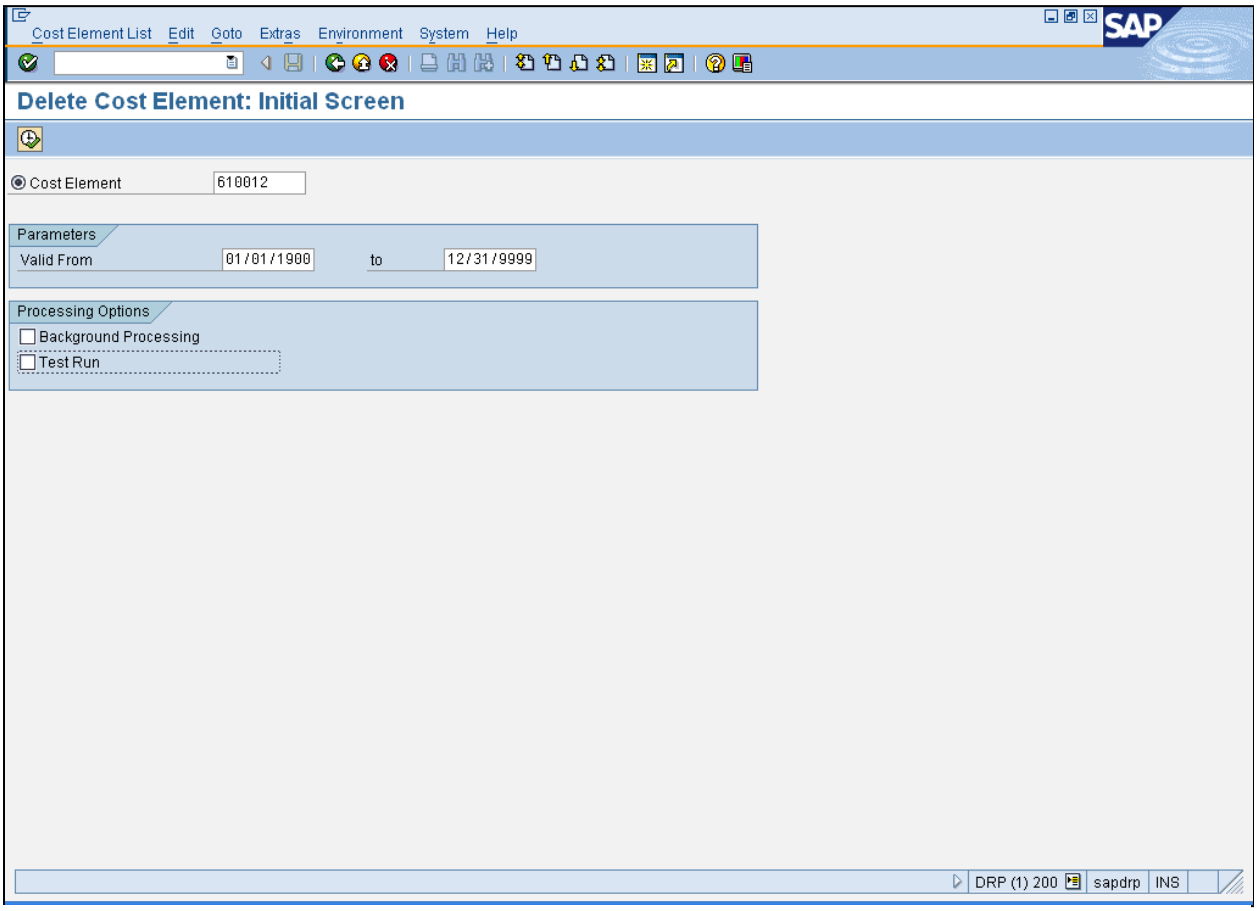
Delete Cost Element: Initial Screen



5. Deselect **Test Run**

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6. Click **Execute (F8)** . The *Delete Cost Element* dialog box displays.

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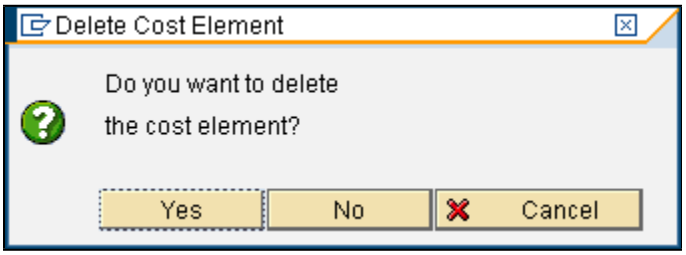

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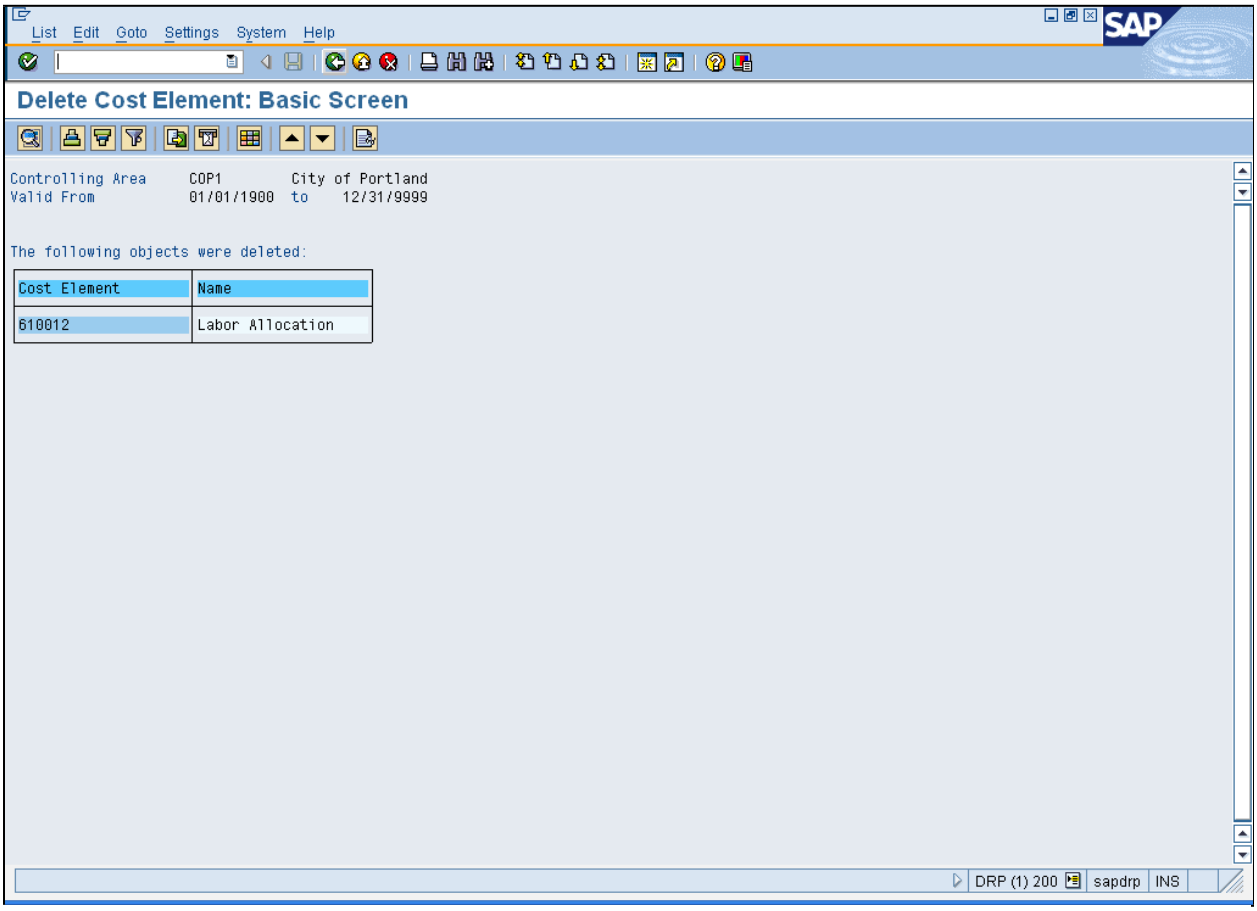
7. Click **Yes** Yes . The *Delete Cost Element: Basic Screen* displays.

Delete Cost Element: Basic Screen



8. Click **Back (F3)** .

The system return the message, "The following object were deleted:"

9. Click **Exit (Shift+F3)** . The *SAP Easy Access* screen displays.

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Result

You have successfully deleted a cost element.