Display Organizational Units (PO10D)

Purpose

Use this procedure to display the infotypes for an organizational unit.

Trigger

Perform this procedure when details about an existing organizational unit are needed.

Prerequisites

- An existing organizational unit.

Menu Path

Use the following menu path to begin this transaction:

- N/A

Transaction Code

PO10D

Helpful Hints

- R/O/C column in tables represents Required, Optional, or Conditional entry.
- This transaction will allow viewing of multiple infotype history or details for a single infotype.
- Green checkmarks indicate infotypes with saved data.
- To search for an organizational unit if the organizational unit ID is unknown:
  - Enter the org unit abbreviation or part or all of the org unit name and click **Enter** .
  - Enter an asterisk ('*') and click **Enter** . The system will list all existing objects. Select an object from the list.
  - Use the matchcode dropdown on the Organizational Unit field and choose the organizational unit via Structure Search.

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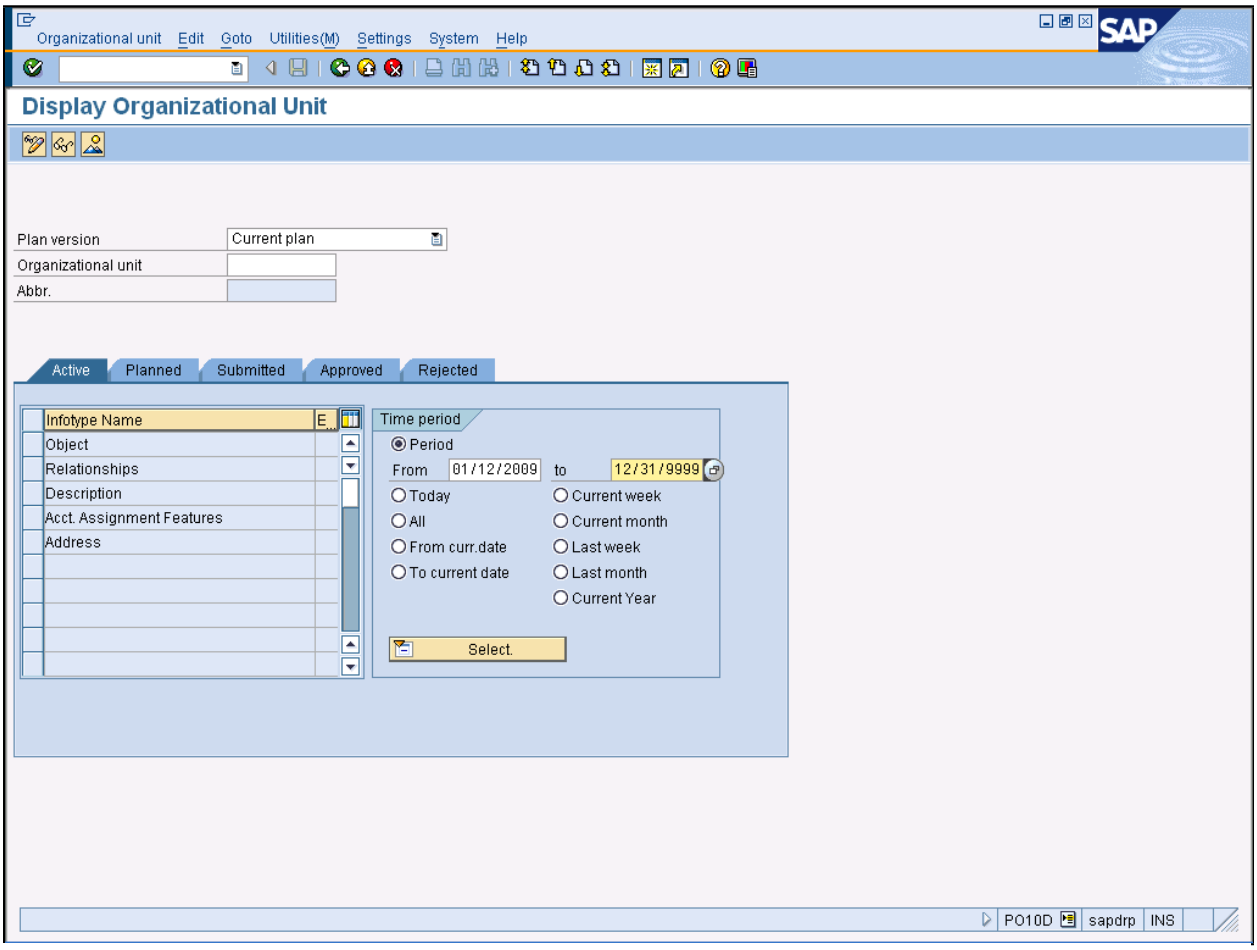
Procedure

1. Start the transaction using the menu path or transaction code. The *Display Organizational Unit* screen displays.

Display Organizational Unit



2. As required, complete/review the following fields:

Field	R/O/C	Description
Organizational unit	R	**Example:** 20000062

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3. Click **Enter** button . The *Display Organizational Unit* screen updates.

4. Select **All** radio button All .

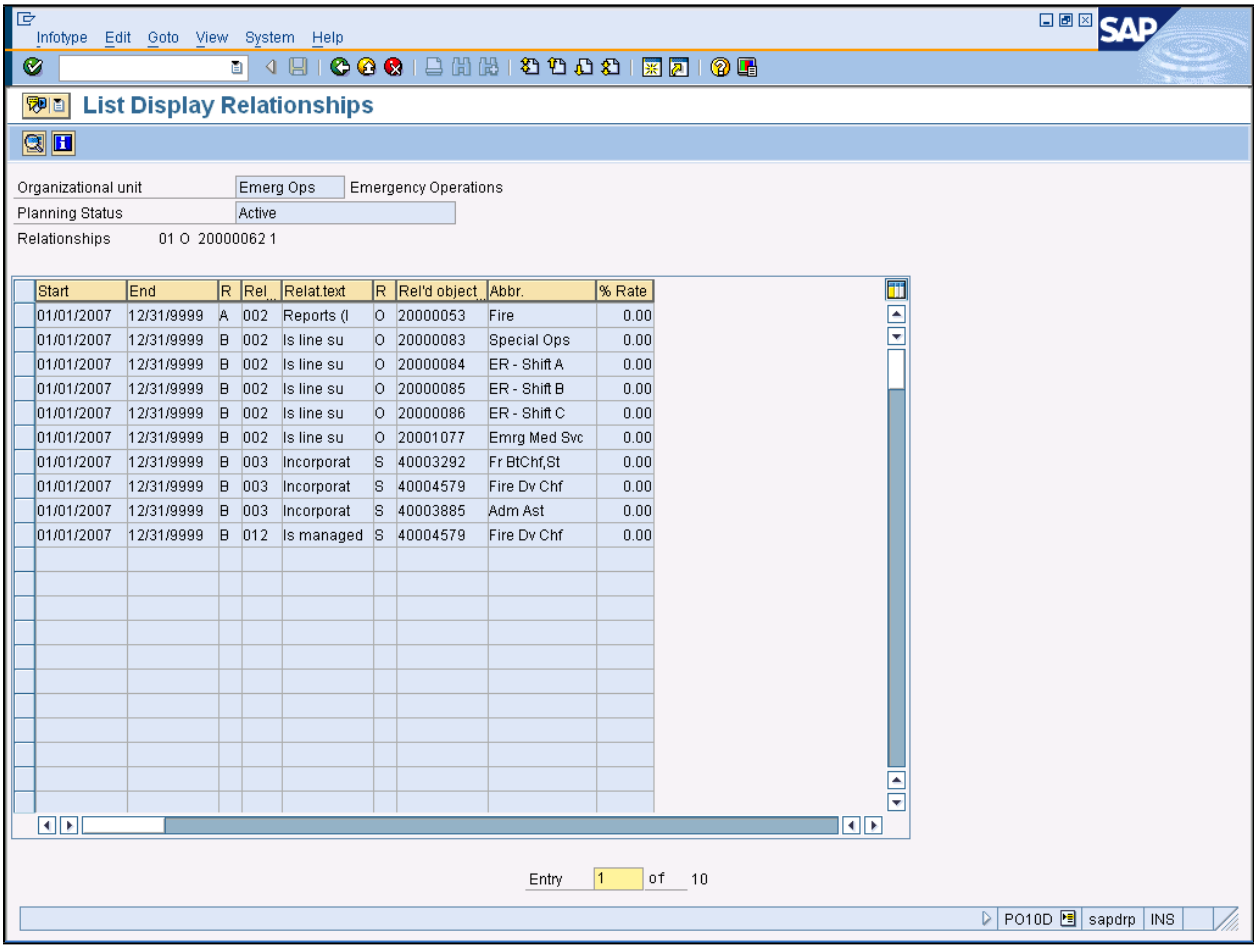
The system defaults to today's date and the system "end of time" date ("12/31/9999") as the Time Period criteria. Enter different dates to limit the records to be viewed, or select "All" to see all of the records available for the selected organizational unit.

5. Click **Enter** button .

6. Select **Relationships** line item Relationships .

7. Click **Display Document Overview** button . The *List Display Relationships* screen displays.

List Display Relationships



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8. Select **01/01/2007 12/31/9999** line item

	01/01/2007	12/31/9999	B	002	Is line su	O	20000083

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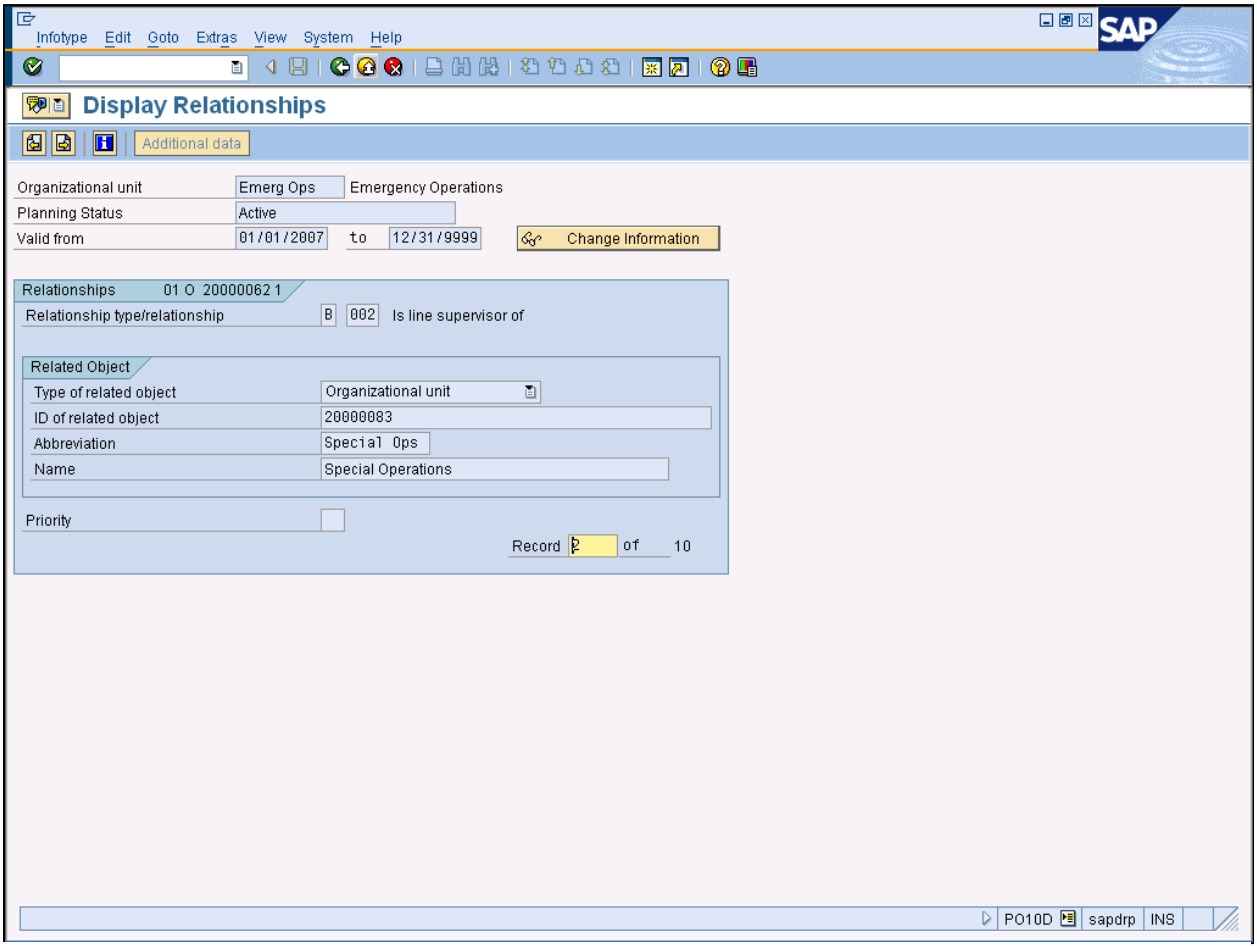
9. Click **Details** button . The *Display Relationships* screen displays.

Display Relationships



10. Click **Exit** button . The *Display Organizational Unit* screen displays.

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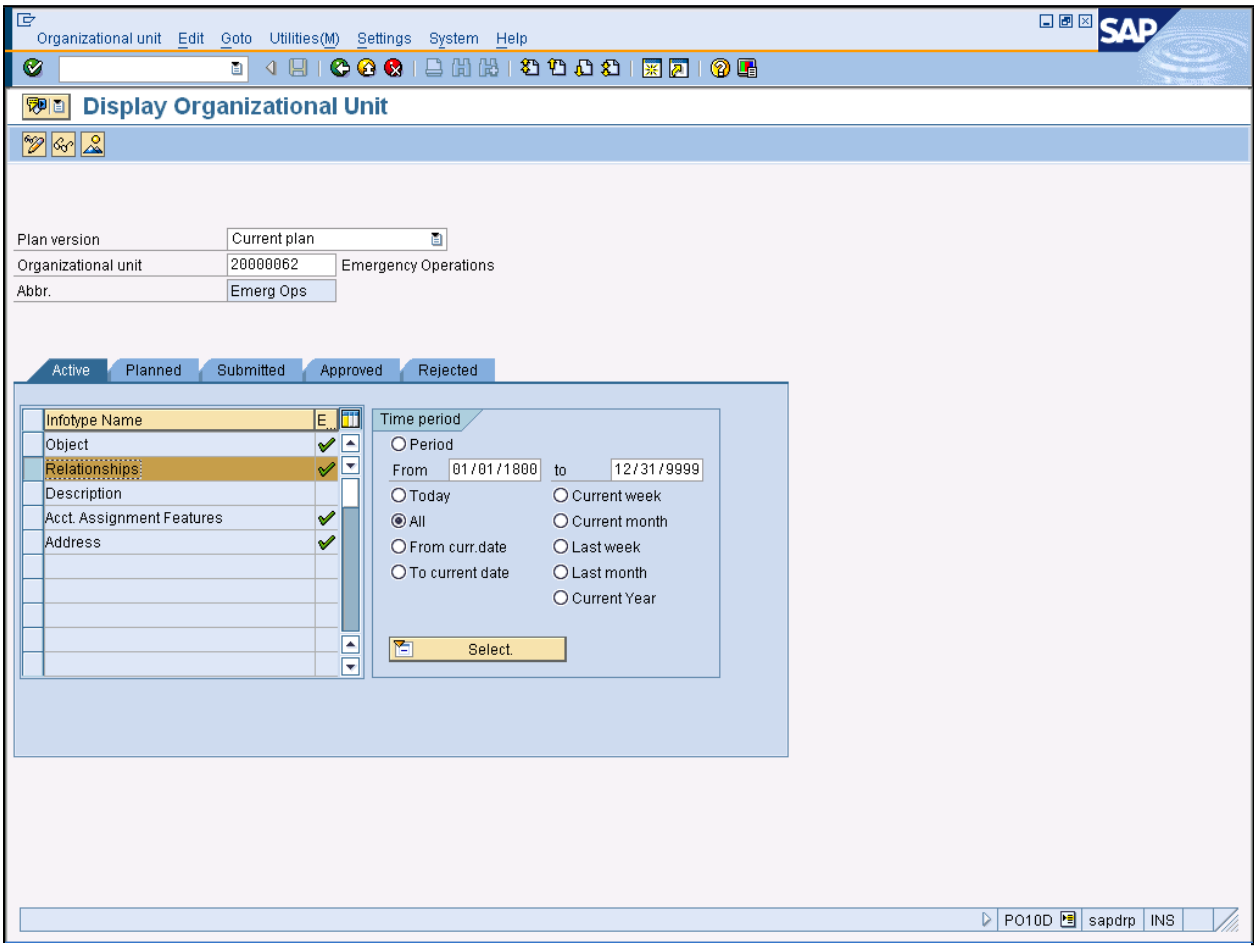
Display Organizational Unit



11. Click **Exit** button .

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Result

You have displayed the infotypes for an organizational unit.