

City of Portland

Public Safety Systems Revitalization Program

Regional Justice Information Network Project



Periodic QA Evaluation Report

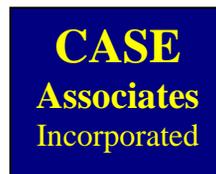
For December 2013

Deliverable: RegJIN.C.14

V2.1 PSSRP Review

1/13/2014

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Periodic QA Evaluation Report

For December 2013

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Version	Date	Comments
V1.0	1/8/2014	Version for PSSRP Review
V2.1	1/13/2014	Incorporating Feedback and Ready for the ESC

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Executive Summary

Executive Steering Committee Watch List

This section identifies potential issues that the ESC should be watching closely. The “Watch List” documents program related concerns that have come to CAI’s attention but have not yet been completely assessed.

For this report, there are no items on the Watch List.

Project Status and Progress

The PSSRP Regional Justice Information Network (RegJIN) Records Management System (RMS) Project is to replace the existing Portland Police Data System (PPDS) and the Clark County Records Management and Electronic Police Reporting systems (CRMS and EPR). RegJIN will also increase integration between the various system components and enhance their core capabilities.

This is the 14th monthly RegJIN Periodic QA Evaluation Report intended to assess the health of the project and provide independent observations (positive or negative) and recommendations for avoiding and/or responding to any future negative impacts.

Project QA Overview

The Project officially started in July 2013 with the Configuration Workshop.

The Master IGA and the draft Participant IGA (P-IGA) were completed and distributed to the partner agencies for review. Five agencies have signed IGAs and others are in progress.

NEW

The Project incurred delays in the BTS infrastructure setup. The work planned by Versaterm (VTM) in December was rescheduled to January 13, 2014. The BTS deliverables planned for January 13 were delivered early allowing Versaterm extra time to test the infrastructure. In addition, BTS is working with the RegJIN PM and technical RegJIN project team members to define the necessary BTS Technical tasks to complete the RegJIN Project.

The delay did not change the overall project timeframe. However, there is no longer any available project slack time. Further delays will probably affect the final deployment date.

NEW

BTS and the core project team are working to improve communications. QFP #3, #4, #7, and #10 have recommendations associated with this topic.

RegJIN, BTS, and Police IT managers established several weekly meetings to review status, issues, and upcoming deliverables. The initial weekly meetings are improving communications:

1. The Functional managers review status and ensure that the project is receiving correct priority.
2. The project teams review status of tasks in progress and upcoming deliverables.
3. The BTS, Police IT, and RegJIN managers are meeting to develop a single master schedule.

These weekly meetings will result in a RegJIN master schedule that includes BTS and Police IT tasks (QFP #3). When the schedule is complete, the teams will have planned out the technical transition (QFP #7) and validated that BTS has the resources available to support the project (QFP #10).

The RegJIN Project Manager and VTM are maintaining the RegJIN schedule regularly.

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The go-live date remains December 2014. A December go-live requires that training start in September 2014. If December 2014 is not possible, then go-live must be moved to April 2015. Training will take 12 weeks. To prepare for December 2014 go-live, training will begin in August 2014.

In the summer of 2014, the project team will make a go/no-go decision for the December 2014 launch.

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Overall Project QA Health

Overall Rating: **Stable**

The overall health of the project is based on the three main areas described in the table below:

Health Factor	Rating	Comments
Schedule	Attention	<p>RegJIN PM and VTM have developed a PSSRP master schedule. Both managers are maintaining the schedule. It is duration-based.</p> <p>BTS originally developed a schedule that was difficult to cross-reference to the RegJIN master schedule. The RegJIN PM is addressing this by incorporating the BTS schedule into the master schedule. (See Recommendation for QFP #3.)</p> <p>BTS missed the December delivery date for BTS infrastructure tasks. The work was rescheduled for January 13. The project had sufficient slack time to allow for the delay. However, further delays will cause an extension to the overall project timeline and costs. Deliverables due 1/13/14 from BTS were delivered early.</p> <p>BTS and PSSRP established a series of meetings to establish a joint schedule and improve communications. The meetings have been productive. The RegJIN PM expects to have an integrated schedule by Wednesday January 15.</p>
Budget	Stable	<p>The RegJIN project has a budget that is adequate for the project.</p> <p>PSSRP and CAI will review the budget and payment plan when the BTS list of deliverables and dates is available.</p>
Scope	Stable	<p>The product scope was clearly defined in the RFP. Scope was verified and validated with Versaterm during contract negotiations.</p>

Quality Focal Points Rated **Alert**

NONE - No Quality Focal Points are impacting the project at this time.

Quality Focal Points Rated **Attention**

There are four findings in this report that CAI believes need attention.

- **Project Schedule, QFP #3** **Attention**

Recommendation: The project needs to develop the schedule for the infrastructure tasks.

The BTS schedule requires additional detail. For example; the BTS schedule needs detail for the Police IT tasks as well as interdependencies between BTS and Police IT. The BTS schedule also needs more tasks defined for BTS to support the project through to completion.

The original BTS schedule was difficult to cross-reference to the RegJIN master schedule. The BTS schedule should be organized in such a way that it is clear how the BTS tasks support the master schedule.

NEW

Status: The BTS and the PSSRP RegJIN project managers have exchanged their respective project schedules and met to review how to integrate the two project schedules. The RegJIN PM is in the process of integrating the BTS plans into the RegJIN master schedule. He expects to have this done by Wednesday January 15.

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- **Communications, QFP #4** **Attention**

Recommendation: The project should establish effective communications for the BTS technical team.

The BTS team should understand the overall project schedule so they can schedule tasks to support it. BTS should have a regular status reporting process where they can communicate progress and issues so the PMs (RegJIN and BTS) can keep the master schedule up to date.

NEW

Status: In an effort to increase the flow of communication between the core project team and BTS, the PM's established several weekly meetings to review status, issues, schedule requirements and upcoming deliverables. The Functional managers meet to review status and ensure that the project is receiving correct priority. The project teams meet to review status for tasks in progress and upcoming deliverables.

- **Technical Transition, QFP #7** **Attention**

Recommendation: The project should establish a detailed schedule for the infrastructure tasks to be completed by BTS. BTS and RegJIN should agree to the task work, durations, and dependencies.

Status: See Overall Status below.

- **Project Resources, QFP #10** **Attention**

Recommendation: The project should establish a detailed schedule for the infrastructure tasks to be completed by BTS. BTS and PSSRP should agree to the task work, durations and dependencies. (Duplicate of recommendation in QFP#7.) The BTS schedule requires additional detail. For example; the BTS schedule needs detail for the Police IT tasks as well as interdependencies between BTS and Police IT. The BTS schedule also needs more tasks defined for BTS to support the project through to completion.

NEW

When all task work, durations, and dependencies are defined, the project will be able to determine whether it has sufficient resources, with appropriate priority to complete them by the agreed-to dates.

Status: See Overall Status below.

NEW

- **OVERALL STATUS for QFP #s 3, 4, 7, and 10**

Weekly meetings have been scheduled and are being conducted to discuss current issues and to synchronize the BTS schedule with the RegJIN master schedule. The RegJIN PM is integrating the BTS tasks from the BTS schedule into the RegJIN master schedule.

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Quality Focal Point Summary Chart¹

Quality Focal Point	Impact	Prior as of 11/6/13	Prior as of 12/9/13	Current as of 1/3/14	Next Month ²
1. Meeting Milestones	High	Stable	Stable	Stable	↔
Planning	Impact				
2. Requirements Management	High	Stable	Stable	Stable	
3. Project Schedule	High	Stable	Attention	Attention	↔
4. Communications	Medium	Stable	Attention	Attention	↑
5. Risk and Issue Management	Low	Stable	Stable	Stable	
6. IT Acquisition	Low	Stable	Stable	Stable	
7. Technical Transition	Medium	Stable	Attention	Attention	↔
8. Business Transition	Medium	Stable	Stable	Stable	
Monitoring and Control	Impact				
9. Project Organization and Leadership	High	Stable	Stable	Stable	
10. Project Resources	High	Stable	Attention	Attention	↔
11. Project/Quality Management and Reporting	Medium	Stable	Stable	Stable	
12. Budget Planning and Tracking	High	Stable	Stable	Stable	
13. Scope and Change Control	High	Stable	Stable	Stable	
14. IT Architecture	Low	Stable	Stable	Stable	
15. IT Acquisition Management	Low	Stable	Stable	Stable	
16. Project Library and Configuration Mgt.	Low	Stable	Stable	Stable	
Delivery	Impact				↔
17. System Design Process	Medium	Stable	Stable	Stable	
18. Data Conversion/Migration	High	Stable	Stable	Stable	
19. Configuration/Construction	High	Stable	Stable	Stable	
20. Testing (Non-Functional)	High	NR	NR	NR	
21. User Acceptance Testing	High	NR	Stable	Stable	
22. Training	High	Stable	Stable	Stable	
23. Implementation Process	High	NR	NR	NR	
24. Deployment Process	High	NR	NR	NR	

¹ The Quality Focal Point ratings are explained on the next page.

² The Next Month arrows are explained on the next page.

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Definition of QFP Ratings:

Stable

- The Quality Focal Point is stable and not currently impacting the project.

CAI may include a **Suggestion** in a QFP rated as **Stable**. CAI rated the QFP as stable because it is not impacting the project at this time. The suggested action is a preventive measure to keep the QFP stable.

Attention

- The Quality Focal Point needs some improvement so it won't impact the project.

CAI includes a **Recommendation** for every QFP rated **Attention**. The recommended action is a corrective measure to improve the QFP so it won't impact the project.

Alert

- The Quality Focal Point is impacting the project and needs immediate attention.

CAI includes a **Recommendation** for every QFP rated **Alert**. The recommended action is a corrective measure to improve the QFP that is currently impacting the project.

Definition of Next Month Indicators:

The next month indicators signify expected changes in the QFP ratings.



- This Quality Focal Point (or group of QFPs) is expected to have the same rating in next month's Periodic QA Evaluation.



- Risk is decreasing on the Quality Focal Point. It may be upgraded to **Stable** in next month's evaluation.



- Risk is decreasing on the Quality Focal Point. It may be upgraded to **Attention** in next month's evaluation.



- Risk is increasing on the Quality Focal Point. It may be downgraded to **Attention** in next month's evaluation.



- Risk is increasing on the Quality Focal Point. It may be downgraded to **Alert** in next month's evaluation.

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Quality Focal Points

NOTE: Only the Quality Focal Points that were ATTENTION in the November 2013 report or have changed since the November 2013 report are being reported this month per agreement with the PSSRP Program Office Manager.

3	<p>Project Schedule</p> <p>The project is appropriately planned. The Planning QFP provides an assessment of the breadth and depth of project planning, scope definition, scheduling and identification of external dependencies.</p> <p>Risk Level <div style="display: inline-block; width: 33%; text-align: center;">Stable</div> <div style="display: inline-block; width: 33%; text-align: center;">Attention</div> <div style="display: inline-block; width: 33%; text-align: center;">Alert</div> </p>
3.1	<p>Are all appropriate tasks identified in the work breakdown structure (WBS) and/or project plan? Finding: In Progress - The PM and VTM developed a RegJIN master schedule. It is duration-based and tasks are assigned at a high level (City and VTM).</p> <p>BTS provided drafts of their schedule that includes BTS tasks to develop the infrastructure for the project. The BTS schedule requires additional detail. For example; the BTS schedule needs detail for the Police IT tasks as well as interdependencies between BTS and Police IT. The BTS schedule also needs more tasks defined for BTS to support the project through to completion. The, the BTS schedule and RegJIN master schedule are difficult to cross-reference to each other. The BTS schedule should be organized in such a way that is clear how the BTS tasks support the master schedule.</p> <p>To address this the PM is incorporating the tasks from the BTS schedule into the RegJIN master schedule. (The previous QA report stated that this would be complete in December '13. This process is still under way. The PM expects to be complete 1/15/14.)</p>
3.2	<p>Are dependencies among tasks identified? Finding: In Progress – Tasks in the RegJIN master schedule have predecessors/successors defined.</p> <p>The BTS schedule requires additional detail. It is not yet incorporated into the master schedule.</p>
3.3	<p>Has a schedule been established and is it reasonable based on resources (budget), productivity assumptions and dependencies? Finding: In Progress – RegJIN and VTM established a master schedule. The VTM efforts are fixed cost. The PSSRP expenses are simple enough to track without the schedule.</p> <p>The BTS schedule will be developed in multiple parts. It includes a deliverables list that will indicate the effort and cost associated with each deliverable. The second part is the schedule with tasks and dependencies. The BTS schedule requires additional detail. For example; the BTS schedule needs detail for the Police IT tasks as well as interdependencies between BTS and Police IT. The BTS schedule also needs more tasks defined for BTS to support the project through to completion.</p> <p>The BTS schedule is difficult to cross-reference to the master RegJIN master schedule. The BTS schedule should be organized in such a way that it is clear how the BTS tasks support the master schedule. To address this, the RegJIN PM will incorporate the BTS tasks from the BTS schedule into the RegJIN master schedule.</p>
3.4	<p>Is the plan clear and detailed enough to monitor progress? Finding: In Progress – The RegJIN master schedule is detailed enough for project monitoring.</p> <p>The BTS schedule is not yet incorporated into the master schedule.</p>

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3	<h3>Project Schedule</h3> <p>The project is appropriately planned. The Planning QFP provides an assessment of the breadth and depth of project planning, scope definition, scheduling and identification of external dependencies.</p> <p>Risk Level <div style="display: flex; justify-content: space-between; width: 100%; font-size: 8px;"> Stable Attention Alert </div> <div style="display: flex; justify-content: space-between; width: 100%; height: 10px;"> <div style="width: 33%;"></div> <div style="width: 33%; background-color: yellow;"></div> <div style="width: 33%;"></div> </div> </p>
3.5	<p>Is the project plan used to track progress and updated on a regular basis? Finding: In Progress – RegJIN and VTM are cooperatively managing their schedule, including %complete for individual tasks. Tasks in progress are being monitored and progress documented in the schedule.</p> <p>The BTS schedule and the Online Business Systems (OBS) schedule are not yet incorporated into the master schedule.</p> <p>RegJIN and VTM are maintaining the master schedule. When OBS tasks and BTS tasks are incorporated into the master, all four PMs will maintain that new, combined schedule.</p>
3.6	<p>Are external project dependencies identified in the plan? Finding: TBD – There are no external dependencies defined in the PSSRP/VTM schedule. When the OBS interface work is planned, it will be incorporated into the PSSRP/VTM master schedule.</p> <p>Prior reports indicated that the BTS schedule and PSSRP schedule will have interdependencies. However, the PM decided to incorporate the BTS schedule into the master project schedule.</p>
3.7	<p>Has the project plan been reviewed, approved and signed off by the project Stakeholders? Finding: Yes – The PAC and ESC see the high-level schedule at every meeting.</p>
<p>Recommendation: The project needs to develop the schedule for the infrastructure tasks.</p> <p>BTS has delivered drafts of the schedule that include BTS tasks to develop the infrastructure for the project. The BTS schedule requires additional detail. For example; the BTS schedule needs detail for the Police IT tasks as well as interdependencies between BTS and Police IT. The BTS schedule also needs more tasks defined for BTS to support the project through to completion.</p> <p>The BTS schedule is difficult to cross-reference to the master RegJIN master schedule. The BTS schedule should be organized in such a way that it is clear how the BTS tasks support the master schedule.</p> <p>Status: Weekly meetings have been scheduled to discuss current issues and to synchronize the BTS schedule with RegJIN master schedule. Managers from RegJIN, BTS, and Police IT are having additional meetings to develop a single master schedule. BTS is working with the RegJIN PM and technical RegJIN project team members to define the necessary BTS Technical tasks to complete the RegJIN Project. The BTS and the PSSRP RegJIN project managers have exchanged their respective project schedules and met to review how to integrate the two project schedules. The RegJIN PM is in the process of integrating the BTS plans into the RegJIN master schedule. This is expected to be done by Wednesday January 15.</p>	

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4	<p>Communications</p> <p>The project communications are effective and adequately controlled. Assessment of the Communications QFP examines the project status reporting and communication processes for task completion and budget.</p> <p>Risk Level Stable Attention Alert </p>
4.1	Have communications been planned, identified and documented? Finding: Yes, in the Communications Plan. The plan was updated and approved in July 2013.
4.2	Is the Communications Plan being followed? Finding: Yes.
4.3	<p>Are communications identified in the plan and produced by the Project effective? Finding: Partially – In prior months, Communication between the project team and the BTS technical team has been ineffective. BTS had not received enough explanation of the overall project approach and what is required of them. The project team was not receiving enough regular BTS status to give them time to address schedule issues.</p> <p>Since December communications have been more robust as the teams work on January 2014 deliverables and integrating the project schedules. The PMs established several weekly meetings to review status, issues, schedule requirements and upcoming deliverables. The Functional managers meet to review status and ensure that the project is receiving correct priority. The project teams meet to review status for tasks in progress and upcoming deliverables. In a third series of meetings, BTS, Police IT, and RegJIN managers are meeting to develop a single master schedule.</p>
4.4	Does the project receive appropriate and timely executive and project sponsor attention? Finding: Yes – As issues are escalated to the executives and sponsors, they are responsive and helpful.
4.5	<p>Are project status and activities being monitored and reported in enough detail and with enough frequency to ensure early detection of problems or schedule slippage? Finding: Partially - The Project Manager prepares a comprehensive Project Status Report every week and posts the Status Report on the RegJIN website. Team Meeting and PAC Meeting presentations and minutes are also posted on the RegJIN website.</p> <p>The project team is not receiving enough regular BTS status to give them time to address schedule issues. Infrastructure delivery dates in October were missed. Communications have been more robust as the teams work on January 2014 deliverables. (The 1/13/14 deliverables are on schedule.) (Also stated in 4.3 above.)</p>
4.6	Do the RegJIN Project Manager and the Project Sponsor meet on a regular basis? Finding: Yes – The Sponsor is the Chief of Police and is also a member of the PSSRP Executive Steering Committee. His representatives for this project are the Asst. Chief and the Capt. of the Records Division. The PSSRP POM meets with the Asst. Chief occasionally and has ongoing communication with the Captain. The PM meets with the Capt. of Records regularly.

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Recommendation: The project should establish effective communications for the BTS technical team.

- The BTS team should understand the overall project schedule so they can schedule tasks to support it.
- BTS, PSSRP, and PPB BTS staff should all understand each other's tasks and their interdependencies.
- BTS should have a regular status reporting process where they can communicate progress and issues so the PMs (PSSRP and BTS) can keep the master schedule up to date.

Status: In an effort to increase the flow of communication between the core project team and BTS, the PMs established several weekly meetings to review status, issues, schedule requirements and upcoming deliverables. The Functional managers meet to review status and ensure that the project is receiving correct priority. The project teams meet to review status for tasks in progress and upcoming deliverables. In a third series of meetings, BTS, Police IT, and RegJIN managers are meeting to develop a single master schedule.

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7	<h3>Technical Transition</h3> <p>The Technical Transition is adequately planned. This QFP assesses the preparation for managing and conducting the technical transition.</p> <p>Risk Level Stable Attention Alert <div style="position: absolute; top: 5px; left: 35px; width: 20px; height: 10px; background-color: yellow;"></div> </p>
7.1	<p>Has the Technical Transition Plan been defined? Finding: Partially – BTS developed multiple drafts of a schedule to support RegJIN. The PM will incorporate the BTS tasks into the master project schedule. Recent completion dates for infrastructure tasks have been missed. This calls attention to the need for a schedule that both PSSRP and BTS agree is achievable. See QFP #3.</p> <p>The PSSRP, BTS and PPB identified funds to train and retain staff for eventual system support. These staff are likely to be moved into job slots being vacated by retired or retiring PPDS support staff.</p>
7.2	<p>Has the Technical Transition Plan been reviewed and approved? Finding: TBD</p>
7.3	<p>Has the COTS vendor’s architecture been assessed relative to the City’s architecture? Finding: Yes – BTS and PSSRP evaluated the vendor’s architecture during contract negotiations.</p> <p>The project selected SQL Server Reporting Services (SSRS) as the report writing tool.</p>
<p>Recommendation: The project should establish a detailed schedule for the infrastructure tasks to be completed by BTS. BTS and PSSRP should agree to the task work, durations, and dependencies.</p> <p>Status: The RegJIN project team and BTS established several weekly meetings to review status, issues, schedule requirements and upcoming deliverables. The Functional managers meet to review status and ensure that the project is receiving correct priority. The project teams meet to review status for tasks in progress and upcoming deliverables. The BTS, Police IT, and RegJIN managers are meeting to develop a single master schedule.</p>	

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10	<h3>Project Resources</h3> <p>The project is appropriately resourced. The Resources Quality Focal Point assesses three resource components: The capacity and skill set of the assigned project staff, supporting tools and facilities, and budget or financial resources.</p> <p>Risk Level <div style="display: flex; justify-content: space-between; width: 100%; font-size: small;"> Stable Attention Alert </div> <div style="width: 100%; height: 10px; background: linear-gradient(to right, white 33%, yellow 33% 66%, white 66% 100%);"></div> </p>
10.1	<p>Is the level of effort planned for each project deliverable at an appropriate activity level; and, is it reasonable? Finding: In Progress – PSSRP and VTM have developed a schedule.</p> <p>BTS developed drafts of their schedule. The BTS schedule requires additional detail. Early drafts were difficult to cross-reference to the PSSRP master schedule. The BTS schedule is duration-based and does not represent the work associated with each task. When complete, the PM will incorporate the BTS schedule into the PSSRP master schedule. See QFP #3.</p> <p>When all task work, durations, and dependencies are defined, the project will be able to determine whether it has sufficient resources, with appropriate priority to complete them by the agreed-to dates.</p>
10.2	<p>Are appropriate staff resources (skill set and quantity) available and assigned to complete the project? Finding: TBD – During the Baseline Evaluation respondents indicated concerns about resources to complete the project. They cited partner agencies and their resource commitments. They also cited City resources and the potential need for significantly more resources that are currently assigned.</p> <p>Since then the project assembled a 23-member Implementation Team; 40% City/PPB staff and 60% partner agencies. The team is committed to the project for 18 months.</p> <p>PSSRP allocated funds for BTS work.</p> <p>The BTS schedule is not yet detailed enough to confirm the appropriate resource level. When all task work, durations, and dependencies are defined, the project will be able to determine whether it has sufficient resources, with appropriate priority to complete them by the agreed-to dates. (See the Recommendation for this QFP.)</p> <p>The City has other important projects that may occupy BTS.</p>
10.3	<p>Are appropriate staff support resources (skill and quantity) available and assigned to provide on-going operations support? Finding: Yes – PSSRP identified funding for support staff through to cutover to live operations. The support team will need 2 FTEs.</p>
<p>Recommendation: The project should establish a detailed schedule for the infrastructure tasks to be completed by BTS. BTS and PSSRP should agree to the task work, durations and dependencies. (Duplicate of recommendation in QFP#7.) The BTS schedule requires additional detail. When all task work, durations, and dependencies are defined, the project will be able to determine whether it has sufficient resources, with appropriate priority to complete them by the agreed-to dates.</p> <p>Status: The RegJIN project team and BTS established several weekly meetings to review status, issues, schedule requirements and upcoming deliverables. The Functional managers meet to review status and ensure that the project is receiving correct priority. The project teams meet to review status for tasks in progress and upcoming deliverables. The BTS, Police IT, and RegJIN managers are meeting to develop a single master schedule.</p>	

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Appendix A – CASE Associates Status Report

This section summarizes activities and deliverables completed for the Regional Justice Information Network Project.

When applicable, it includes:

- A list of any delayed items
- A description of the problem
- Schedule impact
- A recommended solution

Such items will be carried over to subsequent reports until the problem is resolved.

Meetings Attended

Project Manager 12/1/13, 12/5/13
 RegJIN BTS Project Team Meeting 12/9/13
 PAC Meeting 12/11/13
 PSSRP POM 12/17/13
 RegJIN BTS Project Team Meeting (WebEx) 12/27/13, 1/6/14
 RegJIN/BTS Functional Manager Project Review 1/3/14, 1/7/14

Documents Reviewed

RegJIN BTS Project Team Meeting Minutes_2014_01_02
 RegJIN BTS Project Schedule (01-03-14)
 RegJIN BTS Status Report 20131227
 20140103 RegJIN RMS project status report - Project Manager's Status Report
 20131213 RegJIN RMS project status report
 20131206 RegJIN RMS project status report
 RegJIN BTS Project Schedule (13-12-27) - pdf of BTS' Schedule
 RegJIN BTS Project Schedule (13-12-165) – mpp of BTS' Schedule
 BTS Status Update on RegJIN (12-27-13)
 BTS RegJIN Monthly Billing Report
 RegJIN BTS Project Schedule (13-12-16).mpp
 RegJIN BTS Project Schedule - LATE TASKS

Documents Delivered

RegJIN CAI Periodic QA Evaluation Report for October 2013, deliverable *RegJIN.C.13*

Documents in Process

RegJIN CAI Periodic QA Evaluation Report for November 2013, deliverable *RegJIN.C.14*

Delayed Items

Item	Description of problem	Schedule Impact	Recommended Solution
None			

Other Issues/Problems/Concerns

None