Attachment B: Program Summary Template

Office of Human Relations

Rev 3.06.09

1. Program Title	5. Program Description	6. Program Staff		7. Operating Budget	8. Capital Budget	9. Revenues					11. Output Measure(s)	12. Capital Assets and Status	15. Program Ranking	
		Full-time	Part-time			General Fund	Rates/fees	External Customers	Grants	Other			Core	Community
Human Rights Commission	The recently established Human Rights Commission consists of 15 Council-appointed members who serve as volunteers. The Human Rights Commission is in the process of establishing a Human Rights Agenda which shall be guided by issues affecting local communities, the strategic priorities of local jurisdictions, and by the Bureau's mission to promote greater understanding through inter-group dialogue, education, and peace building. The HRC has established an Executive Committee, a Community and Police Relations Committee and an Adhoc Committee to plan the Bishop Tutu Dialogues on Truth and Reconciliation.	1	0	238,379		238,379					1. % of individuals served who rank service as satisfactory. 2. # of volunteer hours.	-	1	1
Immigrant and Refugee Program	The Immigrant and Refugee Affairs Program works to integrate members of newcomer communities into the vibrant life of our city. Members of the Immigrant and Refugee Task Force, and elders and activists representing 18 national and ethnic groups have identified the need to address two policy and program areas: immigrant & refugee economic development and City responsiveness to new Portlanders. Specific goals include: a. Increasing newcomer employment and business contracting opportunities b. Improving inclusiveness of City services and facilities c. Engaging members from newcomer groups in City Hall political processes OHR is currently engaging 7 City bureaus in the effort to ensure greater access to services and opportunities. These Bureaus include Planning and Sustainability, Transportation, Portland Police, Parks and Recreation, Office of Neighborhood Involvement, Purchasing, and Human Resources.	1	0	103,250	-	103,250	-	-	-	-	1. Number of newcomer businesses trained to access City of Portland contracts; 2. Number of individuals trained to access jobs and apprenticeships. 3. % of individuals trained who obtain jobs/contracts 4. # of volunteer hours.	-	2	2
Community Education and Peace Building Program	The Community Education and Peace Building Program builds peace and understanding through honest and respectful dialogues across diverse groups; develops awareness and interest in the Universal Declaration of Human Rights, so that Portlanders respect, promote, and defend the rights of all people; and inspires the commitment to make the city of Portland a safe, inclusive, just, and harmonious community for all. Specific activities for 2009: a. Promoting the International Year of Human Rights Learning b. Know Your Rights Trainings c. Peace Building Dialogues d. 101 Trainings on race, ethnicity, religion, sexual orientation, class, and oth	1	0	154,995		154,995					1. % of participants trained who report increase in learning. 2. % of individuals served who rank service as satisfactory. 3. # of volunteer hours.	-	3	3
Administration	Direct program support to enhance bureau capacity. General administrative and finance support to bureau. This also includes the former Special Appropriation "Diverse and Empowered Employees (DEEP" funding and administration.	1		98,028		98,028					1. % of individuals served who rank service as satisfactory.	5,000	4	4
Total		**4**		**594,652**	**-**	**594,652**								