



Commissioner Nick Fish
City of Portland

DATE: October 3, 2011

TO: Mayor Adams
Commissioner Amanda Fritz
Commissioner Randy Leonard
Commissioner Dan Saltzman
Auditor LaVonne Griffin-Valade

CC: OMF Financial Planning Division
Jane Braaten, Business Operations Division

FROM: Commissioner Nick Fish *NF*

SUBJECT: Commissioner of Public Works FY 2011-12 Fall BMP Submission

Please accept the Commissioner of Public Works Fall BMP submission for FY 2011-12.

No programmatic, or encumbrance carryovers will be requested, though there is one technical adjustment to Personal Services. The submission also explains FY 2010-11 External Materials and Services under-expenditures.

I have reviewed the enclosed documents and support the submission package.

Please contact Betsy Ames from my staff, or budget liaison Kristin Johnson, with any questions.

Enc: Prior Year Business Area Reconciliation Report
Budget Amendment Request

**Prior Year Business Area Reconciliation Report
Office of Commissioner Fish**

| | FY 2010-11 Revised Budget | FY 2010-11 Year-End Actuals | Percent of Actuals to Revised |
|-------------------------------------|---------------------------------|-----------------------------------|-------------------------------------|
| Commissioner of Public Works | | | |
| EXPENDITURES | | | |
| Personal Services | \$782,409 | \$781,554 | 100% |
| External Materials and Services | \$13,242 | \$6,147 | 46% |
| Internal Materials and Services | \$124,497 | \$124,491 | 100% |
| TOTAL EXPENDITURES | \$920,148 | \$912,192 | 99% |
| REVENUES | | | |
| Interagency Revenue | \$120,000 | \$120,000 | 100% |
| General Fund Discretionary | \$340,105 | \$0 | 0% |
| General Fund Overhead | \$460,043 | \$0 | 0% |
| TOTAL REVENUES | \$920,148 | \$120,000 | 13% |

Bureau Reconciliation Narrative

Savings in EM&S are due to either no spending, or decreased spending, in consulting, miscellaneous services, supplies, and out-of-town travel

BUDGET AMENDMENT REQUEST

Commissioner of Public Works

PERIOD Fall BuMP

FISCAL YEAR FY 2011-12

PW_001 - CPW - Personal Services Technical Adjustment

This request is for a technical adjustment to Personal Services in order to fix a line item that is currently showing a negative budget.

Dollar Amount: \$0

Type: Technical Adjustment

Resources: Internal Transfer