



CITY OF  
**PORTLAND, OREGON**

**Amanda Fritz, Commissioner**  
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**MEMORANDUM**

**DATE:** March 30, 2012

**TO:** Mayor Sam Adams  
Commissioner Nick Fish  
Commissioner Randy Leonard  
Commissioner Dan Saltzman  
Auditor LaVonne Griffin-Valade

**CC:** OMF Financial Planning Division

**FROM:** Commissioner Amanda Fritz

**SUBJECT:** Commissioner of Public Utilities FY 2011-12 Spring BMP Submission

Please accept the Commissioner of Public Utilities Spring BMP submission for FY 2011-12.

The attached documents detail a request for Technical Adjustments that net \$0.

Additionally, the submission package also explains FY2011-12 External Materials and Services projected under spending, and updates decision packages from the FY 2011-12 Adopted Budget.

I have reviewed the enclosed documents and support the submission package.

Please contact Tom Bizeau or Tim Crail from my staff, or OMF Business Operations budget liaison Crystal Castruita, with any questions.

Thank you,

Commissioner Amanda Fritz

Enc:  
Budget Amendment Request Report  
Business Area Projection Report  
Decision Package Status Updates

# BUDGET AMENDMENT REQUEST

Commissioner of Public Utilities

PERIOD Spring BuMP

FISCAL YEAR FY 2011-12

## **PU\_002 - Commissioner of Public Utilities - Technical Adj**

This request reallocates money to match budgets to actual spending patterns.

Dollar Amount: \$0

Type: Technical Adjustment

Resources: General Fund Discretionary

## Business Area Projection Report

	Spring BuMP Revised Budget	FY 2011-12 YTD Actuals Thru AP8	Spring BuMP Year-End Projection	% of Projected Actuals to Revised Bud
<b>Commissioner of Public Utilities</b>				
<b>EXPENDITURES</b>				
Personnel Services	\$752,300	\$489,020	\$730,377	97%
External Materials and Services	\$12,881	\$1,676	\$4,832	38%
Internal Materials and Services	\$131,159	\$85,864	\$129,183	98%
<b>TOTAL EXPENDITURES</b>	<b>\$896,340</b>	<b>\$576,559</b>	<b>\$864,392</b>	<b>96%</b>
<b>REVENUES</b>				
Interagency Revenue	\$93,636	\$64,639	\$93,636	100%
General Fund Discretionary	\$335,644	\$0	\$322,285	96%
General Fund Overhead	\$467,060	\$0	\$448,471	96%
<b>TOTAL REVENUES</b>	<b>\$896,340</b>	<b>\$64,639</b>	<b>\$864,392</b>	<b>96%</b>

### Bureau Projection Narrative

EMS is projected to be underspent because expenditures are still being identified. The Commissioner's Office is on track to spend within their current level of appropriation.

## Commissioner of Public Utilities

### Decision Package Updates:

<b>PU_01</b>	<b>Comm. Public Utilities - 1.5% One-Time Reduction</b>
This decision package reduces Personal Services by \$5,136. This reduction achieves the 1.5% one-time General Fund reduction by holding a Commissioner Staff Representative position vacant for approximately a month and a half.	
<b>Status for Spring Performance Report:</b> The reduction was taken as planned.	<b>Status</b> Complete

<b>PU_02</b>	<b>OMF IA Adds</b>
No descriptions.	
<b>Status for Spring Performance Report:</b> This is a pass-through addition.	<b>Status</b> Complete

<b>PU_03</b>	<b>OMF IA Reductions</b>
No descriptions.	
<b>Status for Spring Performance Report:</b> This is a pass-through reduction.	<b>Status</b> Complete