Citywide Decisions Fact Sheet - FY 2013-14

General Fund

- The City needs to make \$21.5 million in ongoing General Fund discretionary cuts due to:
 - o The newly-established Multnomah County Library District (-\$9.0m)
 - o Increased costs from the agreement with the Department of Justice (-\$4.7m)
 - The conversion of programs from one-time funding to ongoing (-\$8.5m)
 - Other economic changes in the forecast (+\$700k)
- The Mayor asked bureaus to submit budget requests at 90% of current service level, generating \$38.1 million in potential cuts
- The Proposed Budget takes the following steps to bridge the General Fund shortfall:
 - Cuts cost-of-living adjustments in half for all employees. The expected COLA for FY 13-14 is 1.8%, and the budget assumes 0.9% increases, saving more than \$1.7 million. COLAs for non-represented employees are delayed until January 1, 2014, saving an additional \$300k in one-time resources.
 - o Calls for \$1.1 million in ongoing savings from increasing the City's span of control
 - Calls for \$400k in ongoing savings from streamlining and automating current business processes
 - Uses \$3.5 million of estimated General Fund savings from PERS reform based on changes recently approved by the state legislature. Overall, PERS reform citywide may save over \$12 million to all City funds.
 - Makes programmatic cuts to balance the budget over the long term, focusing these reductions on administration and overhead services.
- The Proposed Budget includes a \$3 million General Fund contingency to offset any revenue losses due to pending litigation or other risks. Contingency is still less than 1% of General Fund discretionary.
- The Proposed Budget includes a \$1 million innovation fund to encourage new, creative
 ideas to save money. Other cities have successfully used innovation funds to reengineer
 and streamline business processes, collaborate with other governments and the private
 sector to reduce costs, and implement enterprise-wide savings in energy usage.
- The Proposed Budget reduces positions Citywide by 182.5 FTE, but includes bridge funding for public safety to allow reductions through attrition instead of layoffs, ensuring that the City retains its most diverse new hires.

Utilities

Water Volume Charges

-Requested rate increase = 7.8%

-Proposed rate increase = 3.6%

BES Sanitary Sewer Volume Charges

-Requested rate increase = 7.85%

-Proposed rate increase = 5.33%

Combined rate increase of 4.8%

Bureau of Development Services Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$1,734,482	\$1,561,034	\$1,692,294	-2.43%
FTE (all funds)	222.27	200.52	218.27	-4.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

Development Services Fund

The Mayor's Proposed budget authorizes 14.0 FTE, funded by bureau permit and fee revenues, to improve performance and address increasing workload. This includes:

- 2.0 FTE in Land Use Review, 4.0 FTE in Plan Review, and 1.0 FTE in the Zoning Enforcement Program;
- 4.0 FTE in the inspections program, including 2.0 residential inspectors and 2.0 commercial inspectors; and,
- 2.0 FTE in the Development Services Center to service the increased flow of BDS customers and 1.0 administrative support FTE to coordinate staff training and hiring.

General Fund Ongoing

The Mayor's Proposed Budget restores \$21,576 and .25 FTE in the Noise Program and transfers the entire program, including 2.0 FTE and \$239,804 of on-going General Fund discretionary, to the Office of Neighborhood Involvement.

BDS received a significant increase to its ongoing General Fund discretionary appropriation, not counting the Noise Program transfer. Specifically, the Mayor's Proposed Budget converts \$349,488 of a requested \$596,664 from General Fund one-time to General Fund on-going to support four of a requested five inspector positions (2.0 Enhanced Rental Inspectors and 2.0 Improved Neighborhood Inspector) to address livability, public safety, and health issues.

The Mayor's Proposed does not restore funding for:

- \$115,854 for 1.0 Environmental Planning FTE in Land Use Services
- \$36,018 in nuisance abatement funding

General Fund One-Time

The Mayor's Proposed appropriates one-time funding totaling \$159,804 and 1.5 FTE to the following efforts:

- Extremely Distressed Properties Enforcement Program \$102,348 to support 1.0 FTE dedicated to resolving chronic issues related to abandoned and foreclosed properties.
- Citywide Tree Project \$57,456 and .50 FTE to continue efforts necessary to implement the revised and consolidated tree code.

Bureau of Emergency Communications Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund	\$13,810,177	\$12,546,785	\$13,188,498	-4.50%
Discretionary Ongoing	. , ,	. , ,	. , ,	
FTE (all funds)	142.00	120.00	138.00	-4.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

Positions Reinstated

Compared to the 90% requested budget, eighteen frontline operations employee positions are reinstated, consisting of:

- Four dispatchers needed to run all four Police talk groups during non-peak hours
- Two dispatchers needed to run both Fire talk groups during non-peak hours
- Four call-takers
- Both Fire Tactical Resource Operators
- Six dispatchers needed to run the Police Service Desk 24/7

With the reinstatements, the bureau now has 107 FTEs for operations employees, above the minimum of 102. The amount of ongoing General Fund resources restored for these positions is about \$910,000, with about \$241,000 of additional revenues from partner jurisdictions.

Layoff Prevention

The bureau is provided with \$109,000 of one-time bridge funding to prevent layoffs resulting from the four call-taker positions not reinstated. The reduction in FTE should be accomplished through normal attrition.

Bureau of Environmental Services Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
Rates	7.85%	4.5%	5.33%	-2.52
FTE (all funds)	535.48	502.78	516.28	-19.12

Rates

The Bureau of Environmental Service requested a rate increase of 7.85%. The Mayor's Proposed Budget puts forth a rate increase for the average single family residence of 5.33% which is a monthly increase of about \$3.18, increasing the sewer/stormwater monthly charge from the FY 2012-13 base amount of \$59.57 to \$62.75.

Components of the Rate increase include:

Base budget increase	4.50%
Adjustments since Requested	(estimated)
COLA reductions / PERS reform	-0.68%
Decision packages with Mayor's decisions	<u>1.51%</u>
Revised Rate with add backs	5.33%

BES is adding back the following funding for services purchased from other City Bureaus:

- With the Portland Bureau of Transportation \$525,000
 - o Sewer and Stormwater \$175,000
 - Street cleaning Partial funding of \$350,000 out of the original request of \$1.1 million. The remaining \$750,000 will be funded with General Fund dollars in PBOT's budget. BES and PBOT are directed to work together on crafting the most effective type of street cleaning program in order to increase the overall water quality / stormwater benefits.
- With the Bureau of Parks & Recreation funding of \$275,000
 - o Protect the Best invasive species control (1/2) \$125,000
 - o Facilities Landscape maintenance \$150,000
- With the Portland Water Bureau funding for joint water / sewer meter maintenance \$2,214,108

BES is eliminating the following program:

Office of Healthy Working Rivers. This is an annual savings of \$779,368 and 5.0 FTE positions.

Bureau of Fire & Police Disability & Retirement Fact Sheet – FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$0	\$0	\$0	0%
FTE (all funds)	16.20	16.20	16.20	0.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

Pension costs for Fire and Police members are restored for the sworn positions reinstated in those bureaus.

Bureau of Planning & Sustainability Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$7,564,270	\$6,843,280	\$6,434,746	-15%
FTE (all funds)	97.05	82.35	91.05	-6.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The bureau will receive \$7.2 million in ongoing General Fund discretionary and overhead resources and \$480,000 in one-time General Fund resources in the Mayor's Proposed Budget.

Decision Package Summary

• One-Time Resources

- o **Comprehensive Plan:** Continued funding (3.50 FTE and \$355,000 in one-time resources) of the state-mandated Comprehensive Plan, allowing completion of the Comprehensive Plan and continued staffing in the District Liaison program.
- Central Eastside Plan: Provides \$125,000 in one-time General Fund resources to fund 1.30 FTE to accelerate portions of the Central City 2035 Concept Plan. The bureau will develop the plans around the four new SE Portland Max stations along the Portland-Milwaukie Light Rail Line. Ultimately, this will help with supporting development prior to the line opening in 2015.

Other Resources

- Solid Waste and Recycling: Restores 3.40 FTE that were previously funded by grant funding and one-time revenues from the Solid Waste Management Fund. These positions will also provide program assistance and administration and will be funded by sustained revenues from the commercial tonnage fee revenues.
- Regulatory Improvement Code Amendment Packages (RICAP): Directs BDS to provide \$233,000 funding for the bureau's Regulatory Improvement Code Amendment Packages (RICAP).

Ongoing Savings

- River and Environmental Planning: In order to consolidate the River and Environmental planning efforts into the Comprehensive Plan, the Proposed Budget reduces the bureau by 2.0 FTE and \$206,000 in ongoing General Fund.
- o Additional Requests: The Proposed Budget does not include funding for:
 - Conservation Programs Coordinator (\$104,000)
 - Assistant Program Specialist in Central City Urban Design (\$83,000)
 - Land Use Planner to the District Liaisons program (\$102,000)
 - A position to assist with commercial energy retrofits (\$143,000).

City Budget Office Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$910,490	\$819,441	\$783,031	-14.00%
FTE (all funds)	13.00	11.00	12.00	-1.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget does not restore funding for a Financial Analyst position.

Mayor and Council Offices Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$3,312,468	\$2,981,221	\$2,373,202	-28.35%
FTE (all funds)	59.71	59.71	51.71	-8.00

^{*} These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

- The Mayor's Proposed Budget does not restore funding for the 10% required reductions to the Council Offices.
- The Mayor's Office reduced its budget for external materials & services by an additional \$152,170 beyond the 10% reduction required by Council.
- The General Fund Discretionary allocation to all Council Offices has been equalized at \$920,000 for each office.
 - The Gateway Center for Domestic Violence in the Commissioner of Public Affairs' budget is not included in the General Fund equalization.
- The Office of Youth Violence Prevention will be transferred to Special Appropriations, but still managed by the Mayor's office. The FY 2013-14 budget for this office is \$707,819, including 2 FTE.

Office of Equity & Human Rights Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$869,166	\$782,249	\$770,701	-11.33%
FTE (all funds)	9.00	9.00	9.00	0.00

^{*} These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget does not restore the 10% reduction of \$84,268.

Office of Government Relations Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$528,571	\$475,714	\$325,048	-38.50%
FTE (all funds)	8.00	7.00	6.00	-2.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget does not restore funding for the bureau's 10% reduction to lobbying activities, eliminates a vacant lobbyist position, and discontinues one-time funding for a federal assistant position.

Office of Management & Finance Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$20,027,981	\$18,420,733	\$17,330,010	-13.47%
FTE (all funds)	648.13	624.05	630.13	-18.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as \$944,449 PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

Ongoing General Fund Discretionary

The Mayor's Proposed Budget preserves key positions and OMF core services by applying savings generated through an internal bureau reorganization and the redirection of funds previously dedicated to an interagency agreement. Specifically, the Mayor's Proposed:

- Restores \$188,730 and 2.5 Tax Collector FTE in the Revenue Bureau to prevent General Fund tax collection loses of up to \$750,000 annually.
- Restores \$115,506 and 1.0 Senior Human Resource Analyst FTE in the Bureau of Human Resources to preserve recruitment services provided to City bureaus.
- Restores \$148,500 to support the Prime Contractor Development Program to preserve equity goals.
- Eliminates an interagency agreement with the Mayor's Office to generate savings of \$130,000.
- Finds \$312,000 in organizational savings by eliminating the City's Chief Financial Officer position dissolving the Bureau of Financial Services, and reducing Accounting overtime.

In total, OMF's General Fund discretionary cut totals 11%, or \$1.75 million (not including debt payments or savings from PERS). The majority of these cuts are directed at reducing administration and overhead.

Internal Service Funds

- The Proposed Budget includes \$190,000 to restore funding for the CityKids daycare in the Portland Building.
- The Proposed Budget approves one-time alternative funding of \$287,193 to restore the Bureau of Technology Services 24/7 Emergency Support.
- The Proposed Budget approves a new mechanic position in CityFleet funded by outside funding sources (\$91,000).
- The Proposed Budget includes funding for \$212,300 to restore one Tort Liability Senior Claims Analyst and one Loss Prevention Senior Risk Specialist positions in Risk Management.

Office of Neighborhood Involvement Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$6,209,276	\$5,588,348	\$6,148,999	-0.97%
FTE (all funds)	35.75	32.25	37.25	1.50

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL). Mayor's Proposed figure includes \$240,000 of General Fund appropriation for the transfer of the Noise Control program from the Bureau of Development Services.

\$399,933 of ongoing funding was restored, adding up to 6.4% of the office's General Fund discretionary allocation.

- Elders, Neighborhood Coalitions, Mediation, and Disability: Two-thirds of the amounts needed to restore the Elders, Neighborhood Coalitions, Mediation, and Disability programs to full-level funding are proposed.
- **Crime Prevention Program Administrators**: The two Crime Prevention Program Administrator positions are reinstated so that the program's funding remains whole.
- **Graffiti Removal:** The Proposed Budget funds free graffiti removal. More than \$100,000 of ongoing funding was restored for the free graffiti removal program so that with the \$75,000 carried forward from FY 2012-13, the program is fully funded for FY 2013-14.

Noise Control Program

This program was transferred from the Bureau of Development Services, increasing ONI's General Fund appropriation by \$240,000 and 2.0 FTEs.

East Portland Action Plan

One-time funding of \$280,000 is proposed for the East Portland Action Plan. In a budget note, ONI is informed that FY 2013-14 is the last year that the program will be funded, and a plan needs to be created to ramp-down the program.

Office of the City Attorney Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$2,404,989	\$2,207,469	\$2,011,878	-16.35%
FTE (all funds)	59.50	59.50	59.50	0.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL). CAL Target includes funds for DOJ settlement costs of \$430,000, while Mayor's Proposed includes reductions for PERS savings.

None of the \$142,000 of General Fund discretionary resources above the base budget is restored, with the line items for office supplies, education, and repairs/maintenance primarily affected.

Office of the City Auditor Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary	\$3,557,835	\$3,267,410	\$3,192,332	-10.27%
FTE (all funds)	50.62	49.12	49.62	-1.00

^{*} These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The City Auditor's FY 2013-14 Proposed Budget includes:

- An increase of \$313,652 in the Independent Police Review group as a result of the Department of Justice settlement with the City:
 - o An increase of \$35,652 for a half time OSS II.
 - o An increase of \$278,000 for 2.50 Complaint Investigators.
- Over \$100,000 in materials and services reductions across the bureau

Portland Bureau of Emergency Management Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$891,209	\$802,088	\$762,605	-14.43%
FTE (all funds)	18.00	18.00	18.00	0.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The bureau did not request to add back any of its \$89,000 in General Fund discretionary resources above the base budget, with minimal effects on service level.

Portland Bureau of Transportation Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary	\$7,846,360	\$7,061,723	\$8,696,360	10.83%
FTE (all funds)	721.65	735.65	725.65	4.00

^{*} These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget includes the following actions:

State Gas Tax

- PBOT is reducing the portion of its budget supported by State Gas Tax funding by \$5
 million in order to align with readjusted forecast figures. Components of the reduction
 include:
 - o \$305,000 reduction in Administration
 - o \$2.2 million reduction in Capital programming
 - o \$763,614 in Maintenance
 - \$1.76 million reduction in Operations

Sunday Parkways

• Supporting Sunday Parkways with \$100,000 in ongoing General Fund resources

Streetlights and street maintenance

- Reinstating \$784,637 in General Fund support for streetlights and street maintenance
- Reallocating \$500,000 from ADA Curb Cuts to sidewalks curb maintenance and sidewalk posting

Sellwood Bridge Debt Service Savings

- The bureau is redirecting FY 2013-14 Sellwood Bridge Debt Service Savings into:
 - \$4.1 million in one-time street preservation activities
 - \$300,000 in one time funding for TriMet youth passes

Additionally, street sweeping add back will be maintained at \$1.1 million. Of this amount, \$350,000 will be funded with sewer/stormwater rates and \$750,000 will be funded with new General Fund dollars. BES and PBOT are directed to work together on crafting the most effective type of street cleaning program in order to increase the overall water quality / stormwater benefits.

Portland Development Commission Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$5,938,263	\$5,344,437	\$4,837,437	-18.5%

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions.

The Mayor's Proposed Budget includes \$4.8 million in ongoing funding to support PDC's mission to invest in job creation, innovation and economic opportunity.

In the current and recent years PDC has received \$2.6 million in ongoing funding and \$3.2 million in one-time funding. The proposed budget converts roughly \$2 million of current year one-time dollars to ongoing funding. In light of the City's constrained resources, the proposed budget re-allocates \$1.1 million to other City responsibilities. The total impact to PDC's budget is a 23% reduction in FY 2013-14; restoration of one-time reductions in FY 2014-15 equates to a long-term reduction of 18.5%.

Deferred Investments

Three programs are proposed for a one-year hiatus, with funding returned in FY 2014-15:

- Working Capital, which provides flexible loans to small companies: \$150,000 deferred for one year
- Start Up Investment, which supports Portland Seed Fund 2.0 and other start up initiatives: \$100,000 out of \$450,000 deferred for one year
- General Materials and Services: \$25,000 out of \$329,000 deferred for one year

Reduced Investments

Six additional programs are proposed for ongoing funding reductions:

- Economic Opportunities Initiative: \$300,000 or 18% reduction from the Agency's Requested Budget.
- Small Business Development Program: \$50,000 or 17% reduction in General Fund support.
- Cluster Industry Development: \$168,000 or 15% reduction from the Agency's Requested Budget.
- Two Main Street programs Alberta St and Hillsdale are proposed for elimination, given their success in attracting private investment. This produces \$228,000 in savings. The St Johns Main Street program is proposed for continued funding.
- The Venture Portland contract is proposed for a 10% reduction, equivalent to that submitted by all City bureaus, generating \$29,000 in savings.
- An additional service reduction of \$250,000 or 4% of the Agency's CAL target, to be detailed by the bureau.

Portland Fire and Rescue Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$92,983,735	\$83,685,362	\$88,611,119	-4.70%
FTE (all funds)	732.80	641.00	691.00	-41.80

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

All fire stations remain open, including the one formerly funded partially with one-time resources. No other restorations above the 90% base budget are reinstated, including the Safety Chief position, the two Training Academy Specialists, two carpenter positions, etc.

Changes related to Medical Nature of Incidents

The Mayor proposes changes to recognize that most PF&R incidents are medical:

• Staff Restructuring:

- o Four regular companies (52 positions) are eliminated.
- Four two-person Rapid Response Vehicle (RRV) units (26 positions) are established and integrated into regular 24/7 operations in high volume areas.
- The bureau will analyze and assess the appropriate company closures and station placement of the RRV companies to best serve the residents and businesses of the city.
- The net change is a loss of 26 firefighter positions and \$2.8 million in savings.
- Triage Protocols: A Budget Note directs the bureau to work with Multnomah County EMS and BOEC to develop additional or new triage protocols for medical incidents so that RRV units can respond to more of them.
- **Bridge Funding:** Bridge funding is provided to avoid layoffs.

Additional Positions Eliminated

• **Fire Investigators:** As a result of restructuring in the Arson Investigation Unit, three Fire Investigator positions (\$450,000) are eliminated.

Other Reductions

• **Overtime:** The bureau's overtime budget for non-represented employees is reduced by \$95,000.

Additional Budget Note

 Apparatus Maintenance: A Budget Note is crafted to direct the bureau to work with CityFleet to determine whether apparatus maintenance should stay with bureau or be transferred to CityFleet for the best service and the lowest costs.

Portland Housing Bureau Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$10,838,629	\$9,754,766	\$10,139,927	-6.5%
FTE (all funds)	54.90	54.90	54.90	0.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget fully funds all the bureau-requested General Fund addbacks. Overall, the budget includes a net decrease of \$864,344 in program expenses. This includes the bureau assumption of \$1,249,505 in federal sequestration reductions and a net add-back of \$385,161 in General Fund ongoing discretionary.

Base Restorations

As noted above, all of the bureau's General Fund addback requests were included. This was made possible, in part, by a shift of \$500,000 from ongoing to one-time for youth transitional housing. That program is maintained on a one-time basis through a one-time reduction of short-term rent assistance. This STRA reduction is possible without decreasing the regional commitment to the program, thanks to a one-time increase funded by the County. The add packages included in the budget

- \$424,650 to continue operations at the Clark Center 90-bed men's shelter
- \$265,050 to continue operations of the women's winter shelter
- \$74,201 for homeownership and foreclosure counseling
- \$282,300 for a series of smaller reductions to 'safety net' programs

Citywide Savings

- \$130,182 PERS savings related to changes anticipated in state law
- \$858 OMF savings related to internal services

Portland Parks & Recreation Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$46,210,208	\$41,589,187	\$44,652,599	-3.4%
FTE (all funds)	422.08	385.08	409.08	-13.00

^{*}These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other cost-savings such as PERS reform. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL). The Proposed figure shown includes discretionary that was added to fund programs new to PP&R as well as programs that were not previously funded by discretionary. Additionally some items previously funded with General Fund discretionary have now been funded with other funds.

The Mayor's Proposed Budget includes net increases to the request base of \$4.1 million and 24 positions. These increases are funded by a mix of General Fund discretionary, Parks Local Option Levy balance, fee increases requested by the bureau, and interagency revenues from the Bureau of Environmental Services. The changes include bureau requested add-backs to address priority operational needs, one-time funding conversions to address structural funding issues with high-priority programs, realignments of funding and operational responsibilities with rate bureau partners, and bureau impacts of Citywide packages.

Non-Discretionary Revenues. The following funding sources have been identified to buy back a variety of priority services.

- \$472,348 new revenues to fund reductions in the 90% base
- \$1,010,149 in transfers from the Local Option Levy Fund to fund reductions in the 90% base. This backfill will last for two years, allowing time to realign service. Programs backfilled include:
 - \$227,772 to retain two positions in Central Services Maintenance
 - o \$50,000 to fund a planned increase to Natural Area Maintenance
 - \$234,468 to retain all three PP&R SUN Schools (and the three associated positions) that were not included in the 90% base
 - \$282,909 to continue the pass-through funding to Multnomah County Aging and Disability Services for district senior centers; this funding level restores half the funding; funding is shifted to one-time with PP&R expecting to phase the funding out by FY 2014-15.
 - \$215,000 to fund tree planting (Note: This add-back is one-time only.)
- \$125,000 in interagency revenue from BES to fund the Protect the Best natural area maintenance program reduced in BES's base request.

Operations and maintenance. In addition to the bureau's 10% addback allowance, an additional request of \$674,401 ongoing discretionary General Fund for the operations and

maintenance of new assets was included in the request. This ongoing portion is funded in the Proposed Budget.

Base Restorations. A number of high-priority items (in addition to the levy-funded items noted above) that were reduced in the bureau's 90% base were bought back with new revenues or with General Fund discretionary.

- \$320,400 to retain three Horticulturists, including one in Hoyt Arboretum and two in the Parks Zones
- \$123,615 to continue the Dutch Elm Disease program, including one arborist; additionally, inoculants are now funded by the General Fund (see 'Realignments' below)
- \$232,332 to continue three positions in PP&R's community centers
- One-time conversions: The Proposed Budget includes ongoing discretionary General Fund for two programs previously funded with one-time resources:
 - o \$300,000 to fund three at-risk youth specialists in the community centers
 - \$70,000 to bridge the gap at the beginning and end of summer for the Summer Lunch program

Realignments

- The Downtown Services special appropriation (\$954,310) has been shifted into PP&R's budget to align the funding source with operational responsibility.
- \$466,178 to shift responsibility for maintenance of decorative fountains in parks
- The following items are items eliminated in the BES, rate-funded base and shifted to Parks General Fund discretionary:
 - o \$72,000 to retain the Forest Park Ranger
 - o \$175,000 to continue the Youth Conservation Crew
 - o \$105,869 to retain the Willamette River Stewardship coordinator
 - o \$62,500 to continue funding for the Dutch Elm disease innoculant
 - o \$81,000 to continue a tree inspector position in the Urban Forestry program
 - o \$112,000 to continue an education and outreach position in City Nature
 - \$250,000 to retain three positions in the Protect the Best program; these positions are now funded with a 50/50 split of General Fund and BES interagency revenue
 - \$900,552 to manage the City's contract with Friends of Trees which works toward developing the city's tree canopy.

Citywide Savings

- \$934,914 PERS savings related to changes anticipated in state law
- \$19,483 OMF savings related to internal services

Portland Police Bureau Fact Sheet - FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund				
Discretionary Ongoing	\$159,848,938	\$144,262,511	\$153,118,858	-4.2%
FTE (all funds)	1,224.00	1,070.00	1,169.00	-55.00

^{*}The CAL Target, 90% of CAL and Mayor's Proposed were all increased by \$3,984,669 for DOJ Agreement implementation (ongoing funds only). These figures represent total reductions in ongoing General Fund discretionary based on programmatic reductions and other costs including a \$481,000 reduction for PERS savings. FTE change is based on bureau requested budgets, not Current Appropriation Level (CAL).

The Mayor's Proposed Budget preserves public safety by limiting Police Bureau ongoing funding reductions to 4.2%, or \$6.7 million. The total personnel impact is 55 positions; 38 of which are currently vacant. The Proposed Budget includes \$700,000 in one-time bridge funding to allow for the bureau to reduce its strength via attrition and retain the bureau's most recent and diverse new hires. In the current climate of reduced resources, the Mayor's Proposed Budget preserves functions most core to the bureau's mission to reduce crime and the fear of crime.

Divisions Eliminated

• **Mounted Patrol:** The Proposed Budget saves \$1.1 million by eliminating the Mounted Patrol unit. While this unit provides value in both community policing and crowd control, it is less essential to the bureau's core mission than other specialty units.

Specialty Divisions Reduced

An additional seven specialty divisions are recommended for 2-5 officer reductions each (a strength reduction of 6-15%), generating \$2.6 million in savings. These divisions will remain sufficiently staffed to pursue current objectives and work plans. Impacted divisions are:

- Traffic: Reduction of 5 Officers (64 FTE total; 4 current vacancies)
- Gang Enforcement Team: Reduction of 2 Officers (33 FTE total)
- Family Services: Reduction of 4 Officers (39 FTE total; 3 current vacancies)
- Youth Services: Reduction of 4 Officers (26 FTE total; 1 current vacancy). Each PPS high school cluster – as well as Parkrose and David Douglas – will retain one assigned School Resource Officer.
- Property Crimes: Reduction of 5 Officers (38 FTE total; 2 current vacancies)
- **Forensic Evidence:** Reduction of 2 Criminalists and 2 Identification Technicians (46 FTE total; 1 current vacancy)
- Drugs and Vice: Reduction of 2 Officers (36 FTE total)

Specialty Divisions Preserved

- **Neighborhood Resource Team Officers** will be fully funded as seven member teams within each precinct. These teams work towards long-term solutions to chronic nuisance and livability issues that fall below the threshold of the Investigations Branch.
- Multnomah County DA Investigators. Three Officers provide subpoena and
 investigative support to the County. As the legal liability lies with the City, the City will
 continue to fund these functions.

Other Reductions

- **Patrol:** reductions of 17 Officers are proposed to generate \$1.3 million in savings. This is roughly equivalent to current patrol vacancies, and equates to a 4% reduction in authorized strength.
- Air Support Unit: The unit's dedicated Sergeant will be reassigned, and all non-reimbursable missions will be staffed via straight time rather than overtime to generate \$190,000 in savings.
- Chief's Office: \$61,000 in overtime reduction for public information functions
- Division Consolidation: Two Captain positions are proposed for elimination within Strategic Services and Forensic Evidence, replaced by one Lieutenant for \$178,000 in savings.

Funding Additions

- One-time Bridge Funding: \$708,000 to allow for the attrition of 11 sworn FTE in FY 2013-14.
- Hooper Detox: Provides \$639,000 in on-going funds to support 50% of operation costs.
 This City-County initiative supports public safety by providing a medically supervised setting for individuals of danger to themselves or others, and was previously supported via one-time funds.
- **CHIERS inebriate roving van.** Provides \$285,000 in one-time funding to continue this service at a 16% funding reduction from the current year.

Portland Water Bureau Fact Sheet – FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
Rates	7.8%	6.7%	3.6%	-4.2
FTE (all funds)	594.35	591.35	577.35	-17.00

Estimated Rate Increase	3.6%
Interagencies (estimated)	0.1%
Reduce Security Division (\$1.5 million estimated savings)	-1.0%
Transfer fountains to Parks Bureau	0.0%
Decision Packages	0.00/
90% Base Budget Updated	4.5%
PERS Reform (estimated)	-0.65%
Bond Sale (estimate)	-1.0%
Reduce COLA for all employees (from 1.8% to 0.9%)	-0.3%
COLA Update (from 2.7% to 1.8%)	-0.3%
Adjustments (since Requested Budget)	
90% Base Budget (10% Reduction to operating budget)	6.7%

Requested Budget

- The bureau identified \$7.6 million in operating reductions to achieve the 90% base budget, which included the elimination of 22.5 vacant positions.
- Bureau requested \$1.3 million in "add back" packages (including \$800,000 in OMF IA increases)

Summary of Proposed Budget Decisions

An additional \$2.0 million in savings were identified in the Proposed Budget, reducing the rate increase by 1.0%.

<u>Interactive and Decorative Fountains</u>

- The bureau will transfer operation and maintenance of the Water Bureau's 19
 decorative fountains to the Parks Bureau, reducing the bureau's operating budget by
 \$460,000. The fountains will now be maintained by Parks Bureau and funded through
 General Fund Discretionary.
- Transferring the fountains to the Parks Bureau reduces the rate increase by 0.4%; however, the bureau already accounted for this rate impact in its base budget.

Water Systems Surveillance

- The Mayor's proposed budget streamlines the Water Bureau Security program by focusing on 24/7 surveillance and dispatch and retaining a Supervisor and seven Security Specialists (eliminating 14 positions, 12 filled).
- Five positions will monitor surveillance 24/7 and two other positions will be deployed to alarms and intrusions, check facilities throughout the city (including the reservoirs), provide backup for vacation, sick leave, etc. and serve as an additional resource for the watershed.
- The bureau will retain the ranger and the seasonal employee positions at Bull Run Watershed
- Parks rangers will augment security by providing additional surveillance of Water assets that are located in City parks.

Rate Adjustments

In addition to the savings included in the Proposed Budget, rate increases were lessened by approximately 1.95 percentage points due to several other rate adjustments:

- The bureau originally assumed a COLA increase of 2.7%; recently the City Economist reduced the COLA increase to 1.8% for FY 2013-14.
- With the passage of Senate Bill 822, the bureau estimates savings total \$1.8 million (or \$1.3 million operating), with additional one-time savings if the PERS contribution rates are delayed for one year.
- Per the recommendation of the City's Debt Manager, the bureau planned for higher interest than expected for the Spring 2013 bond sale. If the actual rate is lower, then rates will be less than the estimates.

Special Appropriations Fact Sheet – FY 2013-14

	CAL Target	90% of CAL	Mayor's Proposed	Change from CAL
General Fund Discretionary Ongoing	\$7,274,019	\$6,451,145	\$6,935,136	-4.66%
FTE (all funds)	0	0	2.00	2.00

The Mayor's Proposed Budget includes funding in the General Fund Special Appropriations for a variety of social and educational programs such as:

- \$100,000 ongoing for the SUN Program at David Douglas High School
- \$100,000 one-time for the Earl Boyles wing at David Douglas High School
- \$75,000 one-time to support the grocery store at the New Columbia Apartment Complex.
- \$25,000 one-time for the VOZ Workers Rights Education Program.
- \$40,000 one-time for the SE Works Project.
- \$200,000 ongoing for the All Hands Raised program

Other changes to Special Appropriations include:

- Establishment of a \$1 million Innovation Fund to spur creative thinking to improve City government.
- Adoption of a recommendation from a Council subcommittee to fund a span of control assessment (\$100,000).
- Elimination of funding for the Crisis Assessment & Treatment Center (\$634,107).
- Transfer of the Office of Youth Violence Prevention from the Mayor's Office to Special Appropriations. The FY 2013-14 budget for this office is \$707,819, including 2 FTE.
- The Downtown Services Program will be transferred to Parks & Recreation (\$1,060,345).