

## **Citywide Decisions Fact Sheet – FY 2014-15**

- The City has \$4.6 million in available ongoing General Fund discretionary resources and \$4.7 million in available one-time resources. Bureaus were directed to only submit requests for new funding if they had a critical need or if the request improved services in one or more of the following priority areas: Complete Neighborhoods, Homelessness and Hunger, or Emergency Preparedness.
- The Water Bureau and Bureau of Environmental Services were directed to submit 2.5% operating budget reductions.
- The Proposed Budget increases net positions Citywide by 46.92 FTE. Of these, 7.50 FTE are new and 39.42 FTE are extensions of positions that existed in FY 2013-14.
- The Mayor's Proposed Budget also includes \$1.5 million in additional property tax revenues from the revamping of existing urban renewal areas, plus \$500,000 of contingency savings from FY 2013-14. In total, the Mayor's Proposed Budget allocates \$11.3 million in discretionary resources above current service levels, about a 2.7% increase.

**Bureau of Development Services Fact Sheet - FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$1,827,895	\$14,600	\$1,842,495	0.8%
General Fund One-Time	\$0	\$183,913	\$183,913	N/A
Total Expenses	\$66,701,246	\$198,513	\$66,899,759	0.3%
Positions	240.62	3.00*	243.62	0.8%

\* Of the 3.00 positions created in the Proposed Budget, one positions is new and two positions are for existing employees.

**Discussion**

- The Mayor’s Proposed Budget for the Bureau of Development Services (BDS) includes two positions for the Neighborhood Inspection Program and the Extremely Distressed Property Enforcement Program (EDPEP), both of which will be funded on a one-time basis using BDS internal resources. These positions support the complete neighborhood priority.
- \$198,513 is transferred from Special Appropriations to BDS for the implementation of the City’s Tree Code. Resources are split between the Bureau of Parks and Recreation and BDS.
  - \$14,600 as General Fund ongoing
  - \$183,913 as General Fund one-time
  - Approves 1.0 Associate Planner

A budget note will be included to establish a workload trigger for adding additional staffing for the tree project if necessary.
- BDS submitted a request to add fee supported positions; however, the position authority was already granted in March 2014 in a separate supplemental budget. The increased position count will be reflected in the Approved Budget.
- The Mayor’s Proposed Budget approves an interagency between BDS and the Bureau of Planning and Sustainability to fund the Regulatory Improvement Code Amendment Package (RICAP) for a second year.
- The Mayor’s Proposed Budget includes the BDS fee schedule as requested.

**Bureau of Emergency Communications Fact Sheet - FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$12,288,534	\$0	\$12,288,534	0.0%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$22,762,311	\$121,8000	\$22,884,111	0.5%
Positions	138.00	1.00	139.00	0.7%

**Discussion**

Proposed Budget Additions:

- Additional revenues from 9-1-1 tax for prepaid cellphones will be used to add a Computer-Aided (CAD) Coordinator – the bureau’s top priority. The position will support general CAD system maintenance and provide additional on-call coverage for emergency fixes to the system, ensuring the City’s dispatch system continues to function properly.

**Bureau of Environmental Services Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$921,895	\$0	\$921,895	0.0%
General Fund One-Time	\$0	\$50,000	\$0	NA
Total Expenses	\$989,351,353	(\$2,172,740)	\$987,228,613	0.2%
Positions	518.67	0.00	518.67	0.0%

**FY 2014-15 Retail Sewer and Stormwater Rate Increases**

The monthly charge to the average single-family household is proposed to increase by \$2.51 from \$62.74 to \$65.25 – a 4% increase.

The 4.0% rate increase for FY 2014-15:

- 4.5% due to increased debt service
- 0.95% due to inflation factors
- 0.45% due to miscellaneous other factors
- 0.75% reduced due to 2.5% operating reductions
- 1.15% reduced due General Fund Overhead charge

**Discussion**

*Proposed Budget Reductions:*

- \$1,011,640 in reductions with no service level impact including:
  - \$411,354 due to the completion of the Tryon Creek Facilities Plan update
  - \$345,538 in reduced electricity charges for pump stations
  - \$101,748 due to the completion of software upgrades
  - \$75,000 for the Stormwater Management Manual
  - \$78,000 for various other service level reductions
- Portland Loos (\$119,000) maintenance moved to Portland Parks & Recreation; now funded with General Fund
- The Proposed Budget includes a 50% reduction to BES’s support for street sweeping (\$179,550). In the bureau request budget, BES requested a full reduction in order to meet rate targets. BES is directed to find an alternative offset within the bureau to restore the 50% contribution to street sweeping without increasing BES rates.
- \$400,000 in contract reductions. Contracts are reduced for various Superfund-related initiatives (legal support, Natural Resource Trustee support, and technical contract support, \$100,000 each), and \$100,000 is eliminated for Ecoroof engineering assistance.
- \$283,000 in internal reductions, including:
  - Janitorial services at the Water Pollution Control Lab (\$60,000)
  - Software training and installation (\$150,000)
  - Watershed Division (\$73,000)

*General Fund Increase:*

A number of Special Appropriations were moved to bureau budgets. Among those was Zenger Farms which is located on BES property. This program is funded with \$50,000 of General Fund.

*Capital Plan*

The Mayor's Proposed budget includes \$111.9 million in FY 2014-15 capital spending, and \$530 million within the five-year Capital Improvement Plan (CIP). The CIP's emphasis is maintenance and reliability (63% of project dollars), specifically addressing capacity deficiencies and failing pipes.

**Bureau of Planning & Sustainability Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$6,538,217	\$553,896	\$7,092,113	8.5%
General Fund One-Time	\$0	\$100,000	\$100,000	NA
Total Expenses	\$16,057,174	\$1,075,996	\$17,133,170	6.7%
Positions	86.55	10.25*	96.80	11.9%

\* The 10.25 positions created in the Proposed Budget are for existing employees.

**Realignments**

BPS realigned programs to ensure the bureau’s most critical functions are included within the base budget. Decreases include 3.50 FTE of District Liaisons (which the Mayor’s Proposed budget adds back) and 0.90 FTE for Green Building. Increases include 2.50 FTE for Comprehensive & Strategic Planning, 0.25 FTE for Clean Energy, 0.90 FTE for Climate Policy, and 1.00 FTE for Urban design. This realignment has no net effect on the General Fund, but will increase BPS workforce by 0.25 FTE.

**District Liaisons**

The Mayor’s Proposed Budget restores 3.50 FTE and \$367,248 as part of the Complete Neighborhoods priority. These positions strengthen communication between the City and neighborhoods, and increase transparency and understanding for residents and businesses on the City’s land use, transportation, and infrastructure processes.

**State Mandated Planning and Code Projects**

The Mayor’s Proposed Budget includes \$373,296 and 4.00 FTE to complete the City’s Comprehensive Plan (including the Central City Plan) and subsequent implementation, including related zoning map and code projects. These funds will allow BPS to complete the mandated periodic review requirement and prepare for adoption in FY 2015-16. The code writing aspects of these projects will be partially funded with support from PDC.

**Regulatory Improvement Code Amendment Package (RICAP)**

The Mayor’s Proposed Budget includes \$235,452 of funding from BDS and 2.50 FTE to improve the City’s development regulations. After focusing on short-term rentals, wireless towers, commercial filming and several other regulations in FY 2013-14, possible subjects for review in FY 2014-15 include detached accessory structures and properties in the alternative design density zones.

**Salmon Safe**

The Mayor’s Proposed Budget also includes \$100,000 of General Fund discretionary one-time funding for Salmon Safe.

**City Budget Office Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$906,446	-\$14,732	\$891,714	-1.6%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$1,963,280	-\$31,909	\$1,931,371	-1.6%
Positions	13.00	0.00	13.00	0.0%

**Discussion**

The Mayor's Proposed Budget includes a reduction package to capture savings generated from a reallocation of costs related to the City's enterprise server. In the base budget, the bureau had already allocated these savings to support an internship position. The reduction, therefore, reflects the loss of this intern. However, the Mayor's Spring BMP proposal includes a carryover request to allocate one-time savings in the bureau from FY 2013-14 to FY 2014-15 to support the intern position on a one-time basis.

The bureau's request for additional funding for a new budget software system was not approved.

**Commissioner of Public Affairs (Saltzman) – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$1,020,083	\$21,542	\$1,041,625	2.1%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$14,046,265	\$35,000	\$14,081,265	0.2%
Positions	14.21	0.00	14.21	0.0%

**Discussion**

The Mayor's Proposed Budget includes \$35,000 in ongoing funding (\$21,542 in General Fund Discretionary and \$13,458 in General Fund Overhead) to fully fund existing staffing levels. This is a realignment from compensation set-aside and does not increase General Fund spending.

The Total Expenses in the Commissioner of Public Affairs budget includes \$12,527,535 and four part-time positions budgeted in the Children's Levy Fund.

**Commissioner of Public Utilities (Fritz) – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$427,690	\$11,542	\$439,232	2.7%
General Fund One-Time	\$0	\$27,500	\$27,500	N/A
Total Expenses	\$926,337	\$52,500	\$978,837	5.7%
Positions	7.00	0.00	7.00	0.0%

**Discussion**

The Mayor's Proposed Budget includes \$25,000 in ongoing funding (\$11,542 in General Fund Discretionary and \$13,458 in General Fund Overhead) to fully fund existing staffing levels. This is a realignment from compensation set-aside and does not increase General Fund spending.

Another \$27,500 in one-time funding will be dedicated for the Protected Sick Time program.

**Commissioner of Public Safety (Novick) – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$427,690	\$11,542	\$439,232	2.7%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$926,337	\$25,000	\$951,337	2.7%
Positions	7.00	0.00	7.00	0.0%

**Discussion**

The Mayor's Proposed Budget includes \$25,000 in ongoing funding (\$11,542 in General Fund Discretionary and \$13,458 in General Fund Overhead) to fully fund existing staffing levels. This is a realignment from compensation set-aside and does not increase General Fund spending.

**Commissioner of Public Works (Fish) – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$427,690	\$11,542	\$439,232	2.7%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$926,337	\$25,000	\$951,337	2.7%
Positions	9.00	0.00	9.00	0.0%

**Discussion**

The Mayor's Proposed Budget includes \$25,000 in ongoing funding (\$11,542 in General Fund Discretionary and \$13,458 in General Fund Overhead) to fully fund existing staffing levels. This is a realignment from compensation set-aside and does not increase General Fund spending.

**Fund & Debt Management – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$29,158,194	-\$1,070,532	\$28,087,662	-3.7%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$362,672,571	\$2,001,613	\$364,674,184	0.6%
Positions	0.00	0.00	0.00	0.0%

**Discussion**

Fund and Debt Management includes all fund-level activities of the General Fund, and the budgeting and tracking of most debt funds within the City.

The decision packages in the General Fund reflect additional resources from urban renewal defeasance (\$1,500,000), reductions in compensation set-aside to fund Council Office adjustments (\$79,253), and the carryover of unspent General Fund contingency from FY 2013-14 (\$491,279). Additional resources are reflected as negative expenses in the table above. The Proposed Budget also includes \$1,000,000 in ongoing General Fund for habitat restoration efforts.

**Office of Equity & Human Rights Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$817,445	\$0	\$817,445	0.0%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$1,298,820	\$0	\$1,298,820	0.0%
Positions	9.00	0.00	9.00	0.0%

Through the framework of a stabilization budget, the Mayor's Proposed Budget preserves core services in the Office of Equity and Human Rights and includes the following actions:

- A realignment of \$10,000 of existing resources to pilot a culturally-specific mentorship program. The goal of this program is to help employees of color be more competitive for management and supervisory positions within the City.
- A realignment of \$10,000 of existing resources to enhance translation and interpretation services. This request will allow the City to meet obligations under the Americans with Disabilities Act of 1990 and the Civil Rights Act of 1964.
- The request for additional General Fund resources to fund an assistant program specialist position is not included.

**Office of Government Relations Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$489,067	\$104,995	\$594,062	21.5%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$1,232,107	\$227,411	\$1,459,518	18.5%
Positions	6.00	2.00*	8.00	33.3%

\* The 2.00 positions created in the Proposed Budget are for existing employees.

**Discussion**

The Mayor's Proposed Budget includes \$227,411 in ongoing funding (\$104,995 in General Fund Discretionary and \$122,416 in General Fund Overhead) to fund one full-time position to support business operations, intergovernmental outreach support, and temporary administrative staff for the legislative sessions. Additionally, the above ongoing funding also includes resources for the International Relations program that will be transferred from the Mayor's Office. This program includes one position. A total of two positions will be added to the Office of Government Relations as a result of these changes.

**Office of Management & Finance Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$17,168,320	-\$522,201	\$16,646,119	-3.0%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$415,030,372	-\$67,896	\$414,962,476	0.0%
Positions	627.63	8.00*	635.63	1.3%

\* Of the 8.00 positions created in the Proposed Budget, five positions are new and three positions are for existing employees.

Through the framework of a stabilization budget, the Mayor’s Proposed Budget preserves Office Management and Finance core services and supports strategic investments in key priority areas and bureau identified critical needs.

**On-going General Fund Discretionary**

Specifically, the Mayor’s Proposed Budget:

- Transfers the Mt. Hood Cable Regulatory Commission’s annual General Fund discretionary allocation of \$288,791 from the Revenue Bureau to a special appropriation. This request has a net zero impact on the City’s General Fund.
- Transfers \$233,410 of General Fund discretionary savings generated in OMF as a result of updating the enterprise server cost allocation model and redirects it one-time to the Portland Police Bureau to support increased enterprise server costs. The \$190,521 of General Fund overhead savings generated from updating the model will be returned to the overhead paying bureaus.

Several items are currently being considered as part of the FY 2013-14 spring supplemental budget. If approved by Council, OMF will receive \$918,000 in General Fund discretionary carryover, to be budgeted in the FY 2014-15 Approved Budget, to support the following citywide initiatives:

- Classification and Compensation Study - \$300,000,
- Limited term Training and Development Analyst - \$119,000,
- FY 2014-15 Coordinated Clean-up Activities - \$300,000,
- Revenue Bureau Innovation Fund activities - \$124,000; and,
- Office of Community Technology Litigation support -\$75,000.

**Internal Service Funds**

The Mayor’s Proposed allows OMF to adjust bureau interagency agreements to support investments in key priority areas and bureau identified critical needs; however, no new General Fund is appropriated to offset the increased costs to bureaus. Specifically, the Mayor’s Proposed provides for:

- *Key Priority:* A limited term (one-year) Disaster Planning Analyst in the Bureau of Technology Services at a cost of \$136,801.

- *Critical Need:* A limited term (one-year) Project Manager in the Bureau of Internal Business Services to support completion of the Americans with Disabilities Act Plan at a cost of \$123,121.
- *Critical Need:* A \$200,000 increase in janitorial services in several City managed buildings, including the Portland Building.
- *Critical Need:* A regular term RegJIN Systems Technician in the Bureau of Technology Services to provide direct support to the Portland Police Bureau. This package is funded by revenues from RegJIN System partner jurisdictions at a total cost of \$134,904.

The Mayor's Proposed Budget recognizes \$50,000 in new intergovernmental revenues to partially fund 1.0 FTE in Procurement Services to provide contract compliance services to Portland Public Schools. Additionally, the Mayor's Proposed includes several realignments in OMF internal service fund programs to support a net increase of 4.0 FTE including:

- Facilities Project Manager,
- Risk Specialist Position,
- Facilities Maintenance Technician, and
- The transfer of a GIS position from the Portland Bureau of Transportation to the Bureau of Technology Services.

The Mayor's Proposed Budget also transfers an Information System Supervisor position from the Project Management Office to the Police IT Division. There is no net change in FTE as a result of including this package.

**Office of Neighborhood Involvement Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$6,149,647	\$175,000	\$6,324,647	2.8%
General Fund One-Time	\$0	\$348,000	\$348,000	1/A
Total Expenses	\$7,096,598	\$523,000	\$7,619,598	7.4%
Positions	38.15	1.00*	39.15	2.6%

\* The one position created in the Proposed Budget is for an existing employee.

**Discussion**

ONI's appropriation of ongoing General Fund resources is increased for the following:

- \$140,000 for the restoration of the Community Grants program;
- \$25,000 for overtime for Crime Prevention staff;
- \$10,000 for materials & services for various programs.

In addition, the Mayor's Proposed budget for ONI also includes additional one-time General Fund discretionary resources for:

- The East Portland Action Plan (EPAP) (\$300,000). A budget note will be crafted directing ONI to work with EPAP and East Portland Neighborhood Office leadership to develop a transition plan.
- The Restorative Justice Program (\$28,000);
- A review of the Diversity and Civic Leadership Program (\$20,000). This amount is half the requested amount of \$40,000. ONI has carried over from the current year the other \$20,000 needed, and these funds will be budgeted in the Approved phase of the budget development process;

Other one-time General Fund resources carried over from the current year will also be budgeted in the Approved budget, if Council approves them in the spring supplemental budget:

- \$90,000 for ADA improvements to the historic Kenton Firehouse
- \$15,000 for equity training for ONI staff
- \$10,000 for ONI's 40<sup>th</sup> anniversary and Neighborhood Summit
- \$10,000 for the Disability Disaster Preparedness video
- \$56,742 in reserves for the Noise Program transferred from the Bureau of Development Services.

**Office of the City Attorney Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$2,407,924	\$74,509	\$2,482,433	3.1%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$10,374,220	\$161,380	\$10,535,600	1.6%
Positions	59.35	1.00	60.35	1.7%

**Public & Legal Records**

The Mayor's proposed budget includes the addition of \$161,380 and 1.0 Attorney FTE position to focus on critical legal and public records issues citywide. The position will consolidate the public and legal records work the office already does, as well as working with the Auditor, BTS, and other bureaus to develop, implement, and administer citywide policies and practices to ensure improved compliance with the City's legal requirements. This will improve the public's ability to quickly access appropriate public records, and avoid the negative results that other municipalities have borne as a result of insufficient legal records retention.

**Office of the City Auditor Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$ 3,857,204	\$6,255	\$3,863,459	0.2%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$40,263,716	\$13,548	\$40,277,264	0.0%
Positions	49.62	0.50	50.12	1.0%

**Discussion**

The Mayor's Proposed Budget restores an Office Support Specialist II position in the Council Clerks/Contracts division.

- \$13,548 in additional ongoing funding and \$13,548 from internal realignment result in an increase from the current 0.5 FTE to 1.0 FTE (OSS II).
- The Auditor's Office expects that this addition will hasten efforts to make Council minutes available to the public within three months of Council meetings. Currently, the Auditor's Office projects that it takes around 6 months on average to make Council minutes available to the public.

The Approved Budget for the Auditor's Office will include additional General Fund one-time dollars, if Council authorizes funding these carryover requests in the spring supplemental budget:

- \$250,000 in General Fund one-time for the replacement of the Lien Accounting System.
- \$30,000 in General Fund one-time for online records management training for City employees.

**Office of the Mayor– FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$880,777	\$381,785	\$1,262,562	43.3%
General Fund One-Time	\$0	\$100,000	\$100,000	0.0%
Total Expenses	\$1,907,683	\$600,457	\$2,508,140	31.5%
Positions	16.00	1.00	17.00	6.3%

**Discussion**

The Mayor's Proposed Budget includes additional funding in the amount of \$600,457 to fund the following decision packages:

- \$170,457 in ongoing funding (\$78,700 in General Fund Discretionary and \$91,757 in General Fund Overhead) for the Deputy Chief of Staff;
- \$180,000 in ongoing funding for the Summer Works program;
- \$100,000 in ongoing and \$100,000 in one-time funding for the Black Male Achievement program;
- \$50,000 in ongoing funding (\$23,085 in General Fund Discretionary and \$26,915 in General Fund Overhead) for Council Budget True-Up to fully fund existing staffing levels. This is a realignment from compensation set-aside and does not increase General Fund spending.

**Portland Bureau of Emergency Management Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$2,023,851	\$69,560	\$2,093,411	3.44%
General Fund One-Time	\$0	\$1,202,297	\$1,202,297	N/A
Total Expenses	\$2,480,256	\$1,269,521	\$3,749,777	51.19%
Positions	14.00	-1.00	13.00	-7.14%

**Discussion**

- The Mayor’s Proposed Budget recognizes citywide emergency preparedness as a priority by funding continued planning and development at the Jerome F. Sears US Reserve Center (Sears Facility). One-time funds totaling \$1,202,297 are included to begin the design and development of the first phase in the facility master plan, which includes the installation of a fueling station and the relocation of a parking lot. The Mayor intends to complete this work by prioritizing any additional one-time funds that become available in FY 2014-15.
- The Mayor is proposing a budget note that asks PBEM to report to Council in the Fall BMP with recommendations for General Fund projects that support emergency preparedness goals, including the possibility of replacing the City’s aging fueling infrastructure.
- The Mayor’s Proposed Budget approves ongoing General Fund resources to support positions and programs previously supported by grant funds. Funding for the Community Emergency Notification System (CENS, \$100,000) will be covered by the General Fund, and the Regional Disaster Preparedness Organization (RDPO, \$38,180) will receive ongoing resources to continue regional planning efforts.
- The budget includes \$12,480 in ongoing General Fund discretionary and General Fund Overhead resources to reclassify an Assistant Financial Analyst position to an Accountant II

**Portland Bureau of Transportation Fact Sheet - FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$8,779,127	\$0	\$8,779,127	0.0%
General Fund One-Time	\$0	\$1,085,000	\$1,085,000	I/A
Total Expenses	\$313,309,509	\$1,180,892	\$314,490,401	0.4%
Positions	731.83	5.17*	737.00	0.7%

\* Of the 5.17 positions created in the Proposed Budget, four positions are new and 1.17 positions are for existing employees.

**Discussion**

The Mayor's Proposed Budget includes:

- Additional one-time General Fund discretionary resources for the following:
  - \$650,000 for the Southwest Corridor Draft Environmental Impact Study;
  - \$400,000 for a portion of the City's share of the costs of the Youth Bus Pass. PBOT will fund the rest of the City's share with existing resources;
  - \$35,000 for the South Waterfront Variable Priced Parking effort.
- No General Fund resources are allocated for the Downtown Marketing Initiative contract (\$828,309), nor will PBOT continue using General Transportation Revenue for this expense.
- Elimination of half of the Bureau of Environmental Service's contribution for street sweeping (\$179,550).
- Addition of three fee-supported Engineering Technician positions for \$249,000 to review and process additional building plans and permit applications resulting from the improving economy.
- Other realignments within the bureau to create 3.17 FTE for various programs.
- The transfer of a GIS Technician II position and associated expenses to the Bureau of Technology Services, reducing the bureau's budget by \$153,108.

**Portland Development Commission Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$5,060,564	\$0	\$5,060,564	0.0%
General Fund One-Time	\$0	\$160,000	\$160,000	N/A
Total Expenses	\$5,060,564	\$160,000	\$5,220,564	3.2%
Positions	0.00	0.00	0.00	0.0%

**Discussion**

The Mayor’s Proposed Budget includes \$5.06 million in base funding to support PDC’s mission. The budget also adds \$160,000 in programs that were previously budgeted in Special Appropriations but that align with PDC’s economic development objectives.

- \$30,000 in General Fund one-time to VOZ Workers’ Rights Education to support operating expenses for the MLK Workers’ Center to facilitate employment for day laborers, investigate wage theft, and offer weekly English, music, and art classes.
- \$40,000 in General Fund one-time to SE Works to support the Youth Transition Program with funding for case management and extended hours at the Southeast Portland career center.
- \$75,000 in General Fund one-time to Village Market to increase access to healthy food for the residents of Portsmouth and New Columbia neighborhoods, as well as providing jobs for low-income community members.
- \$15,000 in General Fund one-time to support Portland’s role in C40, which is a network of the world’s megacities taking action to reduce greenhouse gas emissions.

Additionally, the Mayor’s Proposed Budget includes a realignment of PDC’s General Fund resources to support the Complete Neighborhoods key priority.

- \$100,000 of the base General Fund allocation will provide grants to community-based organizations focused on building organizational capacity to address local economic challenges.
- The targeted areas are Lents Town Center, along MLK Jr. Boulevard in the Interstate urban renewal district, and Old Town/China Town.

The Approved Budget for PDC will include additional General Fund one-time dollars if Council authorizes funding these carryover requests in the spring supplemental budget:

- \$80,000 in General Fund one-time innovation funds for the Early Adopter Pilot Program.
- \$40,000 in General Fund one-time for Startup PDX Challenge grants.

The Mayor’s Proposed Budget also includes plan amendments to urban renewal areas, namely a reduction of assessed value in the River District Urban Renewal Area and the elimination of the Willamette Industrial Urban Renewal Area. The plan amendments, if approved by Council, will result in additional General Fund resources for the City of \$1.5 million in FY 2014-15.

**Portland Fire and Rescue Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$91,727,511	\$0	\$91,727,511	0.0%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$108,467,102	\$0	\$108,467,102	0.0%
Positions	714.60	0.00	714.60	0.0%

**Discussion**

The Mayor’s Proposed Budget does not include funding in FY 2014-15 for ongoing or one-time requests. However, the Mayor is proposing a budget note (see below) that directs Portland Fire & Rescue to explore options for additional revenue, and states Council’s intent to restore funding for at least a portion of grant-funded firefighter positions in FY 2015-16.

In addition, \$108,000 in one-time General Fund resources originally awarded as part of the Mayor’s Innovation Fund effort are proposed to be carried over for the Pulse Point project. These funds will be included in the Approved budget.

**Budget Note**

In FY 2014-15, Council directs Portland Fire & Rescue to conduct a study of the interaction between its emergency medical response, the American Medical Response Company, and Multnomah County to develop options and strategies regarding the bureau’s staffing requirements. This study should look at opportunities to generate additional revenues for providing emergency medical response services to the public, particularly in light of federal, state, and local reforms under the Affordable Care Act.

The above study shall be overseen by the Commissioners for Portland Fire & Rescue and Bureau of Emergency Management. The results of the study shall be presented to Council by November 17th, 2014. Council intends to set aside ongoing General Fund resources to fund any additional needs in Portland Fire & Rescue as recommended by this study.

**Portland Housing Bureau Fact Sheet - FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$10,387,115	\$1,250,000	\$11,637,115	12.0%
General Fund One-Time	\$0	\$1,000,000	\$1,000,000	N/A
Total Expenses	\$87,736,794	\$2,250,000	\$89,986,794	2.6%
Positions	56.90	0.00	56.90	0.0%

**Discussion**

The Mayor's Proposed Budget increases General Fund appropriations to the Housing bureau to support the key priority to decrease homelessness.

- \$500,000 in ongoing General Fund resources to increase access to housing for vulnerable populations. The scope of service includes housing placement, rent assistance, and street outreach targeted to serve at least 250 homeless individuals, of which at least 50 will be referrals from public safety partners (e.g. Portland Police Bureau). The Housing bureau expects that at least 70% of those served will retain housing for 12 months after assistance ends.
- \$500,000 in ongoing General Fund dollars to restore and sustain funding for youth transitional shelters and supportive services. This funding is part of the City-County joint funding proposal. Community-based partners will target homeless youth, ages 16 to 25 years old, with a goal of engaging at least 70 youth in services such as case management, rental assistance and permanent housing supports. It is expected that at least 80% of the youth will exit into permanent housing.
- \$250,000 in ongoing General Fund dollars to enhance Short Term Rental Assistance administered by Home Forward, the public housing authority for Multnomah County. This funding is part of the City-County joint funding proposal.
- \$1,000,000 in one-time General Fund resources to augment the City's capacity to develop rental housing. The Housing bureau projects that each dollar invested may leverage four dollars in other public and private funds.

The Approved Budget for the Housing bureau will include additional General Fund one-time dollars if Council authorizes these carryover funding requests in the spring supplemental budget process:

- \$58,000 in new General Fund resources to cover unanticipated costs associated with February's severe weather.
- \$400,000 in General Fund carryover for the Home Start partnership with Multnomah County to provide services to homeless families.

**Portland Parks & Recreation Fact Sheet - FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$46,241,184	\$2,022,399	\$48,263,583	4.4%
General Fund One-Time	\$0	(\$416,632)	(\$416,632)	N/A
Total Expenses	\$124,862,375	\$1,939,700	\$126,802,075	1.6%
Positions	426.67	25.00*	451.67	5.9%

\* Of the 25.00 positions created in the Proposed Budget, five positions are new and 20 positions are for existing employees.

The Mayor's Proposed Budget includes a net increase of \$2.0 million ongoing General Fund with a one-time offset of \$416,632. The items below reflect the decision packages that constitute those changes.

- SUN School Stabilization and Expansion:** As part of a comprehensive agreement with Multnomah County, the City will provide an additional \$740,000 in ongoing General Fund to restore the pre-FY 2013-14 level of funding for County-operated schools, restore ongoing funding of all PP&R-operated schools, and provide additional resources to the County to help expand programming to all schools in the county that score in the 50<sup>th</sup> percentile on the SUN poverty index. A \$235,000 one-time off-set for this funding is included in the Proposed Budget as Parks Local Option Levy funds were already scheduled to fund three PP&R schools for FY 2014-15.
- Parks Seasonal Staff Converted to Full-Time:** Twenty (20) new full-time equivalents are budgeted to convert seasonal staff in PP&R recreation centers. These employees currently work in front desk or aquatics staffing roles. While staffing in the bureau is generally seasonal in nature, a number of positions have evolved to be essentially full-time. This conversion is funded partly with new discretionary General Fund (\$281,426) and additional recreation center revenue attributable to improved revenue forecasts (\$281,426). The remainder is funded with the existing seasonal budget associated with the positions.
- Tree Regulatory Improvement Project:** With the effective date of the new tree code in January 2015, the Mayor's Proposed Budget includes funding in both PP&R and the Bureau of Development Services. The Parks funding totals \$217,812 ongoing General Fund and \$128,625 ongoing fee revenue. These funds support two new tree inspectors and one dedicated customer service specialist. A one-time offset is included for a number of elements – revenues and expenses – to reflect the start-up timing in FY 2014-15. Three positions are added to implement the project including two inspectors and one customer service representative. One of the added inspectors is funded only in FY 2015-16, after the initial launch of the program. A budget note will be included to establish a workload trigger for adding additional staffing for the tree project if necessary.

- **Maintenance for New and Existing Assets:** The Mayor's Proposed Budget includes new ongoing General Fund totaling \$604,161 to maintain newly developed and existing assets. This figure includes an increase of \$250,000 to the bureau's major maintenance allocation and \$354,161 to maintain assets have been recently put into service or will be in the next fiscal year. A portion of that funding is offset on a one-time basis to account for mid-year in-service dates. Two positions are added utilizing these funds; the positions support and enhance asset management and routine maintenance functions.
- **GRUNT:** The Greenspaces Restoration & Urban Naturalist Team (GRUNT) is a program that, since 2008, has connected at-risk teens to nature through training and employment opportunities. The goal of the program is to diversify the bureau and the environmental field by getting urban youth interested in nature and environmental careers and by providing them with the skills and experiences that they will need to be successful. This program has been partially funded through grants from other local governments. The Mayor's Proposed includes \$60,000 new General Fund to backfill those grants and ensure the continuation of this program.
- **Portland Loos Transfer:** As part of the Mayor's Proposed Budget, the Bureau of Environmental Services will no longer maintain the loos installed in downtown Portland. Since these public restrooms are primarily located in or next to City parks, PP&R will take on this responsibility, funded with a General Fund allocation of \$119,000.

**Portland Police Bureau Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$157,306,794	\$549,208	\$157,856,002	0.35%
General Fund One-Time	\$0	\$1,236,142	\$1,236,142	0.0%
Total Expenses	\$175,336,805	\$1,785,350	\$177,122,155	1.02%
Positions	1,169.58	1.00	1,170.58	0.09%

**Discussion**

The Mayor’s Proposed Budget includes ongoing resources to fund a bureau Equity Manager to continue the bureau-wide equity program. This position will report to the Office of the Chief of Police. Staffing requests for sworn personnel were not approved, pending the bureau-wide service and staffing report due to Council in the fall of 2014. One-time funds were approved to backfill the external materials and services budget that was reduced to balance to interagency agreements. Additional one-time funds for CHIERS totaling \$330,000 are approved to continue this service.

The Mayor’s Proposed Budget transfers Special Appropriation requests into bureau operating budgets and converts funding for Janus Youth, SARC, and Lifeworks NOW from one-time to ongoing General Fund.

**Approved Requests:**

- \$152,208 and 1.0 FTE Equity Program Manager
- \$247,000 Janus Youth transferred from Special Appropriations to Police Bureau
- \$50,000 Sexual Assault Resource Center (SARC) transferred from Special Appropriations to Police Bureau
- \$100,000 Lifeworks NOW transferred from Special Appropriations to Police Bureau
- Increase the interagency with the Bureau of Technology Services to support the RejGIN system with user fees
- Realign existing resources for 1.0 Data Analyst

**Approved One-Time Requests**

- \$330,000 for CHIERS
- \$248,142 to backfill external materials and services
- \$658,000 for the Hooper Detox program transferred from Special Appropriations to Police Bureau.

**Funding Requests Not Approved**

- Restoration of the Traffic Division night shift 4.0 Officers
- Funding for the PPCOA bargaining agreement costs

**FY 2013-14 Carryover Approved for FY 2014-15**

- \$197,000 to interface the UDAR system to SAP
- \$155,000 for the CJIS server upgrade
- \$30,000 for the Portland Police Commanding Officers Association (PPCOA) professional development fund
- \$834,619 for the first phase of the Mobile Audio Video (MAV) project

**Portland Water Bureau Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$0	\$0	\$0	0.0%
General Fund One-Time	\$0	\$0	\$0	0.0%
Total Expenses	\$648,662,700	(\$29,655,560)	\$619,007,140	-4.6%
Positions	577.35	(11.00)	566.35	-1.9%

**FY 2014-15 Retail Water Rate Increases**

Forecasted Rate Increase (in FY 2013-14) 14.1%

FY 2014-15 Rate Increase

Inflationary Factors	2.4%
Lower Retail Demand	1.5%
Capital Plan, prior year savings, operating reductions and rate stabilization account	3.1%

**Requested Retail Rate Increase 7.0% or \$1.93 per month**

**Discussion**

Typical Residential Water Bill will be \$29.54 per month in FY 2014-15

*Proposed Budget Reductions:*

- \$1.4 million from its operating budget or 2.5% (after inflationary factors),
- Operating reductions include: (1) realignment of budgeted amounts to reflect prior year actual spending, (2) reductions in training and travel, or (3) reductions that result in minor service impacts
- Reduction includes the elimination 11 positions (including 4 filled positions)

*Capital Plan Reductions:*

- \$14.1 million reduced from the FY 2014-15 capital budget
- \$32.5 million reduced from the 5-Year Capital Plan, including significant reductions to transmission and terminal storage (\$29.3 million), and Regulatory Compliance (\$10.7 million) and additions of \$7.5 million to Distribution

*Budget Note – Monthly Billing:*

- Water Bureau directed to implement monthly billing to all water, sewer and stormwater customers, and absorb any increased costs within existing utility rates.
- The bureau will explore the option of consolidating statements for all City services

**Special Appropriations Fact Sheet – FY 2014-15**

	<b>Base Budget</b>	<b>Decision Packages</b>	<b>Mayor's Proposed</b>	<b>Change from Base Budget</b>
General Fund Ongoing	\$7,150,814	\$431,791	\$7,588,308	6.1%
General Fund One-Time	\$200,000	\$100,000	\$300,000	150.0%
Total Expenses	\$7,611,818	\$243,000	\$8,149,312	7.1%
Positions	2.00	0	2.00	0.0%

**Discussion**

- Several programs that have been budgeted as part of Special Appropriations in the past have been moved to bureau budgets.
- The Mayor’s Proposed budget moves \$288,791 of ongoing funding for the Mt Hood Cable Regulatory Commission, formerly part of the Office of Management and Finance’s budget, to Special Appropriation to improve transparency at the request of the MHCRC.