



# Citywide Equity Committee

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## MEETING NOTES

**Thursday December 19, 2013 9-11am**

### WELCOMING AND CHECK IN

Carolina welcomed everyone and led an icebreaker

### STEERING COMMITTEE UPDATE

Maximo asked that members use their name tents to indicate their desire to speak.

New members were welcomed to the CEC.

- Anne Holm and Rhonda Etherly - Revenue
- Steven Gillum - Transportation
- Shoshanah Oppenheim, Title II and Title VI coordinator

Maximo asked for volunteers to be “buddies” to new members to help orient them.

- Patricia Weekley: Ann and Rhonda
- Karyn Hanson: Steven
- Caryn Brooks: Shoshana

The bylaws call for an annual review of the bylaws and the strategic plan. Volunteers for the review are:

- Becky Chaio
- Chris Collett
- Brian Hoop
- Daire Elliot

Nichole Guilfooy will take the lead.

### WORK GROUP UPDATES

Written updates are attached to this summary and were sent out prior to the meeting.

Kyle presented the draft of the Racial Equity Plan Roadmap to the group. Seven bureaus have agreed to participate in component review.

Kyle stressed that this is a working draft and not to be shared outside of the CEC yet. May is the target for taking the tool to Council.

The Title VI reporting is integrated into the Road Map so there is no duplication of effort.

Questions were asked regarding who would be responsible to manage collection of Equity Plans from Bureaus. OEHR will be responsible for collecting and tracking Equity Plans and progress reports submitted by Bureaus.

Dante will be presenting OEHR's annual report on January 8<sup>th</sup> to council and asked for a "snapshot" of the tool to give Council an idea of where this is going. Kyle will provide Dante with that information.

**VOTE – Bylaw change to allow alternates on the Steering Committee - Patricia**

Patricia asked the group if they'd like to change the bylaws to allow for alternates to be on the Steering Committee prior to the voting for new Steering Committee members. There have been no nominations so this proposal will be addressed in the review of the bylaws.

**VOTE – Steering Committee Election –**

The election was postponed.