Emergency Coordination Center Quarterly Report

Project summary for the period ending June 30, 2011:		
Overall:	G	Contract documents are 100% complete. 100% cost estimates will be completed by 8/15/11. Preparations are being made for bid advertisement by September 2011.
Schedule:	G	Project is on-track to bid in September and begin construction by January 2012.
Cost:	G	99% complete cost estimates indicate that the project is on-target to meet the project budget planned at the 60% and 90% phases.
Scope:	G	Project remains within scope.
Quality:	G	Quality on-track per requirements stated in the drawings and specifications.

Quarterly Project Summary	Prior Rating	Current Rating	Change	Problems Encountered / How They Were Dealt With
Project is on-track to achieve LEED Gold certification. Temporary pedestrian access to 911 Center during construction planned. ECC building and site-related security camera and access control issues addressed.	Y	G	⟷	Conditions placed on the project through the street vacation ordinance, and PBOT's management of these conditions through MOUs is currently a challenge. Facilities office is working with PBOT and the City Attorney's Office to reword and revise the vacation ordinance.

PROJECT NARRATIVE

The ECC serves as a multiagency coordination entity that supports the on-scene response to an emergency. It is the centralized location that:

- Coordinates, collects, monitors and distributes damage information and assess impacts.
- Develops overall strategies and policies in support of emergency response and recovery efforts.
- Coordinates the allocation and management of scarce resources based on incident priorities.
- Documents all communications, decisions, activities, and the deployment and tracking of resources.

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- Coordinates emergency public information with and among governmental agencies, private sector, community based organizations (CBO)/non-governmental organizations (NGO) and initiates alert and warnings and provide public messaging to the media and general public including issuance of protective action recommendations.

The ECC will co-locate the Portland Office of Emergency Management, Portland Water Bureau Emergency Management and Water Bureau Security.

A. Project Oversight Committee (POC) meetings

April 20, 2011
August 3, 2011

B. Major timelines / milestones

1. Permit application submitted mid-June.
2. 100% complete contract documents completed 8/1/11.
3. Advertise for bid expected by September 2011 with bid opening by November 2011.
4. Construction start anticipated by January 2012.

C. Project risks / issues

1. Current estimates indicate that the project is within budget; however, sometimes contractor bids are over estimates, which may require increasing the budget or rebidding the project. This risk is common to all projects at this point in the design/bid/build process.

D. Next steps / next quarter projections

1. Bid Advertisement.
2. Responses completed to all permit comments and project changes made before bid opening.
3. Bid award and contracting.
4. Accommodate temporary parking during construction for 911 Center staff and visitors.
5. Construction expected to start January 2012.