Monthly Water/Sewer Statements

March 18, 2013

Submitted by:

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Presentation Agenda

- Current Status
- Next Milestones
- Project Budget Planned vs. Actual
- Project Schedule Planned vs. Actual
- Issues, Dependencies and Impacts
- Questions

TOC: Monthly Water/Sewer Statements Update

Current Status - Monthly Statements

- City representatives met with Cayenta representatives to discuss the Monthly Statements Project, specifically:
  - Quality of programming delivered
  - Scheduling and prioritization of defects reported

- Participants included:
  - Cayenta – Brad Atchison & Richard Goodfellow
  - City of Portland - Thomas Lannom, David Shaff, Kathy Koch, Ben Berry, Mohammed AbuDakar, Julie Shervey
  - Pacific Consulting Group – Bob Fuller
  - Technology Oversight Committee Member – Doretta Schrock

- Cayenta to respond in writing by end of business March 13, 2013

TOC: Monthly Water/Sewer Statements Update

Current Status - Monthly Statements

- All Functional tests have been run
  - 85% were completed without error
  - 16 defects are with Cayenta

TOC: Monthly Water/Sewer Statements Update

Current status - E-Bill Distribution

- Deferred scheduling project start up due to delays in the monthly statement project

TOC: Monthly Water/Sewer Statements Update

Next Milestones

	Planned	Actual
• Functional Testing Complete	3/01/13	3/07/13
• Response from Cayenta due	3/13/13	
• Document Process Changes	4/01/13	
• Acceptance Testing	5/01/13	

Project Budget

Item	Forecast	Actual	Balance	Notes
Professional Services	$91,350	$91,350	$0	*Cayenta (upgrade & monthly billing)*
Other	$40,000	$20,760	$19,240	*Pacific Consulting amended work order for $20k Dec 2012*
Professional Services	$45,000	$45,000	$0	**Cayenta Work Order (FY 12/13)*
Professional Services	$54,000	$45,426	$8,574	*Cayenta Amended work order Oct 2012*
Contingency	$8,650	$0	$8,650	
Total	$239,000	$202,536	$36,464	

Budget Variance: Describe budget variance cause and effect.

*Monthly billing voluntary enrollment enhancement (end user and Web). Work order to be paid from FY 12/13 budgeted professional services.

3/11/13

Milestone Based Budget Performance

Project Milestones Project Start 1/09/12 Finish July 2013	Milestone Dates	Budget at Completion BC	Actual Cost – as of 2/28/13 AC	Actual – Schedule Comp ASC	BPI = (AC/BC)/ ASC
Milestone 1 - Upgrade to 7.5.3.18 (revised go-live date from 7/14 to 9/15)	1/09/12 – 9/15/12	$35,950	$45,379	100%	1.26
Milestone 2 – Cayenta Development (Part 1 revised delivery date from 5/15 to 6/14)	4/02/12 – 6/14/12	$31,500	$32,156	100%	1.02
Milestone 3 – Portland Development & Testing – Added $16,900 Oct Change Order*	8/06/12 – 2/25/13	$33,800*	$23,392	87%	.97
Milestone 4 – Cayenta Development (Part 2 Registration Process – online)	8/06/12 – 10/1/12	$45,000	$45,000	100%	1.00
Milestone 5 – Cayenta Development & Support (Part 3)Oct Change order*	10/1/12 2/25/13	$37,100*	$35,849	82%	.97
Monthly Statement Implementation (Cutover & Support)	7/12/13	$7,000	$0.00	0%	0

Project Schedule

Legend:

- Milestone tracking on schedule
- Moderate risk of schedule variance
- Known schedule variance

Schedule Variance: Project schedule now tracked against baseline adopted April 2012 (Proposed milestones above)

Issues, Dependencies and Impacts

- Dates for upcoming project tasks are dependent on receiving fixes for the existing 16 defects, plus any that are identified in subsequent testing

Questions