

Meeting Date: October 20, 2009

CSAC members present: John Dutt, Michael Mills, Vincent Woods, Scott Fisher, Mark Feters, Stacy Brewster, George Hocker

Others present: Jenny Scott

Note, there was no meeting in September

Topic	Discussion	Action/ Decision
Membership update	<p>George Hocker, Commissioner Fish's Public Advocate attended today's meeting.</p> <p>Michael Mock retired. Getting a replacement from Water and having representation from PBOT and BES was discussed.</p>	<p>John gave George a brief history of the committee.</p> <p>Vincent will inquire with PBOT and John and Stacy with BES and John with Water</p>
Status report highlights	<p>Status report information from Mayor Adam's office and PBOT are missing.</p> <p>The need for follow-up to obtain clarification on responses from OSD, Housing, ONI, Cable, POEM, PFRD, HR and OMF was discussed.</p>	<p>Vincent will follow-up with PBOT and John is in contact with Adam's CSAC liaison.</p> <p>Members of site teams will follow up as needed.</p>
Report to council	<p>Once final follow-up is complete, John will finalize the report and then send out to CSAC members for one more review. Then he will send it to the bureau staff who provided the information for their review, suggestions, additions. John is on the agenda for Bureau Director's meeting on December 3rd at 11:30am, where he will present the report. It's likely that we will get additional information from bureaus once Directions see the report. The goal is to present the report to Council in January.</p> <p>John wants to point out in the presentation that budget cuts have impacted bureaus' customer service due to staff cuts. It was also discussed that the presentation would provide a means to communicate to council about the value of a citywide employee orientation as well as ongoing citywide communications from the elected through the city's employee website.</p>	<p>John requested that someone join him in the December meeting.</p> <p>Jenny will contact Council Clerk staff to get on the agenda with a time certain in January.</p>
Next meeting	The next committee meeting is scheduled for November 9 th .	