

GREAT: Office of Neighborhood Involvement Guidelines review

Ad-Hoc mtg to consider changes to City Code 3.96.070 - Responsibilities of City Agencies

Minutes of Meeting
Tuesday, August 3, 2004

Attendance: Leonard Gard, SW Neighborhoods/GREAT; Patricia Gardner, Pearl/Co-Chair – GREAT; Tim Hall, Water Bureau; Laurel Butman, OMF – Management & Finance; Jim Gladson, BES- Environmental Services; Nancy Chapin – Portland Alliance of Neighborhood Business Associations/GREAT; Jerry Powell, At-large GREAT; Christine Egan, PDC-Portland Development Commission; Amalia Alarcon Gaddie, ONI; Brian Hoop, ONI

Why this group met?

- This group originally met last September 2003 and was organized as a joint group of the Guidelines review group –GREAT- and the Public Involvement Task Force to propose language to replace the existing City Code 3.96.070 – Responsibilities of City Agencies. GREAT – the Guidelines Review, Empowerment and Assessment Team, is completing their review and updating of both City Code 3.96 and the ONI Guidelines which describe the functions and responsibilities of Portland’s neighborhood system partners. Responsibilities of City Agencies in relation to public involvement efforts was also a major component of the Public Involvement Task Force – which was charged by Commissioner Francesconi with developing recommendations for improving City public involvement efforts is still developing a draft report. The group met August 3, 2004 to decide next steps for finalizing proposed language in order for GREAT to move into their public review and comment phase.
- Thanks to David Nemo, Portland Development Commission, who took the lead in developing draft language used by the committee last fall 2003.

Proposal

- **Proposal** put forward to keep existing Code 3.96.070 language as is for the purpose of GREAT to complete their draft recommended updates to Code 3.96. The Public Involvement Task Force will continue the development of a more comprehensive proposal for Code language relating to Responsibilities of City Agencies for later consideration by Council.
- The group unanimously agreed to this proposal. Allow adequate time for people to comment for GREAT to consider feedback.

Discussion

- ❑ Suggestion made that ONI should assess if 30 day notice before final action taken is actually being followed or not by City bureaus. Incorporate this into activity of Public Involvement Task Force.
- ❑ Even though this code language has been on the books for 30 years ONI should proceed with educational efforts to inform City bureaus of its existence. Remind staff that PI Task Force will be addressing this issue.
- ❑ Observation made that it would not be wise to implement any new policy requirements, such as requiring bureaus to develop public involvement policies, if we don't have the implementation and enforcement details worked out.
- ❑ Patricia pointed out GREAT may still consider incorporating some of the suggested language from the ad-hoc group for 3.96.080, Responsibilities of Office of Neighborhood Involvement.
- ❑ Suggestion made that GREAT should consider adding responsibility of ONI to facilitate Task Force to develop public involvement standards. Brian pointed out concern if ONI had the staff capacity to implement proposals.
- ❑ Patricia asked for Brian to find GREAT's parking lot issues/action plan for issues that will need to be dealt with in the future.

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