Portland City Council:

He: An Ordinance amending Mitle 3 by adding a chapter relating to neighborhood associations.

After considering the items of the proposed ordinance, the conclusion is reached that this is quite a lot of verbiage for no new purpose.

The writer feels that individuals and groups as well as organizations have in the past, met with city bureau staff and with the council without the proposed new ordinance and should be able to continue to do so.

Neighborhood organizations have in the past joined forces and acted on measures or ideas that are common to both. This they can continue to do.

The Irvington Community Association of which I am a member, has a thirteen member board of directors who are employed and not always able to attend sessions of the city council. The association seeks and uses the services of those who may be retired, or those who can attend the council sessions. The next regular monthly meeting of the association is on the evening of Feb. 7,1974 when this subject will be reviewed.

The writer previously believed that city financial help could be given the neighborhood organizations in printing a monthly news letter. This is not now needed because the Portland Development Commission through its neighborhood office is doing the printing of news letters. As long as this service is available, there is no need to pass this proposed ordinance.

There is no present need to establish a new city bureau or department to direct or control neighborhood organizations.

Please vote against adoption.

by audit

Yours very truly,

W.F. Brown

2416 ME 18th Ave. Fortland, Ore. 97212

Please advance copies to members of the Council.

ORDINANCE NO. 137816

An Ordinance amending Title 3 of the Code of the City of Portland by adding a new chapter thereto, relating to neighborhood associations.

The City of Portland ordains:

Section I. The Council finds that there is a need to broaden channels of communication between the people of Portland and City officials on matters affecting neighborhood livability; that the Commissioner of Public Affairs has recommended a plan to improve citizen participation by extending recognition to neighborhood associations and by consulting them on policies, projects, and plans which affect neighborhood livability; and that it is in the public interest to adopt this plan by incomporating it as a new chapter in Title 3 of the City Code;

NOW, THEREFORE, Title 3 of the Code of the City of Portland, Oregon, hereby is amended by adding thereto a new chapter to be numbered, titled and to contain sections numbered, titled and to read as follows:

CHAPTER 3.96

NEIGHBORHOOD ASSOCIATIONS

3.96.010 DEFINITIONS.

As used in this chapter:

- (a) "Neighborhood association" means a group of people organized within the boundaries of one neighborhood area for the purpose of considering and acting upon a broad range of issues affecting neighborhood livability.
- (b) "District" means a geographic area composed of the areas of several neighborhood associations and ratified by City Council resolution as suitable for planning purposes.
- (c) "City agency" includes departments, bureaus, offices, boards and commissions of the City.
 - 3.96.020 NEIGHBORHOOD ASSOCIATIONS.

(a) MEMBERSHIP.

The membership of neighborhood associations is open to residents, property owners, business licensees and representatives of nonprofit organizations located within the neighborhood boundaries.

(b) BOUNDARIES.

The boundaries of a neighborhood shall be defined by the neighborhood associations so that they reflect the common identity or social communication of the people in the area. Where two or more neighborhood associations

have a dispute over boundaries or jurisdiction which they are unable to resolve themselves, they shall choose an arbiter acceptable to them and to the commissioner responsible in order to resolve the matter. There shall be no overlapping boundaries.

(c) FUNDING.

The charging of dues or membership fees shall not be required for membership or voting. Voluntary dues, contributions, contracts, grants or subscriptions to newsletters may be used by neighborhood groups as sources of income.

(d) RECOGNITION.

- (i) In order to be officially recognized by the City as the neighborhood association for an area, a neighborhood association shall show evidence that the goals, bylaws and procedures for notification to be used by the group have been circulated throughout the neighborhood and are acceptable to those eligible for membership.
- (2) The names and addresses of the chief officers shall be filed with the City agencies responsible for notifying neighborhood associations of matters which affect them, and the neighborhood association shall undertake to keep this list current.
- (3) When recognition is extended by City Council resolution to a neighborhood association, the group shall be notified in writing by the commissioner responsible. Only one neighborhood association shall be recognized within a neighborhood area. Thereafter, the neighborhood association shall be notified of matters affecting its neighborhood, and shall be included in the planning efforts as established in Section 3.96.030.
- (4) If a neighborhood association consistently violates its own bylaws, those eligible for membership in that neighborhood area or the other neighborhood associations in the same district may recommend to the City that recognition be suspended until new officers can be elected or until the problem is otherwise resolved.

(e) FUNCTIONS.

A recognized neighborhood association may:

- (1) Recommend an action, a policy or a comprehensive plan to the City and to any City Agency on any matter affecting the livability of the neighborhood, including, but not limited to, land use, zoning, housing, community facilities, human resources, social and recreational programs, traffic and transportation, environmental quality, open space and parks.
- (2) Assist City agencies in determining priority needs for the neighborhood.
- (3) Review items for inclusion in the City budget and make recommendations relating to budget items for neighborhood improvement.

- (4) Undertake to manage projects as may be agreed upon or contracted with public agencies.
- (5) Engage in comprehensive planning on matters affecting the livability of the neighborhood when carried out by a planning committee representative of the geographic areas and of the various interests relating to that community.

(f) ACCOUNTABILITY.

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- (!) Neighborhood associations shall be accountable to the people of the neighborhood they represent. They shall be responsible for general notification in the area about their meetings, actions taken, elections and other events. They shall be responsible for seeking the views of the people affected by proposed policies or actions before adopting any recommendations. They shall also be responsible for guaranteeing adequate notice and hearing through a regular and orderly process, stated in their bylaws, to those proposing policies or actions before adopting any recommendations.
- (2) Dissenting views on any issue considered by a neighborhood association shall be recorded and transmitted along with any recommendations made by the association to the City.
- (3) Each neighborhood association shall establish a procedure whereby persons may request the association to reconsider a decision which adversely affects the person or causes some grievance.
- (4) Nothing in this chapter shall limit the right of any person or group to participate directly in the decision-making process of the City Council or City agencies.
 - 3.96.030 MUTUAL RESPONSIBILITY.
 - (a) NOTICE AND PUBLIC INFORMATION.
- (1) All neighborhood associations and City agencies shall undertake to notify affected persons, whether they be groups or individuals, of planning efforts as they are about to begin.
- (2) Notice of pending policy decisions affecting neighborhood livability shall be given thirty days prior to decision by City agencies to recognized neighborhood associations affected. If waiting thirty days would endanger the public health or safety or would result in a significant financial loss to the City or to the public, the provisions for thirty days notice does not apply, but as much notice as possible shall be given.
- (3) Neighborhood associations and City agencies shall abide by the laws regulating open meetings and open access to all information not protected by the right of personal privacy.
 - (b) PLANNING.

- (I) The neighborhood associations and City agencies shall include each other in all planning efforts which affect neighborhood livability.
- (2) Comprehensive plans recommended to the City or to a City agency shall be the subject of a public hearing within a reasonable time. Any changes which are proposed by the City or by a City agency shall be sent to the affected neighborhood association for consideration and for a response before final action is taken.
- (3) City agencies and neighborhood associations shall cooperate in seeking outside sources of funding for neighborhood projects.
 - (c) ADMINISTRATIVE FUNCTIONS.

Administrative functions of the Office of Neighborhood Associations, such as the hiring and firing of staff, the disbursement of the funds of any district office which may be established with City funding, and similar matters, shall be acted upon only with the mutual agreement of the neighborhood associations affected and the commissioner responsible. Accounting procedures to be used shall be approved by the City.

- 3.96.040 OFFICE OF NEIGHBORHOOD ASSOCIATIONS.
- (a) The Office of Neighborhood Associations shall consist of a City coordinator and such other employes as the Council may provide.
 - (b) FUNCTIONS.

In order to facilitate citizen participation and improved communications, the Office of Neighborhood Associations shall assist neighborhood associations and City agencies as follows:

- (I) Notify interested persons of meetings, hearings, elections and other events.
- (2) Provide for the sharing of information and maintain a list of reports, studies, data sources and other available information.
- (3) Provide referral services to individuals, neighborhood associations, City agencies and other public agencies.
- (4) Keep an up-to-date list of neighborhood associations and their principal officers.
 - (5) Assist neighborhood associations in applying for recognition.
- (6) Assist in reproducing and mailing newsletters and other printed matter when written material is supplied by the group.
- (7) Act as liaison while neighborhood associations and City agencies work out processes for citizen involvement.
 - (8) Assist in contacts with other public agencies.

ORDINANCE No.

- (9) Assist in educational efforts relating to citizen participation.
- (10) Propose district boundaries for neighborhood consideration and Council approval.

3.96.050 APPEALS.

Any recommendation or action of the Office of Neighborhood Associations is subject to approval of the commissioner responsible for the office. Any person directly affected by these actions may appeal to the Council by filing written notice thereof with the City Auditor within fourteen days after written notification of the commissioner's decision.

Passed by the Council, FEB - 7 1974

Commissioner Schwab RAB: 1/31/74

Attest:

Auditor of the City of Portland

Page No.

ORDINANCE No.

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By /s/ Gordon Croell Auditor of the CITY OF PORTLAND GEORGE YERKOVICH

Deputy

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Commissioner Schwab

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