Print Form

ATHLETIC FIELD RENTAL APPLICATION

PORTLAND PARKS & RECREATION
Customer Service Center
1120 SW 5th, Suite 1302,
Portland, OR 97204
PHONE 503 823-2525 FAX 503 823-2515

FOR CUSTOMER SERVICE CENTER USE ONLY

DATE STAMP HERE	Sports Log #	Assigned to: Entered By: Date Entered:

CONTACT INFORMATION

ORGANIZATION NAME:	☐YOUTH ☐ADULT	SPORT:		
MAIN CONTACT:	BILLING ADDRESS:	CITY:	STATE:	ZIP:
DAY PHONE:	CELL PHONE:	WEBSITE:		FAX:
E-MAIL:	PREFERRED CONTACT METHOD: ☐DAY PHONE ☐CELL PHONE ☐EMAIL			

REQUEST INFORMATION:

IS THIS REQUEST FOR A: ☐ TOURNAMENT ☐ CAMP ☐ LEAGUE PLAY ☐ OTHER	WHAT IS YOUR EXPECTED ATTENDANCE?
ARE YOU CHARGING A REGISTRATION FEE? ☐Y ☐ N	ARE YOU PROVIDING FOOD CONCESSIONS? ☐Y ☐ N
THE NUMBER OF TEAMS? RESIDENT NON-RESIDENT	WILL ALCOHOL BE PRESENT? ☐ NO ☐ BYOB ☐ HOSTED ☐SALE/DONATION
DO YOU WANT LIGHTS? ☐Y ☐ N SCOREBOARD (STRASSER ONLY) ☐Y ☐ N	WILL YOU BE SETTING UP? ☐ CANOPIES- # ___ ☐ TABLES #_____
WHAT IS THE MINIMUM NUMBER OF HOURS NEEDED PER WEEK?	HOW MANY FIELDS DO YOU NEED PER WEEK?

Notes, Detail & Information from Applicant to CSC.

Permit #	Park / School Name	Field #	Start Date	Last Date	Monday start/end times	Tuesday start/end times	Wednesday start/end times	Thursday start/end times	Friday start/end times	Saturday start/end times	Sunday start/end times	Conflicting Permit #