



Park Proposal Application - Part II

PROPOSAL INFORMATION

Your Name:

Organization:

Park Name:

Brief Project Description:

Congratulations on a successful Part I Application! In Part II, you will provide more in-depth information about your project to help the committee review your proposal. The application should demonstrate that your proposal:

- Has broad community support.
- Is compatible with surrounding uses (within and adjacent to the park).
- Is consistent with current or proposed uses.
- Fits within existing planning documents (e.g., park master plan, facility system plan, 2020 Vision, Dog Off-Leash Area Report, etc.). If a proposal is inconsistent with an existing plan, or involves a change of use, the applicant will be expected to present a defensible rationale and show broad community support for the change.
- Identifies and/or addresses funding impacts – especially increased ongoing requirements for operations and maintenance.
- Complies with zoning code and land use requirements.

With those considerations in mind, please answer the following questions:

1. Would the project have an impact on surrounding uses, e.g., neighbors, schools, businesses? If yes, please describe.

2. Would the project change how the park is currently used? Specifically, are there other uses, such as sports, picnicking, etc., that currently take place in the proposed project area? If yes, please:
 - a. Describe the existing uses.

 - b. Describe how your project might impact those uses.

 - c. Describe how it was determined there is a need for the proposed use.

- d. Describe any potential areas or types of conflict between the proposed use and existing uses.
 - e. Describe possible ways to avoid conflict between the new use and existing uses.
3. Would the project increase number of visitors to the park?
 4. Would the project have impacts on existing park infrastructure, such as parking and restrooms?

Planning Documents

1. Please identify existing planning documents that are applicable to your proposal.
2. Is your project consistent with the applicable planning documents? Please describe.
3. If the project is inconsistent with the current use or planned use, how was it determined that proposed use is more urgent than the planned/existing use?

Community Support

All approved proposals will be required to complete a Public Involvement Assessment, which will be used to help determine what public outreach and engagement is necessary. Please answer the following questions to help staff make an initial assessment of community support.

1. Does the project have broad community support? How was that support determined? (Please attach a list of project supporters.)

2. Is the project controversial, i.e., are there individuals or organizations who would be unlikely to support this project?

Funding Summary

Proposers are requested to provide this information to the best of their ability.

1. Does the project have ongoing operation and maintenance costs? If yes, please estimate those costs.

Staff Review – Possible Issues

The Review Committee will also consider the following information, which will be researched by Portland Parks & Recreation staff. Please add any comments you may have.

Possible Issues	Comments
Impacts recreation programming	
Has potential technical issues	
Needs legal agreements	
Land use issues	
Requires PP&R staff assistance beyond 4 hours	
Needs construction manager	
Has accessibility/ADA issues	
Is in a ‘premier’ park such as Washington or Waterfront	
Impacts historic resources (building or landscape)	
Creates safety or liability concerns	

If you need assistance with this application, please contact Sarah Coates Huggins at 503-823-3385.

Return Completed Applications

By email to: Sarah.CoatesHuggins@portlandoregon.gov

By mail to:
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By fax to: 503-823-6007
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